

**Minutes of meeting of the Facilities Committee of Farnsfield Parish Council held at  
6pm on Tuesday 27th April 2021**

Present: Cllrs. Westbury (Chairman), I. Clarke, Selby, Healy, K Clarke, D Purcicoe and J Johnson

Also Present: V Arkell (Clerk & RFO)

The meeting was held over the internet via Microsoft Teams

FAC.21.1 To receive any declarations of intention to record the meeting other than by council  
**No declarations were received**

FAC.21.2 To receive any apologies for absence  
**No apologies for absence – full attendance**

FAC.21.3 To receive any declarations of interest  
**Cllr Healy – 21.9**

**Items to receive or note**

FAC.21.4 10 minutes for the public to comment and ask or answer questions about agenda items

**No member of the public chose to speak**

FAC.21.5 To receive an update on the Lock Up restoration project  
**Cllr Healy gave an update on the Lock-Up restoration project. The footpath closure will take place from 25<sup>th</sup> May for 5 days. The roof and window will be restored during this week. Vegetation has been removed and Cllr Healy and Johnson have also been in contact with NCC re the heritage stone on Footpath 1, they are working together on this part of the project.**

**Items to approve**

FAC.21.6 The 16<sup>th</sup> March 2021 Facilities Committee meeting minutes as accurate  
**The Committee resolved to accept the minutes as accurate**

**Items to discuss and agree a course of action:**

FAC.21.7 Purchasing additional signage in the village  
**The committee deferred this item – the Clerk requested that Councillors send photos or information of signage that needs replacing around the village and she will collate the information to present to the Committee at the next meeting.**

FAC.21.8 The summer outdoor play and the costings  
**The Committee resolved to recommend the ticket price stays at £22 and the overall cost will be £1500.**

FAC.21.9 Farnsfield Allotment Association Agreement Update  
**The Committee resolved to accept the amended agreement**

FAC.21.10 The correct terminology to be used when referring to the open space donated to the village on the completion of the Wimpey Housing Development  
**The Committee resolved to use the term “Hadleigh Park”.  
Cllr Johnson and Cllr Healy abstained from voting**

FAC.21.11 Complaints of speeding traffic on Cotton Mill Lane  
**The Committee discussed the complaint of speeding traffic on CML. The Council has previously received complaint about the potholes on the road, the council recently**



**resurfaced parts of the lane. The Committee would like to promote people walking down the path. The Clerk will forward the complaint on to County Councillors and would advise**

FAC.21.12 A resident's request for the council to purchase and install a "Red Telephone Box" as a library exchange

**The Committee discussed that Farnsfield Parish Council does already have a library that delivers. Cllr Healy informed the Committee that the area at Alexander road is quite isolated and the box could be used as an information hub. The Committee requested the Clerk get accurate costings on fitting, electricity and insurance before making a final decision.**

FAC.21.13 The purchase of additional/replacement dog waste bins

**The Committee resolved to purchase a new 60L dog waste bin to replace 0139 at the Bottom of acres rec ground.**

FAC.21.14 Making improvements to the Acres Football Pitch

a. Markings

**The Committee resolved to request NSDC mark the pitch when required.**

b. Storage

**The Committee resolved accept Quote 3, to purchase a used shipping container from CFSTORAGE.**

c. The use/charging of the recently purchased football goals for both organised and incidental play

**The Committee resolved to put the old goals on the 7 a side pitch for recreational use.**

d. General Improvements

**This item was postponed to the next meeting for discussion**

FAC.21.15 Items for future Agenda

**None**

**Minutes of the Farnsfield Parish Council Facilities Committee Meeting held at 7.45 pm on Tuesday 13<sup>th</sup> July 2021**

