

FELBRIDGE PARISH COUNCIL

Meetings are held on the first Thursday of each month (except January and August)
at 7.30pm in the Village Hall

Minutes of the Parish Council Meeting held on 6th December 2012 at 7.30pm in the Village Hall and of the Planning Meeting held on 15th November 2012

Present: Mrs Bridget Huntington (Chairman)
Mr Brian Apps
Mr Jeremy Clarke
Mrs Linda Hainge
Mrs Joan Harwood
Mr Peter Wickenden
Mr Ken Harwood (District Councillor)
Mrs Rosalind White (in attendance)

1. **APOLOGIES FOR ABSENCE** – Mr Ian McBryde and Mr Michael Sydney (County Councillor).

2. **DISCLOSURE OF PECUNIARY AND OTHER INTERESTS**

There were no additions to those previously registered.

3. **APPROVE MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Parish Council Meeting held on 1st November 2012 and the Planning Meeting held on 18th October were approved and signed.

4. **CHAIRMAN/CLERK'S REPORT**

- (i) **Queen Elizabeth II Fields:** The Deed of Dedication has been signed and needs to be registered at the Land Registry. A plaque has been ordered by TDC.
- (ii) **APH:** APH have confirmed that they could provide a service to Felbridge residents who might wish to use their buses to travel to the airport and are setting up a survey on their website. FPC will then publicise this survey and link.
- (iii) **Tammy's Thai Restaurant:** A letter has been sent to the manager asking for more attractive barriers to be used in this rural setting.
- (iv) **Trees along Crawley Down Road:** TDC are carrying out work with their new tree surgeons.
- (v) **CCTV Repairs:** A new screen has been fitted at a cost of £64.99. £900 has been received from the TDC Local Committee towards the cost of CCTV replacement. Camera 4 is not now working. ScanGuard will visit to investigate on 10th Dec.
- (vi) **Photograph of Queen Elizabeth II:** An official photograph in celebration of the Queen's Jubilee has been received - cost £46.80. **Resolved:** Clerk to arrange for the photograph to be framed, up to a maximum cost of £75.
- (vii) **What's on Leaflet and FPC leaflet:** Copies were circulated at the meeting. Councillors agreed to contact the Clerk with any updates. **Resolved:** Clerk to contact Roche to ask if they would like to sponsor a reissue of 'What's on in Felbridge', to be circulated with the Community Consultation Questionnaire.
- (viii) **Estate Agents Board on Village Green:** Permission is needed from FPC to advertise on the village green. **Resolved:** Clerk to contact King & Chasemore to ask them to remove their board.

5. ONGOING ITEMS

- (i) **Community Consultation:** Following a meeting with Jeremy Clarke and Lizzie Utley, SCA representative, on 2nd November, Jeremy and Ian McBryde drafted a questionnaire which was circulated to councillors and volunteers on 19th November for their comments. It was agreed that councillors would meet to discuss the replies and agree a final draft on 17th January, following the Planning Meeting. A meeting for volunteers will be arranged in February.
- (ii) **SCC Rights of Way and FPC Involvement:** Prior to this meeting, the Clerk had circulated proposals from SCC on schemes to encourage/support volunteers. These were discussed. **Resolved:** It was agreed that this would not be workable for FPC.
- (iii) **SCC's Offer of Allocations from Local Committees for Highways Work:** Details have been circulated to councillors. **Resolved:** It was agreed that FPC would take no action at this time.

6. FINANCE

- (i) **Cheques:** The following cheques were approved and signed:
- | | | | |
|-----|----------------------------|---|---------|
| 961 | B. Wright | Bus shelter cleaning for Dec 12 | £30.00 |
| 962 | B. Wright | Bus shelter cleaning for Jan 13 | £30.00 |
| 963 | R. White | Clerk's salary for Dec 12 | £222.19 |
| 964 | HM Revenue & Customs | Tax for Dec 12 | £55.40 |
| 965 | R. White | Clerk's salary for Jan 13 | £222.19 |
| 966 | HM Revenue & Customs | Tax for Jan 13 | £55.40 |
| 967 | R White | Office Allowance for Dec 12 and Jan 13,
Petty Cash for Nov, £64.99 for CCTV
Screen, £46.80 for QEII photo | £227.84 |
| 968 | The Felbridge Village Hall | Room hire Apr 12 to Mar 13 | £205.70 |
| 969 | D.W. Hainge | Materials for CCTV shelf | £44.67 |
| 970 | J. Clarke | Mileage EG to Guildford
76 miles @ 45p/mile | £34.20 |
- (ii) **Section 137 Payments:**
- a. **Surrey Wildlife Trust:** A request has been received for a donation for their education centre at Nower Wood. **Resolved:** It was agreed not to send a donation.
- b. **Surrey Clubs for Young People:** A request has been received for a donation and offer of membership. **Resolved:** It was agreed not to send a donation.
- (iii) **Surrey ALC Subscription for 2013/14:** A letter has been received confirming that FPC's subscription for the year ending 31st March 2014 will be £600.46, which is an increase of £13.07.

