

Committee, **Group** or Sub Group : SCENic - formerly Community Enhancement Group

Meeting Date & Venue 2nd March 2023 at 6.30pm @ WH, SCC

Report Author: Adele Sharp - Chairman

Report

Present were: Adele Sharp (AS), Eric Hotson (EH), Bill McLaughlin (BM), Catherine Farragher (CF)

Apologies: John Perry (JP) Paddy Riordan (PR)

Matters arising - none

1. Bell Lane toilet contract

Paxmans have given notice after 11 years. Thank you for their work.

Looking at the existing contract these are our suggested amendments:-

1. Add ***opening times by 9am*** (depends if the cleaner wishes to open earlier but no later than 9am).

4. There should not be a sharp's box on site, instead "***Should needles be found on site, the contractor is to close the toilets and contact MBC and SPC immediately.***" (we can't leave a box or the toilets open incase someone is injured and we don't want a contractor to touch them either)

6. - note that SPC must see a copy of their insurance.

7. change to ***Community Centre***

8. change date

9. Add a ***notice period 3 months***

Daily – remove the note advising about sharps as this is now in number 4.

Note - SCC cleaners are in early Mon – Fri so may be of use given they are already in the Village at an early hour, if that is a necessity.

2. Bins - Surrenden Field

PR and J Castro replaced three bins in the junior play area. Beneath the old bins there is a concrete pad with a large metal piece of angle iron. Not wanting to leave this uncovered, new bins have been installed in the original positions. Should we need to remove one of them, it is only a matter of unbolting it. PR and JC think the three already installed should stay in. There is one remaining one which will need the same concrete base and angle iron underneath it. CF, EH and BM raised a question about so many bins in the play area and that there were not in the positions agreed in last meeting.

Action: AS agreed to meet with PR as per his suggestion, to view the bins locations and they can feed back next meeting.

- Jubilee Field

There is a bin for the Jubilee Field. They feel unable to pay the £600 for the bin and therefore, unless SPC are minded to fund it, respectfully decline the new bin.

Action: to ask SPC whether they will pay for the bin or install it elsewhere in the village.

3. Surrenden Field Outdoor gym

Quotations / Specifications discussed for 8 pieces of equipment between pavillion and play area

Hagg £15,973.00 excl VAT Poor spread of equipment only 1 useful piece

Morti £14,384.40 inc VAT Good spread of equipment, on islands

Fresh Air Fitness £14,366.40 inc VAT 1 not good value item of equipment, on islands

Proludic £16,000 ?VAT? Only 6 items one not good value one.

Out door Spaces (Sportssafe) £19,554.00 +VAT 3 not good value items of equipment, very expensive.

Due to the above specifications before the group tonight, we recommend:

Morti £14,384.40 inc VAT Good spread of equipment, on islands - 15 years warranty

Fresh Air Fitness £14,366.40 inc VAT 1 not good value item of equipment, on islands 25 years structural parts

Fresh Air Fitness was comparable but we liked the equipment spread of Morti and that 4 pieces are for 2 people which is positive as more residents can use it at the same time.

Neither had a disabled piece of equipment.

Action: recommend EH to ask for details about how the equipment is installed i.e. one floor piece of grass matting rather than islands? This may change our recommendation and require another quick meeting before bringing to Full council.

Budget £10,000 - £15,000 CIL money? U3A item from developers.



4. Surrenden Field Benches

The new benches are currently in the Surrenden road pavillion and they are a really good design



Action: broken ones to be removed and new ones installed. Question? Who is doing this?

5. Surrenden Field Play area – Mini climbing wall – SNP were due to install 3rd Feb but worked elsewhere so still needs to be installed - no update

6. Parade Bike racks



High / low floor mounted bike rack £104,

Parrs workplace eqpt

It is suggested that these are to be installed on the Spar side under the stairs.

PR “I have contacted the landowner and he is largely supportive, he asked that I get back to him with design spec for this, and the other matters at the parade”. This has already been agreed by the group to install the low floor mounted bike rack. Does PR need a document to send to the landowner?

Budget is £250 inc VAT and installation

Action: to check with PR and defer to next meeting.

7. Parade wall at the edge of the carpark. We need a specification for this to be able to get quotations. Budget @ £10 - 16.000. MBC have agreed but want us to add another project.

Action: AS to do drawing for spec.

8. Disabled space – same as above – Kent highways had previously pushed back on the sidebays as this is also for deliveries. The Parade parking is a privately owned space. Whilst the designated disabled spaces are not really good for wheel chairs, we have no jurisdiction to change them. Is there another spot we can put disabled spaces in?

Action: PR to discuss with land owner. Clerk to ask Kent Highways again?

9. Grave Lane War Memorial

Resident says it needs 'refurbishing' but we don't know who owns the land it is on.

Action: BM will go and see if he can find out – if not refer to office.



10. Church Green – North Side belongs to Golding Homes, hedges MBC responsibility. South Side is MBC

Action : ask clerk if he has written to Golding homes about whether they would gift it to us.

11. Chestnut Avenue Hedge

BM will ask Chestnut resident what they know.

Action: Ask clerk if we are responsible for cutting it? Do we own it? We do seem to be cutting the hedge.

12. Kings Head Pub – community asset

PR contacted the manager who said she would not object 'not overly bothered'.

Landlord Richard Monks Owners Shepherd Neame

Action: Ask office to write to Shepherd and Neame as they own the building about us making the property a village asset. This merely means should the building come up for sale, SPC would have 6 months to raise the money to buy it first.

13. Telephone box

PR update "I went to view this with the leader of the payback team and we plan to replace the glazing in two weeks time after the team have been to Poyntel Road pond this weekend."

Action: Noted

14. Pavillion – *to completely redevelop existing pavilion to provide 'café' type facilities, storage and toilets.* For the use of Staplehurst at large.

A prefab / container style building with kitchen, toilets, windows and business space

PR previously provided this visual (£15,000 - £35,000)



CF investigated and found a local company designing wooden pavilions.

9.1X 4.8m @ £13,500 Glazing options etc.

Action: Does office have a drawing plan of the current one? AS & CF will look at designs and drawings for community café / shop / etc.

Budget

Parade bike racks **£250** to inc VAT and installation

Parade accessible toilet **£3000** legal and maintenance costs are in the budget

Cleaning. **£1560** annual.

Radar lock **£300**

Surrenden Field – 2 new benches **£1000 CIL money** and 5 bins **£2500 - 106 money**

- Outdoor Gym **£10,000 - £15,000** CIL money?

- Pavillion **£35,000**

AOB

Date & Venue of next meeting: Th 30th March , Th 27th April, Th 25th May West Hall tbc

Group membership

AS Adele Sharp

EH Eric Hotson

PR Paddy Riordan

CF Catherine Farragher

JP John Perry

BM Bill McLaughlin