

Minutes (Redacted)

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday 10 February 2020, 7:00pm to 8:10pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson	Cllr Julian Jones	Cllr Julie Trotter
Vice Chairman Allan Clark	Cllr Chris Ling	
Cllr Martin Hatley (7:05pm onwards)	Cllr Graham Roads	
	Cllr David Stevens	

Others: Clerk to the Council, Kate Orange; (no members of the public were present)

Apologies

3012. Apologies were received from Cllr Kate McCallum.

Agreement of Previous Minutes

3013. The Council agreed the Minutes of the Meeting of Monday 13 January 2020 as an accurate record and the Chairman signed a copy.

Matters arising from the Minutes

3014. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3015. Cllr Julie Trotter declared a personal interest in Morleys Green; and also in the Village Hall, as she was a Trustee and Member of the Committee. No other Member declared any personal or pecuniary interest in the business for the Meeting.

Minutes of Planning Committee

3016. The Council noted that the Planning Committee held Meetings on 14 January 2020 and 03 February 2020.

Financial Matters

3017. *It was proposed that the following payments should be made:*

<i>Simon Nightingale: SLR sign and traffic data</i>	<i>£ 280.63</i>
<i>Redington Services: replace damaged/faulty earth clamp</i>	<i>£ 108.00</i>
<i>Bulpitt Print: covering letters for VDS</i>	<i>£ 57.60</i>
<i>Bulpitt Print: VDS</i>	<i>£ 886.00</i>
<i>K Orange: refund of expenses on behalf of Council</i>	<i>£ 78.60</i>
<i>Total (including VAT):</i>	<u><u><i>£1,410.83</i></u></u>

RESOLVED

3018. *It was noted that following payments, arising from prior resolutions by the Council, had been paid between Meetings:*

<i>Direct debit: Calor Gas supply to Pavilion</i>	£ 17.99
<i>Direct debit: Nest Pension, January payment</i>	£ 53.08
<i>Direct debit: E.ON electricity supply to Pavilion</i>	£ 31.53
<i>Clerk's Salary, January</i>	£ 571.68
<i>HMRC</i>	£ 161.75
<i>Total (including VAT):</i>	<u>£ 836.03</u>

RESOLVED

3019. *It was noted that the Council had received the following income:*

<i>Interest: TSB, January</i>	£ 71.35
<i>H Bennett, Pavilion Hire</i>	£ 50.00
<i>Total (including VAT):</i>	<u>£ 121.35</u>

RESOLVED

3020. *The Council received the bank reconciliation to the end January 2020.*

RESOLVED

Ampfield Recreation Ground: Update on New Playground

3021. Chairman Bryan Nanson reported that due to the poor ground conditions a revised start date had not yet been set: we await improvement in the ground conditions.

Ampfield Recreation Ground: Update on Car-park

3022. Chairman Bryan Nanson reported that the Council is awaiting quotations for a number of variations under consideration.

Morleys Green: New Bridge

3023. On behalf of the Council, Chairman Bryan Nanson has written to the donor of the new timber footbridge at Morleys Green, to thank them for the gift to the parish. The Council's insurers have been informed. The donor is arranging to fit a kick board on the open side of the bridge, as per the original design.

Village Design Statement

3024. Cllr Graham Roads reported that the Village Design Statement (VDS) has now been printed. Copies were distributed among Councillors for delivery to residents of the parish. Test Valley Borough Council (TVBC) have an electronic copy. The project is now complete.
3025. *It was proposed (by Cllr Martin Hatley) that the Council should thank Cllr Graham Roads and the VDS team for their work in preparing the revised VDS.*

RESOLVED

3026. On behalf of the VDS Team, Cllr Graham Roads thanked the Council for their vote of thanks.
3027. Regarding progress with the application for a second grant from TVBC (towards the costs of revising the VDS), Cllr Martin Hatley will ask TVBCs Marianne Piggin for an update.

