

## Elkesley Parish Council

I hereby give you notice of a Meeting of the Elkesley Parish Council to be held on Tuesday 19<sup>th</sup> October 2021, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Dated this 12<sup>th</sup> October 2021

Clerk to the Parish Council

### AGENDA

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 21<sup>st</sup> September 2021
- 7) To approve payments and receive financial reports for 30th September 2021
- 8) To suggest budget ideas for 2022/23
- 9) To review the general and financial risk assessments
- 10) To consider any planning applications as listed or receive any planning correspondence
- 11) To consider maintenance on the sports field hedge
- 12) To receive clarification of the emptying of village litter bins
- 13) To consider holding an event for the Queens Platinum Jubilee
- 14) To consider an offer from Starbucks
- 15) To receive reports and consideration of any expenses on the following:
  - a. Sports field & play area safety inspections
  - b. Cemetery
  - c. Defibrillator inspections
  - d. Highways and service faults
- 16) To discuss/consider
  - The BMX independent inspection report
  - To receive any updates on the relocation of the BMX
  - Correspondence received regarding the BMX track
  - Re-siting of the benches
- 17) To receive items for information or for the next agenda
- 18) Time and date of the next Parish Council meeting

#### Planning applications:

**Application: 21/01436/OUT**

Proposal: Outline planning application for residential developments, all matters reserved with exception to access

Location: Land to the north of The Barn, Twyford Lane, Elkesley

**Application: 21/01488/HSE**

Proposal: Single storey front extension with amendments to garage roof and rendering to the main house

Location: Rivit House, Brough Lane, Elkesley

## Elkesley Parish Council

Minutes of the Elkesley Parish Council meeting held on Tuesday 19<sup>th</sup> October 2021, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

**Present:** Cllr Skelton (Chair), Cllr O'Brien, Cllr Savill, Cllr May, Cllr Stronach, Cllr Davis, Cllr Roberts and Cllr Grounell

**Others:** Mrs Davies (Clerk) and members of the public

**3602/21 To receive apologies and reasons for absence**

No apologies received.

**2603/21 To receive and record declaration of interests from Members in any item on the agenda**

No declaration of interests received.

**2604/21 To receive the Chair's report**

The Chair reported that last month the councillors have given 88 hours of parish council work; Cllr O'Brien contributed to half of this amount. A big thank you to everyone for the work you have done.

**2605/21 To hold a 10 minute public session**

The meeting was suspended to allow members of the public to speak  
Items to note

- Motorbikes being used on the sports field. Cllr O'Brien reported that the police are already aware of the situation and the Chair urged anyone seeing this happen, to contact the police straight away on 101
- Mr Oldbury who put together a leaflet giving information to new residents to the village; asked if anyone had anything further to include on the leaflet; no additional items put forward at the meeting. Cllr O'Brien will put a copy up in the notice boards and the intention is for a copy to be given to new residents as well.

Cllr Jefferson joined the meeting during this agenda item.

**2606/21 To receive reports from the District & County Councillors**

Apologies received from District Cllr Dukes and County Councillor Turner.  
No reports submitted.

**2607/21 To approve the minutes of the meeting held 21<sup>st</sup> September 2021**

Cllr Stronach proposed to accept the minutes of the meeting held 21<sup>st</sup> September 2021 as a true record; this was seconded by Cllr Jefferson and resolved by the council 9 votes.

**2608/21 To approve payments and receive financial reports for 30th September 2021**

The Clerk previously circulated copies of the finances, bank statements and budget figures as of 20<sup>th</sup> September 2021 for the Councillors to view.

Cllr O'Brien proposed to accept the above finances and to approve the following payments; this was seconded by Cllr Grounell and resolved by the Council 9 votes.

- 1) Total wages & p.a.y.e £601.15
- 2) R May reimbursement for grass cutting fuel £37.21
- 3) Elkesley Memorial Hall – Room hire £25.00

**2609/21 To suggest budget ideas for 2022/23**

Minutes of the meeting held 19<sup>th</sup> October 2021 Signed: *J O'Brian* 16<sup>th</sup> November 21

The Clerk asked for suggestions to put forward for next year's budget; ideas so far

- To appoint an HR consultant
- The Queen's Platinum Jubilee event
- Village bonfire night

**2610/21 To review the general and financial risk assessment**

The Clerk previously circulated copies of the general and financial risk assessments for the Councillors to review at the meeting. No adjustments were requested.

