

I hereby give you notice of the Elkesley Parish Council Zoom meeting to be held on Tuesday 16th February 2021, at 7.00pm.

Public access to the Zoom meeting will be via the email link below and may be recorded

Join Zoom Meeting

<https://us04web.zoom.us/j/74820772454?pwd=QUVlZJsQmQ5S3RhdTlZbDV3dE5oZz09>

Meeting ID: 748 2077 2454

Passcode: rwg2Hf

Dated this 9th February 2021

Mrs W Davies

Clerk to the Parish Council

AGENDA

- 1) To receive and accept apologies for absence
- 2) To say a few words in memorial of Kath Fish and to hold a minutes silence
- 3) To receive and record declaration of interests from Members in any item on the agenda
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To receive update on the casual vacancy for a Parish Councillor
- 7) To approve the minutes of the meeting held 16th December 2020 & 19th January 2021
- 8) To consider any planning applications below and note any planning correspondence

Application: 21/00079/COU

Proposal: Proposed change of use for an existing detached outbuilding/workshop to be used as a dog grooming business

Location: Blomfield, Forest Road, Elkesley

- 9) To consider and approve the Parish Council's response to the Local Plan consultation
- 10) To review and approve the Internal Control Document
- 11) To review and approve the Financial Regulations
- 12) To consider and approve the budget for 2021/22
- 13) To consider and approve the precept for 2021/22
- 14) To consider proposal by the Tuxford under 13's Youth Football Club to use the sports field for their home matches
- 15) To receive reports and consideration of any expenses on the following:
 - a. Sports field & play area safety inspections
 - b. Cemetery
 - c. Defibrillator inspections
 - d. Highways and service faults
- 16) To receive any items for information or future agenda items
- 17) Time and date of next Parish Council meeting

Minutes of the Elkesley Parish Council Zoom meeting held on Tuesday 16th February 2021, at 7.00pm.

Present: Cllr Skelton (Chair), Cllr Savill, Cllr May, Cllr Roberts and Cllr Joy

Others: Mrs Davies (Clerk), County Councillor Kevin Greaves, Brendan Clarke-Smith MP and members of the public

3385/21 To receive and accept apologies for absence

Apologies received from Cllr O'Brien. Cllr May proposed to approve the apologies and the reasons; this was seconded by Cllr Saville and resolved by the Council – 6 votes.

3386/21 To say a few words in memorial of Kath Fish and to hold a minutes silence

The Chair read a few words in remembrance of Cllr Kath Fish; following with a minutes silence. The speech is recorded at the end of the minutes.

3387/21 To receive and record declaration of interests from Members in any item on the agenda

No declaration of interests received.

3388/21 To suspend the meeting to hold a 10 minute public session

The Chair suspended the meeting to open the public session. No members of the public asked any questions. The meeting was then convened to carry out with the Council meeting.

3389/21 To receive reports from the District & County Councillors

District Cllr Kevin Dukes sent his apologies.

County Cllr Kevin Greaves gave his County Council report as follows:

- Work on the grips on Jockey Lane are in the work programme to be done shortly
- The Bridge is causing concern over the drop on the road; this is a Highways England issue and Highways are liaising with them to get a date for the works to be carried out
- Last week there was a Communities and Places Committee meeting at County; two items on the agenda he would like to bring up:
 - 1) Report on the Highways Asset Management at County; one item mentioned relating to the review for repairs, maintenance or improvement of pathways and cycle ways. The review was to ensure is the above work is proportionate to the amount of pedestrians/cyclist that can be reasonable expected to use them, the review will be completed in March. Cllr Greaves abstained from this vote because these works are quite relative to parishes and small villages. As we know, pathways do get overgrown with weeds and moss etc., and often have to be dug out. The report is saying that if the paths are not used often, they will not be repaired. Cllr Greaves questioned who is it that is saying that they are not being used enough?
 - 2) Highways trees and verge maintenance – some years ago Cllr Greaves started a pilot scheme in planting wild flowers on verges to encourage insects and wild life. This scheme was put on hold for some time but now the County Council are looking at

starting this again with approximately 24 sites. If the Parish Council knows of any sites that would benefit from wild flowers; then please put this forward to the County Council. There is also 150 Highways trees to be planted; particularly in areas to mitigate flooding.