**Present: Cllrs. Westbury (Chairman), I.Clarke, K.Clarke, Selby, Healy and Purcicoe  
Vikki Arkell (Clerk & RFO)**

**3 members of the public were present online and 1 in the room**

**Items to receive or note**

FAC.21.6 To receive any apologies for absence

**None - Full attendance**

FAC.21.7 To receive any declarations of interest

**Cllr Healy declared an interest on 21.29 due to her husband being the Treasurer of the allotments.**

FAC.21.8 10 minutes for the public to comment and ask questions about agenda items or items to be considered for a future agenda

**A resident shared their support for the purchase of the Red Phone Box as a book exchange, that is to be discussed on the agenda, they said it would be a good addition to the residents who live that end of the village.**

**Items to approve**

FAC.21.9 The 27<sup>th</sup> April 2021 Facilities Committee meeting minutes as accurate

**The Committee resolved to accept the Facilities Committee minutes as accurate**

**Cllr Healy joined the meeting**

FAC.21.10 Draft letter re Cotton Mill Lane to Parish Council facility users

**Cllr Laughton has approached Cllr Purcicoe as the Cotton Mill Lane Residents have requested a meeting with him as a County Councillor and asked if the Parish Council would like to attend.**

**The Committee resolved to defer sending the letter until after the meeting with Cllr Laughton.**

**Items to discuss and agree a course of action:**

FAC.21.11 After further investigation of costings: To discuss a resident's request for the council to purchase and install a "Red Telephone Box" as a library exchange

**The Committee resolved to not purchase the Red Telephone Box**

FAC.21.12 The purchase of two new 60L Dog waste bin to replace the bin on Cockett Lane and Station Lane (End of the trail)

**The Committee resolved to purchase 4 new 60L Dog waste bins to replace bins on, Hadleigh Park/Reynolds Field Gate (remove two existing small bins with 1 x 60 Litre bin), Eastern entrance to Millennium Woods, Cockett Lane and Station Lane/Entrance to Southwell Trail**

FAC.21.13 To discuss and accept quotes for Hedgelaying

**The Committee made no decision on this item**

**After receiving a recommendation from receiving these quotes, the Clerk will contact NSDC to see if the Hedges can be cut in October/November**

FAC.21.14 The revision of format and therefore the ticket pricing for the performance of the Tempest by Folksy Theatre on Thursday 26th August

**The Committee resolved to a ticket price of £5 for a pre-purchased ticket for all ages and £10 a ticket at the event.**

FAC.21.15 To discuss hiring a new contractor to undertake the Tree Survey

**The Committee resolved to accept the quote from NSDC**

FAC.21.16 To Village Centre Hiring Fees

- a. Room hiring fees b. Kitchen hiring fees

**The Committee resolved for Cllr Westbury and the Clerk to present a report to by reviewed for full Council**

FAC.21.17 To discuss and agree Acres Hiring Fees

- a. Pitch hiring fees b. Goal hiring fees c. Pavilion hiring fees

**The Committee resolved to complete a review of charges to be presented to Full Council**

FAC.21.28 The Village Centre capacity, booking and cleaning regulations in response to the newest COVID-19 announcement and legislation

**The Committee resolved to:**

- **remove the COVID-19 hiring policies and regulations from the Village Centre hiring terms and conditions.**
- **remove the condition that windows and doors must be kept closed when there is music being played**
- **remove the condition that fire door cannot be propped open**
- **higher levels of cleaning to be maintained as it is, to be reviewed in September**

FAC.21.29 The charge for Water to Farnsfield Allotment Association

**To be further analysed and brought back to a future meeting**

FAC.21.30 Necessary clean-up measures because of the unauthorised encampment on Hadleigh Park and preventive measures to stop future unauthorised encampments on Parish Council land

**None required - waiting for info from N&SDC re Bund design to prevent further unauthorised access**

FAC.21.31 Items for future Agenda

**None**



**Minutes of the Farnsfield Parish Council Facilities Committee Meeting held at 7.00 pm on Tuesday 14<sup>th</sup> September 2021**

**Present: Cllrs. Westbury (Chairman), I.Clarke, K.Clarke, Selby, Healy and Purcicoe  
Vikki Arkell (Clerk & RFO)  
5 members of the public were present online and 3 in the room**

