

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

Minutes of the Parish Council Meeting held on 19 July 2016	
	Action
<p><u>Present</u> Cllr. Steve Emeny (Chairman) Cllr. Judith Mills Cllr. Andrew Fereday Cllr. John Allan Cllr. Hilary Snell Cllr. Ian Bradey Vac Cllr. John Cobley Cllr Ian Justice</p> <p>Mr. John Burbidge (Clerk/Authorised Officer of the Council) In Attendance Cllr. Sue Saddington Cllr. Roger Blaney</p> <p>MEMBERS OF THE PUBLIC PRESENT: NONE</p>	
<p><u>1. OPENING FORMALITIES</u></p> <p>Cllr. Steve Emeny opened the meeting.</p>	
<p><u>2. APOLOGIES</u> Cllr John Miller (W)</p>	
<p><u>3. DECLARATION OF INTEREST</u></p>	
<p><u>4. APPROVAL OF MINUTES (17 MAY 2016)</u> No Amendments.</p>	

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5. MATTERS ARISING AND ACTION POINTS

12.15 Parish Defibrillator: Cllr Steve Emeny reported that a requirement letter be sent to all defibrillator sites's owners explaining their responsibility and requirements for electrical supply and maintenance. It was agreed that Cllr. Hilary Snell (Project Chairperson) would produce the relevant correspondence letter for all three sites. Cllr. Snell reported that the fourth Defibrillator for Averham Park was still in discussion, and said that when more information on this site development was available she would report back to the Parish Council.

HS

11.16 Councillor Planning Training: The Clerk reported that he had contacted NALC and currently no training was being offered on planning, only new councillor modules were available.

06.01 Public Notice Board Averham: The Clerk reported that the cost for replacement was approx. £1,400.00. It was agreed to look at the cost of refurbishment. Steve said that he would look at replacing or repairing the doors etc.

SE

07.06 Level Crossing Closure Update. (Ian Shorthouse deferred)

12.06 Community Resilience Booklet: Cllr. Judith Mills reported that her intention was to produce emergency contact information and numbers to be circulated to local residents. When she had further information she would report back to the Parish Council.

JM

- Cllr. John Allan entered the meeting room 7.20pm.

ACTION POINTS

12.15 Parish Defibrillator: Letter to all defibrillator site owners on electrical compliance/maintenance.

12.06 Emergency Contact Information/Booklet:

07.06 Level Crossing Closure Update. (Ian Shorthouse)

6. Parishioners Participation

None

7. Delegates/District Councillors Reports

7.08 Level Crossing Closures: Cllr Sue Saddington reported that Ian Shorthouse (NWR) had sent his apologies. Sue said that hopefully a representative would be attending the September meeting. Ongoing discussions were still taking place about pedestrians being able to cross when work was in progress. Bus services were still being sorted, and the date for work to commence was confirmed for 22 October 2016.

7.09 School Parking Areas: Sue said that work had started within Nott's County for new agreed parking restriction notices and lines to be implemented in all school entrances and areas around school gates.

7.10 Bus Time Tables: Sue reported that changes to time tables had been implemented with no consultation with users etc. These would take affect from the 1 August 2016.

7.11 Kelham Manhole Covers: Some work had been carried out in Nov / Dec 2015. These covers belong to Seven Trent water. The out standing work would be completed by 31 July 2016.

7.12 Flash farm: Sue reported that a meeting had taken place with representatives from Mick George, Robert Jenrick MP, Bruce Laughton and herself. No further information on progress was reported. Sue said that they emphasised again Kelham Bridge, road congestion

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<p>and noise. The draft Mineral Plan would be presented to the environmental/sustainability committee on the 22 September 2016.</p> <p>7.13 Cllr. Roger Blaney reported that a resident from Home Farm Kelham had recently had noise monitoring equipment from N&SDC installed in their home in March 2016. The resident had been in discussion with Jeremy Hutchinson EHO, with the data information. Roger said that noise levels over time had increased. If Flash Farm development was permitted then this would produce additional road noise.</p>	
<p><u>8. Correspondence</u></p> <p>08.05 The Close/Staythorpe Road, Averham School (Road Markings). Paper Circulated</p> <p>08.06 N&SDC 5 Year Land Supply. Paper Circulated</p> <p>08.07 AKS Parish Council Meetings 2017/18 The Clerk reported that with the district offices being relocated the Parish Council would require a new venue for our meetings. After discussion it was agreed that Cllr. Hilary Snell would make enquires at the Robin Hood Theatre Averham.</p>	HS
<p><u>9. Planning Matters</u></p> <p>9.05Erection of detached 3 bedroom bungalow (Revised application 16/00405/FUL) Land Adjacent to Old Farm House Pingley Lane Staythorpe Newark On Trent Nottinghamshire NG23 5RH Ref. No: 16/00996/FUL Received: Mon 20 Jun 2016 Validated: Mon 27 Jun 2016 Status: Registered. OBJECT</p>	JB
<p>DECISION</p> <p>9.03 New house and garage The Old Forge Staythorpe Road Averham Nottinghamshire NG235RD Ref. No: 16/00001/FUL Received: Sat 02 Jan 2016 Validated: Tue 05 Jan 2016 Status: Registered Elevation and Block Plan. APPROVED</p>	
<p><u>10. Late Notice of Planning Matters (Standing Orders)</u></p> <p>None</p>	
<p><u>11. ADMINISTRATION / FINANCE</u></p> <p>11.16 Clerks Financial Report 19 July 2016</p> <p>11.17 Code of Conduct.</p> <p>11.18 Councillor Vacancy (Averham Ward) Local Advertisement.</p> <p>11.19 Kelham Hall Cricket Pavilion (EHO Amy Schofield) Paper Circulated.</p> <p>11.20 Office Supplies £32.00 Unanimously Approved.</p> <p>11.22 Plough magazine £50.00 Unanimously Approved.</p>	JB JB JB JB
<p><u>12. HIGHWAYS / ENVIRONMENT</u></p> <p><u>Parish Council/ Delegates Reports.</u></p> <p>Parish Councillors / Delegates Report.</p>	

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<p>12.07 Capital Projects. Village Defibrillator.</p> <p>12.08 Grass Cutting: Cllr. Ian Bradey requested a letter to a local resident thanking them for cutting the verges along Staythorpe Road. Ian said that this gentleman had carried out the work several times and made the whole area more attractive. The Parish Council agreed with the request.</p> <p>12.09 Defibrillator Project: Cllr. Hilary Snell requested that the main project was now complete and requested that it could now be removed from the agenda. This was unanimously agreed.</p>	<p>IB</p> <p>JB</p>
<p><u>13. CLOSING FORMALITIES</u></p> <p>The Chairman declared the meeting closed at 8.55pm The next Parish Council Meeting will be on Tuesday 13 September 2016 at 7.00pm at Kelham Hall Room G23.</p> <p>Chairman: Date:</p>	

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