Cllr Stronach proposed to approve the general and financial risk assessment with no adjustments to be made; this was seconded by Cllr Savill and resolved by the Council 9 votes.

**2611/21 To consider any planning applications as listed or receive any planning correspondence**

**Application: 21/01436/OUT**

Proposal: Outline planning application for residential developments, all matters reserved with exception to access

Location: Land to the north of The Barn, Twyford Lane, Elkesley

**Consideration:** No objections but comments made regarding the subject of access, to and from the site during the construction stage.

**Application: 21/01488/HSE**

Proposal: Single storey front extension with amendments to garage roof and rendering to the main house

Location: Rivit House, Brough Lane, Elkesley

**Consideration:** No objections

Cllr O'Brien proposed to approve the above considerations; this was seconded by Cllr Savill and resolved by the Council 9 votes.

The Chair discussed the Bassetlaw District Plan and pointed out that a lot of work had been put in by Cllr O'Brien on behalf of the council to date, and whilst no comments had been received by other councillors they could reply independently should they still wish to make representation. Cllr Stronach asked where he could view this plan and was advised it could be viewed online or by visiting Queens Building, Worksop.

**26k12/21 To consider maintenance on the sports field hedge**

Cllr May proposed that the Council starts to look at cutting back the overgrown areas of the sports field hedge. Cllr May, Cllr O'Brien and Cllr Jefferson will have a walk around the field to look at the areas where work is required.

Cllr Savill proposed that the Council carries out any work ad hoc itself, as and when required. Cllr May and the grounds person to carry out the work; any expenses for disposing the cuttings at the tip will be reimbursed (unless it is stored for a bonfire); this was seconded by Cllr Stronach and resolved by the council 9 votes.

**2613/21 To receive clarification of the emptying of village litter bins**

Cllr O'Brien reported that following a conversation with the Environmental Service Officer; the original agreement to empty the bins weekly will remain in place and they are not altering to bi-weekly collections as per the conversation between Cllr Stronach and the District Council's bin collection person. The District Council has to call weekly to empty their bin at Crookford and additionally they don't want any overflow rubbish to be blown around the village causing more problems with litter.

Cllr Grounsell left the meeting during this agenda item for a few minutes and then returned.

**2614/21 To consider holding an event for the Queens Platinum Jubilee**

Cllr O'Brien will circulate information around the Councillors regarding the lighting of beacons for the Jubilee event.

**2615/21 To consider an offer from Starbucks**

Following from the previous meeting; a couple of councillors visited Starbucks to look at the room offered to the Parish Council for its meetings. However, Starbucks are now closing at 8pm which is too early for a council meeting. The Parish Council will continue to support the Memorial Hall.

Cllr Stronach proposed to thank Starbucks for their kind offer; however the Parish Council meetings would not be able to hold their meetings there; but suggested that any future working groups could use the available area at Starbucks for their discussions; this was seconded by Cllr O'Brien and resolved by the Council 9 votes.

**2616/21 To receive reports and consideration of any expenses on the following:**

**1) Sports field & play area safety inspections**

Cllr Davis and Cllr Roberts carried out the safety inspections – all reported to be okay

Cllr May has carried out some repairs off the play area independent inspection report previously circulated.

Cllr O'Brien reported the damage bin in the play area to the District Council; they have agreed to replace the bin with a plastic one.