**Items to receive or note**

FAC.21.18 To receive any apologies for absence

**No apologies – Full attendance**

FAC.21.19 To receive any declarations of interest

**Cllr Healy declared an interest in FAC21.35 as an Allotment holder and her Husband is the Treasurer of the Allotment Association**

FAC.21.20 10 minutes for the public to comment and ask questions about agenda items or items to be considered for a future agenda

**Members of the public asked the Council about agenda items FAC. 21.37, 21.42 and 21.44**

FAC.21.21 To receive an update relating to the Allotments including noting the signed agreement for delegated management, the receipt of annual rent from the Farnsfield Allotment Association and organising water charges.

**The Clerk informed the Council that a peppercorn rent of £1 had been paid by Farnsfield Allotment Association and the agreement for delegated management agreement has been agreed.**

**Action Barry Westbury – to follow up the water bill with FAA.  
To follow up the standing charge.**

**Items to approve**

FAC.21.22 The 13<sup>th</sup> July 2021 Facilities Committee meeting minutes as accurate and to review items agreed at the previous meeting as completed or in progress

**The Committee resolved to accept the minutes as accurate. The Clerk reviewed the outstanding items.**

FAC.21.23 Draft letter re Cotton Mill Lane to Parish Council facility users

**The Clerk relayed the concerns the Cotton Mill Lane residents had shared at a meeting with them same day. The Committee requested that the Clerk amend the draft letter with consideration of the discussion had at the meeting with the residents. This draft letter will be presented to Full Council on 28<sup>th</sup> September.**

**Items to discuss and agree a course of action.**

FAC.21.24 To review Village Centre Hiring Fees

**Suggested new Village Centre Hiring fees had previously been distributed. The Committee agreed the fees presented and will recommend these are accepted at the Full Council meeting on 28<sup>th</sup> September for implementation on January 1<sup>st</sup> 2022.**

FAC.21.25 To review the Village Centre cleaning regulations and available facilities in response to the current COVID-19 status

**The Committee resolved that the Cleaner could reduce cleaning hours back to 4 days a week, 15 hours. To be worked as pre COVID-19 however still clean the high touch areas as an addition.**



FAC.21.26 Christmas event, including organising a Christmas tree and purchasing new Christmas lights if required

**The Committee requested for the Clerk to speak to the Cllr Dennis as he organised the previous year's tree, to make a list of the items required for the Christmas tree and the Christmas lights. The Committee would like to do an event similar to pre covid. This item will be added to Septembers Full Council meeting.**

FAC.21.27 The Queens Platinum Jubilee event and budget

**Cllr Westbury is to organise a meeting with the events volunteers to discuss ideas for the celebration and will bring ideas to the next facilities Committee meeting. Cllr Westbury will also post on Facebook and the website for further ideas from residents.**

FAC.21.28 To Consider quotes for work to areas on Southwell Road/Hadleigh Park entrance and to award the works to the selected contractor

**Three contractors we invited to quote for the work, two quotes are available for consideration. The Committee resolved to accept Quote 1 at a cost of £900 + £180 VAT**

FAC.21.29 To consider quotes for works to the Copse areas on Hadleigh Park to prepare sites for tree survey previously agreed by council. Council to award the works to the selected contractor

**NSDC have shared concerns that the Copse areas on Hadleigh Park that haven't been thinned and cleared of excess undergrowth will prevent a full and accurate survey within those areas to be carried out due to restricted access. Three contractors we invited to quote for the work. The Committee resolved to accept Quote 3 at a cost of £1400.00 + £280.00 VAT**

FAC.21.30 To consider the quote to install purpose made shelving in the storage container to better utilise the space

**The Committee resolved to accept the quote to install the shelving for a full side of the 30ft container at a cost of approx. £765 plus VAT (approximation is due to the price varying based on the current material demand and therefore market price)**