At this point the Chair thanked Brendan Clarke-Smith MP for attending the meeting. The MP then thanked everyone for their part during Covid 19; next week Government will release a road map of coming out of the restrictions. Yesterday there was an announcement about more money for roads and pavements; plus the upgrading of the A&E at the hospital.

3390/21 To receive update on the casual vacancy for a Parish Councillor

The Clerk reported that the District Council has confirmed that the Parish Council can now co-opt a new Councillor onto the Parish Council. The Clerk will put together a notice ready to advertise the vacancy with a dead line of the next meeting.

3391/21 To approve the minutes of the meeting held 16th December 2020 & 19th January 2021

Cllr May proposed to accept the minutes of the meeting held 16th December 2020 as a true record; this was seconded by Cllr Savill and resolved by the Council – 6 votes.

Cllr Savill proposed to accept the minutes of the meeting held 19th January 2021 as a true record; this was seconded by Cllr Roberts and resolved by the Council – 6 votes.

3392/21 To approve payments and receive finance reports as of 31st December 2020 & 31st January 2021

Cllr May proposed to approve the payments as listed and accepts the finances as above; this was seconded by Cllr Davis and resolved by the Council – 6 votes.

- Idle Times £330 (2080)
- The Cumbria clock Company Ltd – service of War Memorial clock £198.00 (2081)
- Elkesley Memorial Hall –Post Office contributions £60.00 (2082)
- Grounds Maintenance January wage £305.20 (2083)
- Parish Clerk December wage £231.30 (2084)
- HMRC – p.a.y.e £58.00 (2085)
- J O’Brien – reimbursement for bin bags £47.98 (2086)
- N.A.L.C – annual subscription £155.53 (2087)
- Grounds Maintenance February wage £305.20 (2088)
- Parish Clerk January wage £231.50 (2089)
- HMRC – p.a.y.e £57.80 (2090)
- R May – reimbursement of cleaning of 4 wheelie bins £20.00 (2091)

3393/21 To consider any planning applications below and note any planning correspondence**Application: 21/00079/COU**

Proposal: Proposed change of use for an existing detached outbuilding/workshop to be used as a dog grooming business

Location: Blomfield, Forest Road, Elkesley

Consideration: No objections but comments made regarding:

- 1) How is the waste water disposed of?
- 2) No opening times stated
- 3) The application does not answer the question of the relationship with an Authority member

The Environmental Health's response covers some questions the Councillors raised.

Application: 21/00164/HSE

Proposal: Erect first floor and two storey rear extension and entrance porch to front elevation (resubmission of P/A 20/00651/HSE)

Location: 84 Lawnwood Avenue, Elkesley

Consideration: No objections

Cllr May proposed not to make any objections to the above planning applications; this was seconded by Cllr Roberts and resolved by the Council – 6 votes

3394/21 To consider and approve the Parish Council's response to the Local Plan consultation

Cllr Savill proposed to approve the Parish Council's response to the Local Plan consultation; this was seconded by Cllr May and resolved by the Council – 6 votes.

The Chair thanked Cllr O'Brien for her hard work in putting together the response on behalf the Parish Council.

3395/21 To review and approve the Internal Control Document

Cllr May proposed to approve the Internal Control Document; this was seconded by Cllr Savill and resolved by the Council – 6 votes.

3396/21 To review and approve the Financial Regulations

Cllr Roberts proposed to approve the Financial Regulations; this was seconded by Cllr Davis and resolved by the Council – 6 votes.

3397/21 To consider and approve the budget for 2021/22

After consideration, Cllr May proposed to approve the budget for 2021/22; this was seconded by Cllr Savill and resolved by the Council – 6 votes.

The expenditure budget is £20,070.00; the estimated income (if no change in precept) is £14,926; the short fall will be used from the general reserves if required.