Cllr O'Brien, Cllr May and the grounds person went round the sports field and play area making a list of the things that were missing or require repairing as below:

- Already have replacement/additional dog signs and covid signs that have been torn off the bottom gate
- Some posts at the bottom area of the field require replacing
- Three concrete bollards on the path from Lime tree Road; two have been damaged by wear and tear and the other intentional damaged – replacement cost is £68.49 each. Cllr O'Brien will check with highways regarding ownership of the bollards first
- Purchase of 25ltr of weed killer to carry out spraying at a cost of £99.80
- A new bin underneath the BBQ which has split– this replacement was agreed at the last meeting – Cllr O'Brien priced one up at £22 from Amazon. The Chair will put some reinforcement bars on the new bin if it is metal
- A post at the bottom of the field is required for the kissing gate and two bags of post create; the Chair and Cllr Grounsell are able to supply these at no cost
- Replacement mower blades ready for next year's grass cutting season
- Liquid tarmac for the pavement on the field which is cracking between the memorial hall entrance to the park area
- A bowsaw for cutting back the trees/hedging approx. £9
- The weed spraying licence for the grounds maintenance – cost to be advised
- Service of the petrol hedge strimmer approx. £30
- The gap in the side fencing of the field requires repairing – this is where the motorbikes etc. escape through when seen on the field; the Chair will contact the landowner
- Residents are throwing things over things the fence onto the sports field; the Chair will contact those involved

The above jobs will be planned in along with other winter jobs and subject to assistance from councillors.

Cllr Savill proposed to carry out the work that is required and approve costs (subject to checking ownership); this was seconded by Cllr Jefferson and resolved by the Council 9 votes.

## 2) Cemetery

The Clerk informed Cllr Stronach that there are un-consecrated grave spaces in the area he previously suggested putting some cremations plots in; this to be looked at again.

Cllr O'Brien reported that the items on the graves are blowing around; there are lots of plants and items that shouldn't be in the front of the memorial stones. There is now gravel being put down which is causing a problem as it is being thrown up and hitting the grounds person when grass cutting. The Clerk stated that the rules and regulations specifically state that there should not be any unauthorised items put in front of the memorial stones or they will be removed. A notice should be put up on the cemetery gate informing next of kin of this and letters should be sent out reminding them of the rules and regulations. A discussion followed and the Clerk will circulate a copy of the rules and regulations for the councillors to view and discuss at the next meeting.

## 3) Defibrillator inspections – Cllr Savill reported that the defibrillators are okay – no actions required.

## 4) Highways and service faults

- Cllr O'Brien reported flooding across the road on Jockey Lane; the grips still haven't been removed so the water is just pouring down the road every time it rains. The Chair has previously spoken to our MP who did say he would look into for the parish council; the Chair will send him a message and chase this up.
- Cllr Stronach reported that as snow liaison he has been around the grit bins to see if there is salt in them. Cllr Stronach also asked Highways if they will grit Jockey House Lane as a bus route; hopefully they might be putting it on their agenda and it may be salted this year.

## 2617/21

### To discuss/consider

#### 1) The BMX independent inspection report

The Clerk circulated a copy of the report around the councillors to view. The report has mixed both bmx tracks together rather than individual reports. The Clerk read through the report and actions required – which states, either very low, low and moderate risks. The small bmx track has previously appointed a contractor to carry out resurface work; this is still to be carried out. A short discussion took place but didn't result in anything being taken forward.

Post meeting note: The BMX tracks are inspected as part of the Playground inspection routine. A record is held when stones and debris is removed by the Grounds Maintenance person, to allow grass cutting to take place.

- 2) To receive any updates on the relocation of the BMX – No update was received.
- 3) Correspondence received regarding the BMX track – to be included with the above update.

## 2618/21

### Re-siting of the benches

Cllr Savill asked for the benches on the field to be reinstalled or can they be relocated somewhere else. The benches may be part of a landscaping scheme on the field. After discussion – Cllr Jefferson suggested that the Cllrs look around the village and come back to the council with suggestions of an area for benches.

## 2619/21

### To receive items for information or for the next agenda

Cllr O'Brien asked about the arrangements for Remembrance Day. Cllr Davis and Cllr Roberts are putting up the lighting column poppies and the Clerk will arrange for the Remembrance wreath and deliver it to Cllr Stronach.

No other items put forward for the next agenda.

**2620/21**

**Time and date of the next Parish Council meeting**

The next Parish Council meeting will be held on the 16<sup>th</sup> November 2021 at 7pm in the Elkesley Memorial Hall, Elkesley.