FAC.21.31 To consider the need to purchase additional salt from viaem for winter

**The Committee resolved to request the 5 free bags.**

**Cllr Healy also reported that the yellow grit bins on Chapel Lane and Wilsons Field are in need of repair. The Clerk to report these for repair.**

FAC.21.32 To obtain quotes to paint the railings on the tennis club boundary

**The Committee agreed to get quotes for the repainting of the railings around the tennis club.**

FAC.21.33 Items for a future agenda

**More in depth Ground Maintenance review to budget for the next 12 months.**

**Task: Add the Deliberators to Parish Online (maybe a visual map)**





**Minutes of the meeting of the Facilities Committee of Farnsfield Parish Council held at 7pm on Tuesday 9<sup>th</sup> November 2021**

Present: Cllrs. Westbury (Chairman), Selby, Healy, K Clarke and D Purcicoe

Also Present: V Arkell (Clerk & RFO)

Cllr I Clarke was present online and was able to participate in the meeting but was not able to vote

**Items to receive or note**

FAC.21.34 To receive any apologies for absence

**None - Cllr I Clarke was present online**

FAC.21.35 To receive any declarations of interest

**No items declared**

FAC.21.36 10 minutes for the public to comment and ask questions about agenda items or items to be considered for a future agenda

**Residents were given the opportunity to ask questions**

**Items to approve**

FAC.21.37 The 14<sup>th</sup> September 2021 Facilities Committee meeting minutes as accurate and to update on any outstanding tasks agreed at the previous meeting

**The Committee reviewed the outstanding tasks outstanding and resolved to accept the minutes as accurate**

FAC.21.38 The installation of the shelving in the storage container and the authorisation to pay the outstanding invoice

**The Committee were happy with the installation and approved the payment of the invoice**

FAC.21.39 The spend report for the Lock Up renovation project

**The Clerk walked the Committee through the total project spend, the initial project is now complete**

**Items to discuss and agree a course of action.**

FAC.21.40 The arrangements for the Royal British Legion parade

**The Clerk explained to the Committee that although the RBL is active in the organisation of the remembrance parade, ultimately Farnsfield Parish Council is responsible for the safety of the remembrance parade. The road closure and TTRO have been organised, the police have been informed, the risk assessment has been completed with the responsibilities split between the RBL and Farnsfield Parish Council, and the insurance has also been informed of the event**

FAC.21.41 The Village Centre music licences

**The Clerk explained the music licence requirements of the Village Centre. This year the Council have been asked by the licencing company to provide the licence numbers of the users playing music, or to provide a list of those who are exempt. If this can't be provided, then the Council will have to pay the PPL on their behalf as the Council are the main licence holders. The Clerk and Booking Clerk have sent out a questionnaire to all VC users to make sure the Council are declaring the correct number of sessions and are paying the correct amount for music use**

FAC.21.42 The termination of the copier/printer rental agreement

**The Committee resolved to give notice to terminate the copier/printer rental agreement and purchase a suitable machine to take its place – [The Clerk to action](#)**

FAC.21.43 Advice received on Cotton Mill Lane

**Advice received suggests that the Council should continue to write a letter to users of Council facilities asking them not to use Cotton Mill Lane, and to use the other options for access to the Acres and Allotments. Although it can't be enforced by the Council, the advise is that the Council should do their best to help the situation and discourage the use of CML. The Committee will work on a letter to be sent out to users that follows this advise**

FAC.21.44 Acres Hiring logistics and terms & conditions of hire

**The Committee resolved that an annual or half year agreement can be agreed for the rental of the football pitch, pavilion and nets. Cllr's Purcicoe, Westbury and I Clarke offered to train any new teams how to correctly erect and deconstruct the nets. The Clerk and the Booking Clerk will work on a specific Terms and Conditions of hire for the Acres.**