3398/21 To consider and approve the precept for 2021/22

After consideration, Cllr Davis proposed to increase the precept by 1% to £13,917.00 giving an additional income of £138.00; this was seconded by Cllr Roberts and resolved by the Council – 6 votes.

The impact on the residents will be £56.98; an annual increase of 0.15p per Band D property.

3399/21 To consider proposal by the Tuxford under 13's Youth Football Club to use the sports field for their home matches

The Chair reported on the above proposal which is subject to the approval of the Football Association. After the Chair's report and confirmation that the benches are to be re-instated; Cllr Roberts proposed to approve the request from the Tuxford Under 13's Youth Football Club to use the sports field; this was seconded by Cllr Davis and resolved by 6 votes.

3400/21 To receive reports and consideration of any expenses on the following:**1) Sports field & play area safety inspections**

- Cllr O'Brien has carried out the last sports field inspection; no actions reported
- Cllr May reported that the mole catcher has returned and removed the traps
- The contractor will be resurfacing the little BMX track; plus looking at the big BMX to suggest what can be done with it.
- Cllr Roberts reported someone on facebook has reported a broken bottle on the field; Cllr May will deal with this.
- The Chair also reported that another football club called the Misfits United; has contacted the Council showing some interest in the football pitch in the next year or so; following his discussion with them; he has passed them on to liaise with the Tuxford Football Club

2) Cemetery

- All is okay with the exception that some graves stones need attention due to movement. Cllr May has spoken with Cllr Stronach and he will be looking at who is next of kin and contacting them.
- It was also noted that a notice board would be useful in the cemetery to show the rules and regulations etc. This was put forward for the next agenda.

3) Defibrillator inspections

- Cllr Savill reported that the defibrillators were okay; however replacement batteries would be required shortly; Cllr May proposed to purchase replacement batteries when required; this was seconded by Cllr Roberts and resolved by the Council – 6 votes.

4) Highways and service faults

- The Chair reported that the resident who is donating trees and bushes for planting on the highway has purchased 34 fruit trees 16 fruit bushes. The plan is to start planting them this afternoon while the weather is good
- The Chair reported that he saw someone measuring up on the bridge and stopped to speak with him. It was a Foreman carrying out an assessment for the work to be carried out; hopefully in the next couple of weeks (if the current weather doesn't hold them up). They are looking to resurface 9 metres on the carriageway across the bridge and resurface the hump in the road
- The Clerk reported that Cllr O'Brien has reported the fly tipping on Cross Lane

3401/21 To receive any items for information or future agenda items

- Notice board for the cemetery
- Replacement of the wire fence on the sports field
- Comments on Facebook
- Co-option applications

3402/21 Time and date of next Parish Council meeting

The Date and time of the next Parish Council meeting will be 16th March 2021 at 7pm.

The meeting was closed at 7.51pm.

In remembrance of Cllr Kath Fish

Thank you all for being here for the minute silence, and remembrance for the sad loss of Councillor Kath Fish. Her family and friends have our outmost sympathy, and we all share the sadness of such a tragic loss, of a well-known, well-liked, and respected person.

Kath had a heart of gold, and that was clear to see by all, often giving her time for free, to both the Parish Council and the Memorial Hall Committee. Her selfless acts in helping her friends, and other local residents, show there is absolutely no doubt she was passionate and cared about her village!

I can say with certainty, that Kath was a very strong and independent woman, and someone who live life on her own terms. This being only one of the reasons she was so well respected by many.

Nothing was too much trouble for Kath, and everyone captured her full attention during any conversation with her. I've personally known Kath well over 15 years; from when I worked at the Manor Farm where she had her horses stabled.

She would make an effort every day, to say hello and spend time having a natter in the stable yard, She would be there without fail, come rain or shine.

Her selfless nature was always evident in her interactions, and through all aspects of her life.

Kath, we pay thanks for all your hard work, and knowing you was an absolute pleasure. You will be missed by so many, and remembered as the amazing woman you truly were.

The Parish Council then continued to hold a one minute silence, so that those present could recall their own memories and thoughts of Kath.

John Skelton

Chair