

STADHAMPTON PARISH COUNCIL

Minutes of the Extraordinary Meeting held on Wednesday March 18th 2020 at the Village Hall

Attendees	Cllr. Stephen Dawson (SD) – Chairman, Michael Pawley (Clerk)
Apologies	Cllr. Stuart Wells (SW) – Vice-Chairman, Cllr. Robert Campbell (RC), Cllr. Stephen Gilligan (SG), Cllr. Catherine Odell (CO), Cllr. Doug Struthers (DS),

Ref	Item	Notes	Action
36/20	Apologies for absence	The Chairman reported that apologies had been received from Cllr. Stuart Wells, Cllr. Stephen Gilligan, Cllr. Robert Campbell, Cllr. Catherine Odell, Cllr. Doug Struthers and that the meeting was being held in extraordinary circumstances due to the Covid-19 outbreak and the Government advice on social distancing. All Councillors had been consulted individually in advance on the items of business to be considered and had agreed that the meeting should go ahead	For info
37/20	To record declarations of interest from members regarding items on the agenda	There were none	For info
38/20	To note receipt by the Council of a Freedom of Information request in relation to Allotment 13	The Chairman reported that a Freedom of Information request had been received and duly acknowledged. He stated that due to the current situation the Council may not be able to meet the usual timescales. He also stated that much of the information requested could have been requested and provided at a Council Meeting and that the Council would then have avoided the additional costs now being incurred in respect of legal advice on the response	For info
39/20	To discuss and agree representation on behalf of the Council at the mediation proposed to be held with Mr & Mrs Davis in respect of Allotment 13	The Chairman reported that the councillors had RESOLVED unanimously by e-mail that the Chairman, Vice-Chairman and Clerk should represent the Council at mediation and that they be devolved powers to reach agreement on behalf of the Council at that mediation if possible	For info
40/20	Additional Business: Emergency Resolution – as a result of restrictions on social interaction due to the Covid-19 outbreak to Resolve that the Council empowers the Chairman and	<p>The Chairman reported that the councillors had RESOLVED unanimously by e-mail that the Council empower the Chairman and Clerk/RFO jointly to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.</p> <p>The Chairman stated that whilst the Council would endeavour to ensure that decisions were taken by consensus with the other councillors by e-mail or telephone this resolution would ensure that the smooth running of the Council would continue uninterrupted so far as possible</p>	

	Clerk/RFO jointly to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.		
41/20	To consider a resolution to exclude the press and public for Agenda Item 6 in accordance with Standing Order 3d due to the confidential nature of the business to be discussed and so as not to prejudice any legal proceedings	The Chairman stated that in the absence of any members of the public this resolution was no longer required and the Closed Business Session on the Agenda would no longer be required as the Council would deliberate on the legal advice and agree a brief to the Chairman/Vice-Chairman and Clerk for the proposed mediation by alternative means.	
42/20	Next Meeting	The dates of the next meeting was due to be Tuesday 7 th April at 7.30pm (Planning) at the Community Hall. This has now been cancelled pending arrangements for Council Meetings being held in alternative formats during the Covid-19 outbreak	For info
43/20	Meeting Closed	In closing the meeting the Chairman reported that the Council had been extremely proactive in its reaction to the Covid-19 epidemic having quickly set up a volunteer network to help anyone in the parish with central points of contact; this has been communicated via Facebook/village website/Grapevine/school and a door to door leaflet drop. All local surgeries had been made aware of this initiative and the Council was working in co-ordination with all the appropriate local agencies. He thanked everyone who had been involved so far. The meeting closed at 7.40pm	For info