

Hoo St Werburgh Parish Council

The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held in Hoo Village Hall on Tuesday 4th January 2022 at 7.00pm.

Councillor's present: Cutting
Fray
Pearce
Pratt
Sands
Savage
Styles
Williams
Winstanley

Also: Parish Clerk.

The meeting was chaired by Councillor Sands .

1. Apologies.

Apologies and reasons for absence were received and accepted from Cllr Counsell, Rees, Perfect, Gissing, Tildesley and Freshwater.

2. Declaration of Interests.

Cllr Williams declared an interest in a planning matter due to be considered under the Planning Agenda Item.

3. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present.

It was proposed by Cllr Fray to accept these as a true record. This was seconded by Cllr Cutting and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

Safe Crossing – Members considered the response from Medway Council declining the Parish Councils request for a safe crossing at Bells Lane.

It was agreed that the PC would take this up again in March and request MC Officer attend a site meeting to discuss this further.

Action: Further action in March 22.

Parking outside of the Hundred of Hoo School – The Clerk informed members that she had written to the school regarding the parking issue and was awaiting a response.

5. **Public Comments.**

A group of residents from the Peninsula Crescent Residents Association attended the meeting to seek the support of the Parish Council regarding issues relating to Island Park Medway, the former Port Werburgh Park.

They stated that there were a number of issues with the park and the Resident Association had recently won their case regarding electricity increases at a tribunal.

They raised concerns regarding the restrictions that the site owner had now placed on the access to the site and they asked if the Parish Council could assist with taking this issue up with Medway Council. They explained the issues to the PC.

Cllr Sands stated that the Parish Council had been asked to assist with matters relating to the site owner previously with little success. He advised the PC that he had discussed this matter with the residents last week and had advised them to attend the meeting, he suggested that the PC writes to Medway Council to seek their assistance in the matter.

This was discussed and agreed by members.

The Clerk was asked to write to Medway Councils CE, copying in their Legal Department, Dave Harris and Kelly Tolhurst MP.

Action: The Clerk to action.

6. **Urgent Matters.**

Cllr Cutting asked who was responsible for the rat problems at Pottery Road Recreation Ground. This was discussed and it was agreed that Cllr Cutting would take this up with Medway Councils Environmental Health Team.

Cllr Winstanley raised concerns regarding the rubbish on the Bridle Path, she stated that she had taken this up with Medway Council Officer Adam Taylor, however little action had been taken.

Cllr Sands stated that there was a new Officer for footpaths, and he would pass the details to Cllr Winstanley.

Cllr Cutting reported that Medway Council were holding a Future Hoo Consultation event in the church between 11 and 3pm, on 5th January and later in the evening at the Hoo Academy between 5.30 and 9pm.

7. **Financial Matters.**

a. **Financial Statement.**

The Financial Statement was circulated to all members.

Members discussed the cost of the Christmas Tree and whether there was other more cost effective options that could be considered, such as planting a mature tree.

It was agreed that this should be added to the February agenda for further discussion.

Action: Item to be placed on February Agenda.

This was proposed by Cllr Savage, seconded by Cllr Williams, and agreed by all present.

b. 2021/2022 Budget and Precept.

The draft budget and supporting report with recommendations from the Finance, Audit and General Purposes Committee was circulated to all members for their consideration.

Cllr Fray raised her concerns at the recommendation by the FA&GP Committee to increase the precept.

Cllr Pearce spoke regarding the value of the proposed increase which would equate to £2.46 per household. Cllr Williams confirmed that this would equate to approximately 27p per household per week.

Cllr Fray stated that she was still uncomfortable with an increase.

The Chairman spoke regarding the recommended budget put forward by the FA&GP Committee and the report outlining the recommendations. He asked members to vote on the proposed budget with a precept of £110336, this being a 9% increase on the band D tax base. He asked for the vote to be recorded as follows:

Cllr Fray – Vote against.

Cllr Styles – Vote in favour.

Cllr Winstanley – Vote in favour.

Cllr Cutting – Vote in favour.

Cllr Pratt – Vote in favour.

Cllr Savage – Vote in favour.

Cllr Pearce – Vote in favour.

Cllr Williams – Vote in favour.

The Chairman summarised the votes and confirmed that by a majority vote the 2022/2023 precept, budget and report had been accepted and agreed as read.

Action: Precept agreed £110336.

He confirmed that the personnel issue would be discussed as a Confidential Item at the close of the meeting.

c. Grant Application.

Members considered a grant application from Hi Kent Hearing Aid Support Clinic, seeking a grant of £480 to support the residents of the Parish.

It was proposed by Cllr Savage to approve a grant of £480. This was seconded by Cllr Williams and agreed by all present.