FAC.21.45 Residents' ideas and feedback for the Queens Platinum Jubilee event

**Cllr Westbury had received multiple ideas from the public after a social media post. Cllr Westbury will speak to the volunteer event's organisers and pin point some ideas to bring to the next facilities meeting in January for decision. The**

**The Committee requested that the VC is reserved between 2nd – 5<sup>th</sup> June 2022 until a final decision is made of what the event will be**

FAC.21.46 The most recent playground inspection

**The Committee discussed the playground inspection. The main concern was the MUGA and its general condition. Cllr Westbury and Cllr K Clarke will get some quotes to repair the fencing, update the lighting and surfacing of the MUGA, and look to re locate the football posts to a more even ground to make playing football on Wilson's field more enjoyable**

FAC.21.47 The moss build up, and the safety of the mini tennis court at Lady Goodwin Park

**The Village caretaker reported that the surface of the tennis court suddenly had a high amount of moss and due to the change in weather had a duey surface which is slippery. The mini tennis courts were locked to ensure no one is in any danger. A previous quote was received to clean the tennis court however the Clerk hadn't been able to obtain a updated quote. The Committee resolved that the mini tennis courts needed a moss treatment and cleaning to be re-opened, the Clerk to organise the appropriate measures to re-open the mini tennis court. The Committee resolved to add a professional annual mini tennis court clean and a moss treatment to the budget.**

FAC.21.48 The proposal to purchase an additional 2 picnic benches and 2 benches for the Acres

**The Committee resolved to purchase 2 picnic benches and 2 benches for the Acres**

FAC.21.49 The Village Centre CCTV repair and upgrade

**The CCTV main unit stopped working, this has now been replaced and the CCTV is back up and running. Some cameras are old and could do with replacing. The Committee resolved to replace the old cameras with new. Cllr Westbury to action**

**FAC.21.50 To get quotes to upgrade the heating and ventilation systems in the Village Centre**

**The Committee resolved to get quotes to upgrade the heating and ventilation systems in the Village Centre. Cllr I Clarke to action**

FAC.21.51 A suitable 5-year management plan for the Millennium Wood and to seek quotes for the work





Cllr's Healy, Purcicoe and Selby met with Mark Speck from Notts Wildlife Trust and Lynn Preece from NSDC to discuss an appropriate 5 year plan for Millennium Wood. **Cllr Healy will obtain quotes for the first year of tree works on the drafted 5-year plan**

FAC.21.52 The quote for the meadow cut in Millennium Woods and if this work should be added to the annual ground's maintenance contract

**The Committee resolved to accept the quote to cut a 2-metre-wide ride to the left of the woodland facing from the Acres and Mulch Mow the wildflower meadow. The Committee resolved this should be added to the annual ground's maintenance contract**

FAC.21.53 The review of all Council grounds maintenance contracts

**The Committee deferred this item to the next Full Council meeting**

FAC.21.54 Items for a future agenda

**None**



**Minutes of the Facilities Committee Meeting of Farnsfield Parish Council held at 7.00pm on Tuesday 11<sup>th</sup> January 2022**

**Present: Cllrs. Westbury (Chairman), I Clarke. K.Clarke, Selby, Healy and Purcicoe**

**Also Present: Vikki Arkell (Clerk & RFO)**

FAC.21.69 To receive any apologies for absence

**None Received**

FAC.21.70 To receive any declarations of interest

**Cllr Healy 21.76 – Allotments, declared an interest as an allotment holder but it is not pecuniary**

**Cllr Clarke 21.76 – Allotments, declared an interest as an allotment holder but it is not pecuniary**

FAC.21.71 10 minutes for the public to comment and ask questions about agenda items or items to be considered for a future agenda

**A member of the public asked why log piles were not left in the copses on Parfitt drive following the recent removal of dead trees.**

**A Councillor responded that the first time this was done children scattered the piles as they used their logs to try to knock birds nests out of the trees. A log pile was again left following the recent works, but a member of the public removed it presumably for their log burner. The Councillor felt that this would not be appropriate to leave further piles unless a way of securing them is found**

