

# Allhallows Parish Council

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## TO THE MEMBERS OF THE COUNCIL

C/11/2011/1-25

**NOTICE is hereby given that the next Meeting of the Council will be held at The Village Hall, Stoke Road, Allhallows on Wednesday 16 November 2011 at 7.15 pm, which meeting Members are hereby summoned to attend.**

### AGENDA

- 1 Apologies for absence
  - 2 Code of Conduct
    - a Declarations of Interest and Alterations to the Register
    - b Standards Committee *AM*
  - 3 Minutes of the Meeting held on 19 October 2011 – attached
  - 4 Matters arising from the Minutes not otherwise on the Agenda
- Suspension of Meeting for Public Session. Matters raised by the public may be placed on the agenda for the next or a subsequent meeting
- 5 Planning - Appendix A
    - a Recommendation from Finance Committee to alter Terms of Reference to increase membership by one councillor and appointment of councillor if agreed
    - b Extension of time for consultation re applications MC/11/2330 and MC/11/2333 – to note this was not possible
    - c Applications
    - d Decisions
    - e Appeals and Other Matters
    - f Licensing Applications
  - 6 Finance – Appendix B
    - a Recommendation from Finance Committee to alter Terms of Reference to increase membership by one councillor and appointment of councillor if agreed
    - b Bank balances
    - c Cheques signed since last meeting
    - d Accounts for payment
    - e Telephone line
      - i proposal to continue to pay any bills until disconnection is effected and to pay any outstanding bills between meetings if necessary *JLa*
      - ii proposal that any disconnection charge (expected to be in the region of £135) be paid *JLa*
      - iii proposal that should the disconnection not be effected by 30 November, the Council's solicitor be instructed to pursue the matter *JLa*
    - f Proposal to authorise a thank you gift for the internal auditor up to a value of £45 from the Chairman's allowance *MS*
    - g KALC Training (2 places paid for)
    - h To receive draft minutes of the meeting of the Finance Committee held on 31 October
  - 7 Grant Applications
    - a PCC – request for help towards cost of cutting graveyard –cost £108 per cut, 10 cuts per annum

**Acting Clerk to the Council: Mrs Roxana Brammer**

8	Personnel Committee			
	a	Recommendation from Finance Committee to alter Terms of Reference to increase membership by one councillor and appointment of councillor if agreed		
	b	To receive draft minutes of the meeting of the Personnel Committee held on 31 October		
9	Youth			
	a	Allhallows Little Explorers	<i>YF</i>	
	b	Youth Club		
		i	General matters	<i>NS</i>
		ii	Request from the Youth Club for permission to run all day Christmas Art and Craft workshop on 19 December	<i>NS</i>
10	Management of the Council's land and property			
	a	Caretaking		
		i.	General matters	<i>RB</i>
		ii.	Devolved function of street cleaning from Medway Council	<i>RB</i>
	b	Village Hall	<i>MS</i>	
	c	Recreation Ground and Playpark	<i>NS</i>	
	d	All Saints Allotments		
	e	Woodland, Avery Way		
	f	Cross Park		
		i	General matters	<i>MS</i>
		ii	Proposal to allow Cross Park Association access to the Pavilion to complete works	<i>MS</i>
	g	The Brimp		
		i.	General matters	<i>NS</i>
		ii.	Social Club	<i>NS</i>
		iii.	Football arena – update	<i>MS</i>
		iv.	Use of brick building for storage	<i>MS</i>
		v.	Licence for use on Wednesday evenings by the 7 <sup>th</sup> Allhallows Scouts	<i>MS</i>
	h	Noticeboards	<i>MS</i>	
11	Proposal to install “no ball games” notice on the green in St David’s Road			
12	Community Activities			
	a	Project morning	<i>NS</i>	
	b	Councillors’ surgery	<i>MS</i>	
	c	History Club		
13	Bourne Leisure		<i>MS</i>	
	a	Representatives’ Report	<i>MS</i>	
			<i>AM</i>	
14	Matthew Homes		<i>MS</i>	
15	Highways & Transport			
	a	Bus services	<i>AM</i>	
16	Rural Liaison Committee			
	a	Representative’s report	<i>AM</i>	
	b	Rural Liaison Grant Projects - £2,980 available for 2011/12		
17	KAPC/MAC			
	a	Representatives’ report	<i>MS</i>	

- 18 Police Liaison
- a Representative's report *JLu*
- 19 Communications
- a Allhallows Life Magazine
- i Editor's report. *NS*
- ii Proposal to use alternative printing company for a 3 month trial period, subject to the agreement of St Mary Hoo Parish Council *NS*
- iii Proposal to increase the Caretaker's hours by 2 per month for distribution of the magazine to residents in Allhallows Leisure Park *AM*
- b Website *MS*
- 20 School Liaison
- 21 Work Programme *MS*
- 22 Consultation documents
- 23 Correspondence
- 24 Reports and Circulars
- 25 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

#### CONFIDENTIAL SECTION

- 26 To resolve that the press and public be excluded from the following item on the grounds that it refers to matters concerning a named former employee
- 27 Appeal against dismissal

The next meeting will be held on Wednesday 21 December 2011 in Allhallows Village Hall at 7.15 pm

Roxana Brammer  
Acting Parish Clerk

9 November 2011