

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held at **THE PAVILION on Tuesday 23rd May 2023 at 8pm.**

All members of the Committee are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to join the meeting and may only participate during the Public Participation item.

Jo Murray, Clerk to the Council

Dated: 17th May 2023

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend

1. **To receive, and consider for approval, apologies for absence and reasons given**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 25th April 2023**
4. **To take reports from these minutes for NOTE**
5. **Parish Clerk's report**
6. **Items to be taken in confidential:** To determine which items, if any, of the Agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
7. **Public participation – maximum 15 minutes**
8. **Items for consideration and resolution:**
 1. **Co-option of Parish Councillor** To consider the application and receive a presentation from candidates for the Casual Vacancy on the Council with a view to co-opting a new Councillor to represent Little Marlow Parish Council. In accordance with the Local Government Act 1972 Sch 12, para 39 the successful candidate must receive an absolute majority vote of those present and voting.
 2. **Planning-**
 - a. To receive a report of the Planning Committee meeting on 15th May 2023
 3. **Finance-**
 - a. To consider report from Budget Committee meeting minutes of 9th May 2023
 - b. To approve Annual Governance and Accountability Return:
 - i. To consider Internal Auditor report 2022/2023
 - ii. To approve Annual Governance Statement 2022/2023
 - iii. To approve Annual Statement 2022/2023
 - iv. To approve the dates of the period for the Exercise of Public Rights
 - v. To approve Asset Register
 - c. To consider grant request from Dementia Respite
 4. **Abbotsbrook Hall**
 - a. To receive an update on small claims court
 - b. To receive an update on programmable heating system and WIFI installation
 5. **The Pavilion and Recreation Ground-**
 - a. To consider cricket shed project progress
 - b. To consider ARD playground inspection report
 6. **General-**
 - a. To review the Project List & Action Plan
 - b. To receive an update on Conversion of LMPC streetlights to LED project
 - c. To receive a report on Spade Oak Lake and Little Marlow Country Park
 - d. To receive report on Buckinghamshire Council Tree Survey
 - e. To receive a schedule of delivery for a Neighbourhood Plan
 - f. To consider response from Buckinghamshire Council on expansion of parish council
 - g. To consider request for lidded litter bins
9. **Items for information only:**
 1. **Reports from Meetings of Outside Bodies:**
 - 1.1. Marlow Society
 - 1.2. Community Board action groups: Economic regeneration, Community Engagement, Transport and Highways, Environment and Climate Change
 2. **Correspondence**

The above list is subject to any additional information which may be received following issue of this agenda

10. **Items to be included on the next Agenda**

11. **Dates of the next meetings 2023:** Environment Committee Meeting 15th June 2023, Social Media Working Party – tbc, Planning Committee Meeting 10th July 2023, Budget Committee Meeting 11th July 2023, Parish Council Meeting 18th July 2023