7. HUB PROJECT

No additional cuts have been agreed so far. The Hub are awaiting advice from SCC of the increase in funding for next year.

8. **MEETING DATES FOR 2013** - A list was circulated to all councillors and agreed.

9. EMAIL USAGE

Some useful notes were circulated to all councillors. Ian McBryde was thanked for drafting the notes.

10. **HGVs PETITION TO TDC LOCAL COMMITTEE**

Dormansland Parish Council have drafted a petition asking SCC to look at ways to redirect HGVs away from unsuitable local village roads in the Lingfield Division. FPC are concerned that the unsuitable roads are not defined and that the petition was sent on behalf of Lingfield Division. **Resolved:** Clerk to send email to Dormansland PC.

11. **COUNCILLORS' FEEDBACK**

- (i) **Hedges:** The hedge outside Thornhurst in Rowplatt Lane is partly blocking the pavement. **Resolved:** Clerk to send follow up letter to residents.
The hedge alongside the school is overhanging the pavement alongside the A264. **Resolved:** Clerk to send email to Felbridge School.
- (ii) **Fence outside Star Inn:** There are several large adverts on this fence. .
Resolved: Clerk to send email to TDC Planning to ask them to check if these adverts have planning approval.
- (iii) **Drop down kerb outside No 50 Rowplatt Lane:** . **Resolved:** Clerk to ask SCC if the residents have permission.
- (iv) **Beef & Faggot Trust:** Joan Harwood attended a meeting on 5th December. The new vicar of St John's will replace Stephen Bowen as a trustee.

12. **SURREY HIGHWAY REPAIRS:**

- (i) **Trees alongside Cophorne Road:** 2 trees on the verge opposite Mulberry Gate were removed in November.
- (ii) **A264 westbound carriageway between 2 entrances to Furnace Wood:** The road surface was repaired in November.
- (iii) **Access Road to Furnace Wood:** This was resurfaced in November.
Mr Ken Harwood left the meeting.

13. **PLANNING APPLICATIONS**

Planning Meeting held on 15th November attended by Ian McBryde, Brian Apps, Linda Hainge, Peter Wickenden, Joan Harwood, Bridget Huntington and Jeremy Clarke
Applications Acknowledged 22nd – 26th October 2012

TA/2012/1133: Flat 6, Woodcock, Woodcock Hill, Felbridge. Erection of decking to front and side of property including ramped access. (Retrospective). **Resolved:** No Action

Applications Acknowledged 29th October – 2nd November 2012

TA/2012/1212: Rabys Farmhouse, Newchapel Road, Lingfield. Erection of 3 stables and tack/store room. Formation of hardstanding. **Resolved:** No Action

Parish Council Meeting held on 6th December

Applications Acknowledged 5th – 9th November 2012

TA/2012/1393 – Crawley Down Garage, Snow Hill, Crawley Down.

Replacement/Change of motor dealership, corporate identity signage from Nissan to Peugeot (Consultation from Mid Sussex District Council). **Resolved:** No Action

Applications Acknowledged 12th – 16th November 2012

TA/2012/1349: Woodcock Service Station, Woodcock Hill, Felbridge. Variation of condition 4 of permission TA/2007/287 dated 23 April 2007 to allow change of opening times from 9am to 7pm to 8am to 7pm. **Resolved:** No Action

Applications Acknowledged 19th – 23rd November 2012

TA/2012/1476: 18 Wembury Park, Newchapel. Demolition of conservatory. Erection of part two storey, part single storey rear extension and single storey side extension.

Resolved: No Action

Applications Acknowledged 26th – 30th November 2012

None in Felbridge

14. **CLERK'S REPORT**

- (i) **SCC Highways:** A new campaign has been launched to share highways information with residents and to encourage the use of their dedicated webpages on www.surreycc.gov.uk/highwaysinfo. Faults on the highways can be reported on this website or by phoning 0300 200 1003.
- (ii) **Grit bins:** All SCC grit bins have been filled. The bins are being fitted with barcodes to enable the council to remotely monitor them.

15. **BUSINESS FOR NEXT MEETNG**

- (i) Community Consultation Questionnaire.

16. **DATES OF NEXT PARISH COUNCIL AND PLANNING MEETINGS**

The next Parish Council Meeting will be held on Thursday 7th February 2013 at 7.30pm. Planning Meetings will be held on 20th December, 3rd and 17th January.

The meeting closed at approximately 8.55pm.

RW

7th January 2013

Copies sent to:- all Parish Councillors, District Councillor, County Councillor, EG Courier and Observer, Lingfield Library, EG Library, Felbridge School, Surrey Police, Felbridge School Governors.