FAC.21.72 MUGA refurbishment progress report

**Cllr Westbury informed the Committee that the contractor is coming the first week in February to remove one of the fence panels to refurbish as a sample piece. The light refurbishments are scheduled to be carried out by the end of this January**

FAC.21.73 The finalised grounds maintenance contract

**The Committee will send the Clerk an email if anything has been missed and the contract will be presented to the Full Council to agree**

FAC.21.74 To accept the 9<sup>th</sup> November Facilities Committee meeting minutes as accurate and to update on any outstanding tasks agreed at the previous meeting

**The Committee resolved to accept the 9<sup>th</sup> November minutes as accurate**

**The Acres/Pavilion conditions of hire is still being worked on as the fire evacuation process needs more work. This will be completed for the next facilities meeting. All other tasks have been completed**

FAC.21.75 Letter to users regarding Cotton Mill Lane and to discuss how to reduce the use of the lane by dog walkers

**The Committee resolved to send the letter as drafted to the users of the Parish Council facilities and the users of the cricket pitch to discourage the use of Cotton Mill Lane.**

**The Committee discussed if there was anything that can be done to reduce the dog walkers however felt it was beyond their remit. The Committee will reformat the letter to be added as a post on the Farnsfield Parish Council website as a news post**

FAC.21.76 The FAA water bill

**On the request of the FAA, the water has been monitored and both the meter at the pavilion, and the meter on Parfitt drive are reading the same. This shows that this is an accurate way of monitoring the pavilion usage and that there is no leak between those points. The**



**Committee resolved not to request the outstanding £24.75 and hope that this finalises the matter of this water bill.**

**I Clarke, K Clarke & L Healy abstained from voting**

FAC.21.77 The completed Village Tree Survey

**The Committee will get quotes to get the work highlighted by the tree survey completed and present to [Full Council in January](#)**

FAC.21.78 Target hardening to prevent unauthorised encampment

**There have been various onsite meetings over the last month to discuss target hardening of the Hadleigh park area.**

**Cllr Clarke explained that target hardening would utilise the existing bank to create a bund which would replace the knee-high fence. The bund will then be seeded and access to the open space by vehicle would only be possible through a lockable ground post. This would prevent unauthorised encampments in the future**

**Final measurements and costings are being obtained for completion in the 22/23 financial year**

FAC.21.79 Acres Football Pitch Improvements

**The Committee resolved to carry out Roll and then Aeration works at a cost of £375 plus VAT – [The Clerk to organise](#)**

FAC.21.80 The repair of the fencing at Reynolds Field including the planting of hedging in front

**The Committee resolved to remove the broken fencing by the allotments and repair the fencing that prevents the cars parking. [Cllr Purcicoe and Cllr I Clarke offered to carry out the work](#)**

FAC.21.81 The installation of additional notice boards in bus stops and the repair of noticeboards within the village

**The Committee resolved to purchase two community notice boards for the bus stops at Birch Avenue and Cockett Lane at a cost of £400 (no VAT) – [Clerk to action](#)**

FAC.21.82 The Jubilee Celebration plans

**The Royal British Legion have planned Jubilee Celebrations for the Saturday 4<sup>th</sup> June. Cllr Purcicoe and Cllr Westbury will continue to communicate with the RBL and hope for a collaborative celebration**

FAC.21.83 To provide a plaque at the entrance to Parfitt Drive to recognise the mixed English/Canadian crew of the Halifax bomber with the two trees planted

**The Committee agreed to purchase a plaque to recognise the mixed English/Canadian crew of the Halifax bomber with the two trees planted. [Cllr Purcicoe will get quotes to present to Full Council in January](#)**

FAC.21.84 The Village Centre Lower Hall boiler problems/repair

**The Committee discussed repair vs replacing the boiler. The Committee resolved to replace the boiler rather than repair, this will allow for a more efficient system to be installed as well as fixing the heating issues – [The Clerk to get quotes](#)**

