

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
FULL COUNCIL MEETING to be held on  
Tuesday 11<sup>th</sup> January 2022 at 8pm  
At All Saints Church, Bull Road, Birling  
[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**  
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**  
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**  
(a) 14<sup>th</sup> December 2021 *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**  
To receive update on COP 26 week.
  - ii. Culverts**  
To receive update on section 19 report.
  - iii. Benches**  
Works to be planned for spring.
  - iv. Village Hall access**  
To receive an update on availability of hall
  - v. Verges update following report to KCC**

**(b) Matters for Information circulated to councillors**

  - 08/12/2021 E Watch 1928
  - 08/12/2021 The Rural Bulletin
  - 08/12/2021 T&M Community Safety Newsletter
  - 08/12/2021 KALC Ransomware attack
  - 11/12/2021 Minutes of Snodland Asphalt Liaison Meeting
  - 11/12/2021 Local Government Bulletin
  - 11/12/2021 E Watch 1929
  - 11/12/2021 KALC Climate Change workshop
  - 11/12/2021 Local Government Bulletin
  - 14/12/2021 Call for Sites Launched
  - 14/12/2021 E Watch 1930
  - 14/12/2021 The Rural Bulletin
  - 15/12/2021 Local Government Bulletin
  - 17/12/2021 Local Government Bulletin
  - 17/12/2021 E Watch 1931

17/12/2021 K'CAS Threat (passed to IT provider)  
17/12/2021 KALC News December 2021  
17/12/2021 Local Government Bulletin  
17/12/2021 Weekly waste update TMBC  
17/12/2021 Gatwick in touch newsletter  
17/12/2021 TMBC finance and general purposes committee  
17/12/2021 KALC Carbon footprint calculator  
03/01/2022 TMBC minutes for licencing and appeals committee  
03/01/2022 Local Government Bulletin  
03/01/2022 E Watch 1932  
03/01/2022 The rural bulletin  
03/01/2022 E bulletin scams  
03/01/2022 E Watch 1933  
03/01/2022 E Watch 1934  
03/01/2022 E Watch 1935

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council**

There were none.

### **(b) Future meetings**

27/01/22 Parish Partnership Panel

## **8. Parish Business for Decisions**

### **(a) Highways Improvement Plan**

i. To receive update on plan

### **(b) Bank Infringement**

i. To note update on legal advice

### **(c) Local Plan**

i. To note Local Plan update and call for sites launched.

### **(d) Rural Broadband**

i. To note no further contact from Openreach, clerk chasing KCC.

### **(e) Queens Platinum Jubilee 2022**

i. To note update on event plan and actions required.

### **(f) Kent Minerals and Waste Local Plan 2013-30**

i. To consider response to full review

### **(g) Budget 2022-23**

To consider final budget and precept for 2022-23 (Attachment 2)

### **(h) Carbon Footprint for Birling**

### **(i) Boundary Review Submission**

### **(j) Resignation of Cllr Spooner – application process for replacement**

## **9. Parish Business for Noting**

### **(a) Website update**

i. To note the following added to the website:-

- Hollieguard
- Ramblers walks

- Scam advice
- Strategic Plan update
- Seasonal waste collections
- Councillor vacancy

**(b) Parochial Church Council**

- i. To receive regular update

**(c) Whatsapp Group Matters**

- i. To note any issues raised on the Birling Whatsapp Group

**(d) TMBC Waste Collections**

- i. To note weekly reports

**10. Correspondence – there is none.**

**11. Finance & Accounts**

**(a) To approve Bank Reconciliation December 2021.** (Attachment 3)

Net Bank Balances as at 31/12/2021 23,083.65

**(b) To note budget position year to date December 2021.** (Attachment 3)

**(c) To approve PAYE record January 2022**

**(a) BACS to be approved and signed**

Payee	Budget	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	£371.49	N/A	N/A	Jan Salary
HMRC	Staff Costs	£87.80	N/A	N/A	Jan PAYE
J Miller	Expenses	£49.29	N/A	N/A	Reimbursement for printer ink
Birling Village Hall	Contingency	£50.19	N/A	N/A	Hall booking for Jubilee event 5 <sup>th</sup> June 2022.
Birling Village Hall	Contingency	£120.00	N/A	N/A	Refundable security deposit for 5 <sup>th</sup> June booking
Waveney IT	IT Costs	£45.60	£38.00	£7.00	Jan monthly mailbox cost

**12. Roads**

**a) To report any road issues.**

**b) To receive update on M20 motorway noise problem.**

To note no response from MP.

**c) Road Closures – see website for details**

- i. To note temporary road closures affecting Birling – none.

**13. Planning**

**a) Applications to be considered**

There are none.

**b) Decisions by Tonbridge and Malling Borough Council**

There are none.

**14. Matters for future meetings**

**15. Date of next meeting: Tuesday 8<sup>th</sup> February 2022 8pm**

*Julie Miller* Parish Clerk clerk@birlingparishcouncil.gov.uk

**5<sup>th</sup> January 2022**