A grant of £490 was approved by the Parish Council.

8. Chairman's Report.

The Chairman reported on the following:

- The consultation events for Future Hoo in the Parish.
- Enforcement issues in the parish.
- The PC response to the Future Hoo Consultation.

9. Parish Council Committee Reports.a. Finance, Audit and General Purposes Committee.

Members noted the report from the FA&GP Committee that was circulated and agreed with the Budget.

b. Jubilee Celebrations Committee.

Cllr Pearce reported that a meeting of the Jubilee Committee was due to take place before the next PC meeting.

10. Village Hall.

The Chairman reported on a meeting he and the Vice Chairman had attended with the Village Hall Management Committee. He stated that they were seeking to renew the current lease and therefore proposed that a small committee was set up to work on this.

This was discussed and the following Committee was set up to take this forward on behalf of the Parish Council:

- Cllr Sand
- Cllr Williams
- Cllr Styles
- Cllr Rees.

Delegated authority was given for the Committee to work on the negotiations regarding the Village Hall Lease.

11. Planning Matters.a. Planning Applications.APPLICATIONS RECEIVED SINCE THE LAST MEETING

MC/21/3311 The Windmill, Ratcliffe Highway, Hoo St Werburgh, Rochester
Change of use of Public House for the provision of health services at ground floor level and small business centre office at first floor level with "associated internal and external alterations and car parking.

Objections.

MC/21/3379 Land South of Stoke Road , Stoke Road, Hoo St Werburgh
Construction of 17 residential units (Use Class C3) with associated parking, access and landscaping.

Objections.

MC/21/3572 21 Church Farm Close, Hoo St Werburgh, Rochester, Medway
 Construction of a single storey extension to side/ rear - demolition of existing conservatory.
No objections.

APPLICATIONS DETERMINED BY MEDWAY COUNCIL

MC/21/3477

The Hundred of Hoo School Main Road Hoo St Werburgh Rochester Medway ME3 9HH
 Application for non-material amendment to planning permission MC/20/1774 (Also MC/21/0124).
 To remove roof parapet, instate external rainwater goods and add rooflight in insulated kerb.
 Alterations to glazing generally to remove vent panel above fanlights. Inclusion of ASHP condensers.
 Approval with Conditions

MC/21/3343

2 Coe's Green Hoo St Werburgh Rochester Medway ME3 8PY
 Application for non-material amendment to planning permission MC/20/3308. Alteration of bi-fold doors to extend further across the rear of the dwelling and removal of a rear window to accommodate the bi-folds.
 Approval with Conditions

MC/21/3247

39 Pankhurst Road Hoo St Werburgh Rochester Medway ME3 9DG
 Construction of a single storey rear extension - demolition of existing conservatory
 Approval with Conditions

MC/21/3230

23 Linton Dann Close Hoo St Werburgh Rochester Medway ME3 9DQ
 Construction of a single storey front and side extension
 Approval with Conditions

MC/21/3151

22 Vidgeon Avenue Hoo St Werburgh Rochester Medway ME3 9DD
 Construction of a single storey extension to rear with reduced level patio, a porch to front and enlargement of hard standing to front - demolition of existing detached garage
 Approval with Conditions

MC/21/2990

69 Stoke Road Hoo St Werburgh Rochester Medway ME3 9BE
 Construction of single storey rear extension, single storey side garage extension and fenestration changes.
 Approval with Conditions

MC/21/2891

8 Hill Court Chattenden Rochester Medway ME3 8LH
 Construction of a 2-storey garage to front with office space to first floor
 Approval with Conditions

MC/20/2584

Hillcrest Ratcliffe Highway Hoo St Werburgh Rochester Medway ME3 8PX

Details pursuant to conditions 20 (boundary treatment) and 21 (access within southern boundary) of planning permission MC/19/3328 - Construction of 21 dwellings including affordable housing, together with access, parking, landscaping, and infrastructure works

Discharge of Conditions

b. Update on work with Planning Consultant.

The Chairman reported that the next meeting with the Planning Consultant was scheduled for Wednesday 12th January 2022 at 1.30pm. Cllr Williams would send around the Zoom Meeting details.

12. Neighbourhood Plan Report.

Cllr Cutting reported on the work of the NHP Group.

13. Ward Councillors Report.

Cllr Sands gave his Ward Councillor Report, and covered the following:

- Update on the work of Medway Council.
- Local Plan Regulation 19 Report.
- Deangate Update.

14. Date of next meeting.

Date of next meeting – Tuesday 3rd February 2022 @ 7pm.

There being no further business to discuss, the Chairman closed the meeting to the press and public at 9.10pm.