FAC.21.85 To confirm the date of the next meeting

**The Committee agreed for the next meeting to be held on Tuesday 8<sup>th</sup> March**

FAC.21.86 Items for future Agenda

**None**

**Minutes of meeting of the Facilities Committee of Farnsfield Parish Council held at  
7pm on Tuesday 8<sup>th</sup> March**

Present: Cllrs. Westbury (Chairman), I Clarke, Selby, K Clarke and D Purcicoe  
Also Present: V Arkell (Clerk & RFO)

FAC.21.87 To receive any apologies for absence  
**Cllr Healy – The Committee resolved to accept the apology**

FAC.21.88 To receive any declarations of interest  
**Cllr I Clarke – Agenda item 21.97 as an allotment holder**

FAC.21.89 Due to the nature of the business to be discussed it is recommended that agenda item FAC.21.99 requires the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) and resolve to exclude public and press for these items  
**The Council resolved to exclude the public for item 21.99**

**Items to receive or note**

FAC.21.90 10 minutes for the public to comment and ask questions about agenda items or items to be considered for a future agenda  
**The public were given the opportunity to ask questions and present to the Committee. M Thompson gave feedback to the Committee regarding vehicle use of Cotton Mill Lane. He informed the Committee that the vehicles using Cotton Mill Lane has reduced although there is still high use during football games.**

FAC.21.91 MUGA refurbishment progress report  
**Cllr Westbury updated the Committee on the progress of the MUGA refurbishment. The posts have now been re-concreted into the ground and painted, and the fencing has been removed to be repainted at the contractor's facility. The lights are scheduled to be fitted on the 19<sup>th</sup> March.**

FAC.21.92 To accept the 11<sup>th</sup> January Facilities Committee meeting minutes as accurate and to update on any outstanding tasks agreed at the previous meeting  
**All the previous tasks had been completed and the Committee resolved to accept the minutes as accurate**

FAC.21.93 Draft Acres/Pavilion Terms of Hire  
**With a few minor changes, the Committee were happy with the drafted Pavilion Terms of Hire, the document will be added to a later Full Council Agenda for adoption**

FAC.21.94 Feedback from users regarding Cotton Mill Lane  
**The Clerk informed the Committee on what feedback had been received in response to the letter sent out to users**

FAC.21.95 Village Centre hire fee criteria  
**The Committee confirmed the hire fee criteria as outlined:**  
**Non profit community group rate – these are groups who are from the village, or for the village, who are providing a service back to the community where there is no profit made or any profit/funds raised are invested back into the community group. This does not apply to charitable events.**  
**Uniform group rate – these are from the village groups such as Scouting, Girl Guiding, Boys Brigade groups and only applicable to the Upper Hall**  
**Standard rate – This is for all other bookings that don't qualify for either of the above**



**Anything outside of this such as a request for a discount or for fees to be waved should be presented to the Facilities Committee/ for discussion/decision.**

**This is to be added to the website for clarity**

FAC.21.96 The Jubilee Celebration plans

**Cllr Westbury and Cllr Purcicoe had been working with organisations in the village and proposed the following timetable of events for the celebration of the Queens Platinum Jubilee.**

**Thursday- Beacon lighting, Friday – Church Choir, Saturday – RBL function at the Village Centre (New Hill), Sunday – Village big lunch and street party**

**The Committee resolved to purchase a beacon for to be located on Wilsons Field. The Clerk was asked to organise the closure of New Hill. The details of the event to be finalised and advertised asap**

FAC.21.97 The Farnsfield Allotment Association grant application

**The Committee discussed the application however decided the project was not something they couldn't support. The Committee turned down the grant application. The Clerk to inform the FAA**

FAC.21.98 To confirm the date of the next meeting

**The next facilities meeting will be 10<sup>th</sup> May**

FAC.21.99 To consider matters relating to Village Centre hire

**The Clerk made the Committee aware of the matters**

FAC.21.100 Items for future Agenda

**None**