

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Tel: 01451 820712

Email: [clerk@bourtononthewater-pc.gov.uk](mailto:clerk@bourtononthewater-pc.gov.uk)

## To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 12<sup>th</sup> January 2022 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley  
Clerk/RFO

7th January 2022

Papers for the meeting can be viewed in Dropbox – [VEC](#)

## AGENDA

- 1) Apologies for absence: To receive.
- 2) Declarations of Interest: To note.
- 3) To receive and approve the draft minutes of the Village & Community Committee Meeting held on 8<sup>th</sup> December 2021.
- 4) Matters Arising:
  - a) Removal of Len Hill Memorial – to note faculty approval and invoice approved by Council.
  - b) Work at Jubilee Orchard
  - c) Submission of Grant application to Build Back Better fund for repainting of metal railings and replacement litter bins
  - d) Christmas Tree
- 5) Village Maintenance
  - a) Tree Survey
    - i) To review quotes for work on Tree Survey (Paper 1) and select contractor to complete works.
    - ii) To review list of trees on 2021 Tree Survey and agree whether additional trees require adding to the survey. (Papers 2a and b)
  - b) Tree Management Policy (Paper 3): To agree any amendments required to the current draft document following discussion at item 5a)ii).
  - c) Replacement of signposts around the Village Green (deferred from December meeting).
  - d) Village Risk Assessment:
    - i) To note completion of work on river edging capping stones and missing stone on paving slabs opposite Chardwar Wardens, riverbank.
    - ii) Bonded surface around tree by George Moore Bridge, large holes for filling and resurfacing. To review examples and agree specification for resin bonding [resin bonding](#)
  - e) To consider request from Gloucestershire Wildlife Trust for a dog waste bin adjacent to Greystones Nature Reserve (Paper 4)
- 6) Churchyard & Cemeteries:
  - a) Burial Consultant: Update following Council meeting and agree further actions.

- b) DEFRA Consultation on amendments to the Environmental Permitting (England & Wales) Regulations 2016: Update following Council meeting and agree further actions.
  - c) Approval of grave levelling works by Pete Scarrott and skip hire at a cost of £620 + VAT for skip hire (Paper 5)
  - d) To review progress on actions from Cemetery and Churchyard risk assessments and determine any further actions required (papers 6a and b)
- 7) Allotments
- a) To agree response to request from plotholder of 39B Cemetery Lane for installation of a 6 x 4ft shed to store tools and equipment and a 6 x 8ft greenhouse.
  - b) To note urgent tree works completed at Cemetery Lane and review subsequent request from neighbour (Paper 7)
- 8) Village Green
- a) Village Green Railings: To review suggested design from Bibury Landscapes for the 37 post sockets for submission to a fabricator to create a sample (Paper 8).
- 9) Accessibility Audit: (Paper 9) To review and agree further actions required by VEC Committee.
- 10) Correspondence:
- 11) Any Other Business (items to note only)
- 12) Date of Next Meeting – Wednesday 9<sup>th</sup> February 2022 at 7.00 pm.