Chapel Wood: Trees

3028. Cllr Graham Roads reported that a tree recently fell across the boundary onto Forestry Commission Land. This has now been cleared by the Forestry Commission.
3029. The Council received a report from Cllr Graham Roads, concerning the policy with regard to standing poles (dead trees which remain standing). These are widely recognised as beneficial to wildlife, however this must be balanced against the increased risk of them falling or dropping branches.
3030. *It was proposed to approve the policy of reducing the height of standing poles in Chapel Woods to 4m.*
- RESOLVED
3031. Quotations will be sought for reducing the height of standing poles in Chapel Woods to 4m.
3032. *It was proposed to accept quotations for tree work of high priority, dated 20 January 2020 from Climbers Way Tree Care Ltd as follows:*

<i>T2 oak: remove storm damaged limb</i>	<i>£ 67.00</i>
<i>T3 Oak: reduce pole to 12ft</i>	<i>£ 280.00</i>
<i>VAT @20%</i>	<i>£ 69.40</i>
<i>Total</i>	<i>£ 416.40</i>

RESOLVED

Chapel Woods: Update

3033. Cllr Graham Roads noted that the clearance of debris and a bonfire on Saturday 8 February 2020, by local volunteers, went well. Cllr Roads will report on the proposed repair of the boardwalk at the Meeting in March.

Church Fete and Dog Show

3034. *It was proposed to allow the Church Fete Dog Show to take place in Chapel Woods on 13 June 2020. The event is to be covered by the Church's insurance.*

RESOLVED

3035. *It was proposed that on 13 June 2020, volunteers at the Church Fete will be allowed to park in the entrance to Chapel Wood. Cllr Graham Roads will also approach the Forestry Commission to request use of their entrance for further parking.*

RESOLVED

Confidential Minutes

3036. *The Council passed a resolution in accordance with the Public Bodies (Admission to Meetings) Act to exclude the public and press for discussion regarding the following matters, where publicity might be prejudicial to the special nature of the business:*

a. Burial Ground: Interment of Ashes of Mr C Day (Minutes 3037 and 3038)

RESOLVED

Burial Ground: Interment of Ashes of Mr C Day

3037. **Confidential**

3038. **Confidential**

Burial Ground: Memorial Bench

3039. *It was proposed to thank the family who have, on the Council’s request, moved their son’s memorial bench to a new position in the burial ground.*

RESOLVED

75th Anniversary of VE Day

3040. Cllr Graham Roads will write to Jenny Edwards (of Ampfield PCC) to enquire whether the Church has any plans to mark the 75th anniversary of VE Day.

Annual Assembly Newsletter

3041. It was proposed to adopt the schedule of roles and content for the Annual Assembly newsletter, as circulated by Chairman Bryan Nanson, except that Borough Councillor Martin Hatley will submit up to 200 words. Drafting is to be submitted to Cllr Kate McCallum by 05 March 2020. Chairman Bryan Nanson will notify those involved in preparing the newsletter.

RESOLVED

Contract for SLR sign

3042. *It was noted that the Council has received evidence of the Public Liability Insurance of Simon Nightingale, for the provision of the SLR sign.*

RESOLVED

3043. *It was proposed that the Clerk/Chairman should, on behalf of the Council, sign the Licence pursuant to s72 Road Traffic Regulation Act 1984 between Hampshire County Council and Ampfield Parish Council, in connection with the provision of an SLR sign by Simon Nightingale.*

RESOLVED

Reports from Committees and Portfolio Holders

3044. Cllr Graham Roads noted that the review of the Council’s Health and Safety Policy is complete and ready for consideration. The policy can be formally adopted at the Meeting in April.

Borough Councillor’s Report

3045. Borough Councillor Martin Hatley reported that for comments on Tree Notifications, where the Parish Council has been commenting “refer to tree officer”, TVBCs preferred wording is that the Parish Council wishes “to rely on the advice of the arboricultural officer”.

Borough Councillor Martin Hatley may still have money in his Councillor Community Grant fund to offer to suitable local projects.

Next Meeting

3046. The next Meeting will be held on Monday 09 March 2020.

Chairman

Date