

Notes and guidance				Year ending	31 March	2016	2017	£
1. Balances brought forward	13688	1494	Total balances and reserves at the beginning of the year as recorded in the financial records.	13688	1494	Total amount of receipt (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.	11200	12000
2. (+) Receipt of Rates and Levies	11200	12000	Total amount of receipt (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.	11200	12000	Total income or receipts as recorded in the cashbook less the other receipts.	1529	1648
3. (+) Total	1529	1648	Total expenditure or rates/levies received (line 2). Include any grants received.	2244	2072	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.	1474	13786
4. (-) Staff costs	2244	2072	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.	1474	13786	Total balances and reserves at the end of the year. Must equal (1+2+3)-(4+5+6).	9329	12584
5. (-) Loan repayments	1474	13786	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.	1474	13786	Total balances and reserves at the end of the year. Must equal (1+2+3)-(4+5+6).	12584	9329
6. (-) All other payments	9329	12584	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.	1474	13786	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.	1474	13786
7. (=) Balances carried forward	1474	13786	Total balances and reserves at the end of the year. Must equal (1+2+3)-(4+5+6).	1474	13786	Total balances and reserves at the end of the year. Must equal (1+2+3)-(4+5+6).	12584	9329
8. Total value of cash and short term investments	1474	13786	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	1474	13786	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.	83,950	85,715
9. Total fixed assets plus long term investments and assets	1474	13786	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	1474	13786	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).	1474	13786
10. Total borrowings	1474	13786	The Council acts as sole trustee for and is responsible for managing Trust funds or assets.	1474	13786	N.B. The figures in the accounting statements above do not include any Trust transactions.	1474	13786
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	1474	13786	I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or property present receipts and payments, as the case may be.	1474	13786	I confirm that these accounting statements were approved by this smaller authority on:	03/05/2017	16/04/2017
Signed by Responsible Financial Officer:				Signed by Chair at meeting where approval is given:				Date

Enter name of
smaller authority here:

CLIFTON PARISH COUNCIL