

Cerne Valley Parish Council

Minutes of the Annual General Meeting of the Cerne Valley Parish Council
on **Thursday 11th May 2023 starting at 7pm in Godmanstone Village Hall**

1. ELECTION OF CHAIRMAN

1.1 To elect Chairman

Cllr Horsington was proposed and seconded for Chair

There were no further nominations

1.2 To receive Chairman's Declaration of Acceptance of Office

Cllr Horsington signed the declaration of acceptance

2. ELECTION OF VICE CHAIRMAN

2.1 To elect Vice Chairman

Cllr Bolt was proposed and seconded for Vice Chair

There were no further nominations

2.2 To receive Vice Chairman's Declaration of Acceptance of Office

Cllr Bolt was not present but retrospectively signed the declaration of acceptance

3. APPOINTMENT OF OFFICERS AND REPRESENTATIVES

3.1 Rights of Way Officer(s)

Cllr's Bolt, Prowse, and Crosbie were appointed

3.2 Flood Liaison Officer(s)

Mr Andrew Popkin was appointed for Cerne Abbas

Cllr Brown was appointed for Godmanstone

3.3 DAPTC representative

Cllr's Horsington and Bolt were appointed

3.4 Cerne Abbas Village Hall Management Committee representative

Cllr Paul was appointed

3.5 Godmanstone Village Hall Management Committee representative

Cllr Brown was appointed

3.6 Internal Auditor

Mrs Paula Harding was appointed

3.7 Parish Council committee members

All committee's stayed the same.

Cllr Marshall would decided on his committees at the next meeting.

3.8 Trustee of the Cerne Abbas Village Hall

Cllr Paul was appointed

3.9 Speed Indicating Device (SID) coordinator

Mr Duncan Ferguson was appointed

4. APPROVAL OF REGULATIONS AND DOCUMENTS

4.1 Standing Orders (revised)

These were approved with the addition of 'by 31st May' as part of the AVM.

4.2 Code of conduct

This was approved

4.3 Financial regulations (revised)

These were approved with the procurement raised to £750.00

4.4 Risk assessments

These were approved

4.5 Freedom of information requests procedure

This was approved

4.6 General data protection regulation

This was approved

4.7 Complaints procedure

This was approved

4.8 Social media policy

This was approved

4.9 To confirm the frequency and timings of Full Council meetings

Members agreed to continue to meet on the second Thursday of each month

Members agreed to meet monthly with the exception of April, August, and December

Members agreed that Full Council should start at 1900 hours (7pm)

5. FINANCES AND AUDIT

5.1 To approve accounts for financial year 22/23 subject to audit

Payments to the sum of £ 50200.66 were approved

Receipts of £ 33697.64 were ratified

5.2 To approve the reserves

All specific reserves were approved

The General Reserve of £ 3940.92 + VAT reclaim of £ 4603.02 was ratified

5.3 To approve the asset register

The Asset Register of £ 68396.79 was approved

5.4 To approve the insurance schedule

The insurance schedule was approved

5.5 To confirm the dates for notice of public rights to view unaudited accounts

The dates were agreed as from 13 June until 22 July 2023

5.6 To approve the explanation of variances

These were approved

5.7 To approve the bank reconciliation

The bank reconciliation of £ 44150.83 was agreed

5.8 To approve the Annual Governance and Accountability Return for 22/23 subject to audit to include the annual governance statement and annual accounting statement

The Annual Governance Statement was approved

The Accounting Statements for 2022/23 were approved