

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
BIRLING PARISH COUNCIL MEETING to be held on**

**Tuesday 9<sup>th</sup> January 2024 at 8pm**

**At All Saints Church, Snodland Road, Birling**

**[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting 12<sup>th</sup> December 2023**      *(Appendix A)*
- 4. Reports**
  - (a)** County Councillor Sarah Hohler
  - (b)** Borough Councillors Paul Boxall and Bill Banks
  - (c)** Kent Police – no report received.
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**

To receive any update.
  - ii. Village Hall access**

To receive any updates on availability of hall.
  - iii. Post Office**

To note any updates.

### **(b) Matters for Information circulated to councillors.**

11/12 E Watch 2137  
11/12 News from TMBC  
18/12 NALC chief executive bulletin  
18/12 E Watch 2138  
18/12 E Watch 2139  
18/12 TMBC appointment of interim chief executive officer  
18/12 The Rural Bulletin  
18/12 NALC newsletter  
19/12 The Rural Bulletin  
19/12 NALC events  
02/01 E Watch 2140  
02/01 TfSE roundup  
02/01 Kent Trading Standards news  
02/01 E Watch 2142  
02/01 E Watch 2143  
02/01 E Watch 2144  
02/01 NALC events

## 7. Meetings

### (a) Meetings attended on behalf of the parish council.

- i. KALC T&M Area Committee 14/12/2023

### (b) Future meetings

- i. Parish Partnership Panel 08/02/2024
- ii. Parish Partnership Panel 30/05/2024
- iii. Parish Partnership Panel 29/08/2024

## 8. Parish Business for Decisions

### (a) Highways

- i. To receive update from Cllr Hirst on Highways Improvement Plan.
- ii. To receive update on bank infringement.

### (b) Local Plan

- i. To note update

### (c) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives

### (d) Jubilee and Coronation

- i. To receive update on visit to Gallaghers to choose stone.
- ii. To receive update from Cllr Nevill on tree planting.

### (e) Village Maintenance, Waste and Litter

- i. To receive any updates from Costa and MacDonalds.

### (f) Climate Action

- i. To review and update the Climate Action Plan.

### (g) Strategic Plan Update

- i. To review updated strategic plan.

### (h) Annual Budget and Precept 2024/25

- i. To consider final draft of budget and precept.

### (i) Beam – to agree a donation.

## 9. Parish Business for Noting

### (a) Website/Social Media platforms updates

To note the following added to online platforms:

- Road closures
- Christmas waste collections

### (b) Parochial Church Council

- i. To receive regular update.

### (c) Resident Matters

- i. To note any recent local issues raised.

## 10. Correspondence

There were none.

## 11. Finance & Accounts

### (a) To approve Bank Reconciliation December 2023

Net Bank Balances as at 3/1/2023 £18,543.02 (Appendix B)  
**(b) To note budget position year to date December 2023** (Appendix C)  
**(c) BACS and DD to be approved and signed for January 2024:**

| Payee         | Budget         | Amount Gross | Amount Net | VAT        | Description              |
|---------------|----------------|--------------|------------|------------|--------------------------|
| JA Miller     | Staff Costs    | £527.84      |            |            | January staff costs      |
| LASER         | Streetlighting | £28.57       | £27.14     | £1.43      | Streetlight energy costs |
| Waveney IT    | IT Costs       | £62.73       | £ 52.27    | £<br>10.46 | Monthly Mailbox Costs    |
| HugoFox       | IT Costs       | £11.99       | £9.99      | £2.00      | Monthly website costs    |
| Public Clocks | Clock          | £191.63      | 159.69     | £31.94     | Clock service            |

## 12. Roads

**(a) To report any road issues**

**(b) To note update on Stangate Road pothole**

**(c) Road Closures – see website for details.**

- i. To note temporary road closures affecting Birling  
There were none.

## 13. Planning

**(a) Applications to be considered - there are none.**

**(b) Decisions by Tonbridge and Malling Borough Council – there are none.**

## 14. Matters for future meetings

**15. Date of next meeting: 13<sup>th</sup> February 2024**

*Julie Miller* Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 3<sup>rd</sup> January 2024