

Luddesdown Parish Council

19 Manor Forstal, New Ash Green, Kent, DA3 8JG **Clerk:** Mr S Fishenden
Email: clerk@luddesdown-pc.gov.uk **Website:** www.luddesdown-pc.gov.uk



Minutes of the meeting held on Monday 17 January 2022
at Luddesdown Village Hall, DA13 0UH,
commencing at 7:30pm

Present: Cllr N Clark
Cllr C Mileson (*arrived at 8:39pm*)
Cllr M Newnes – Vice-Chairman
Cllr A Moorhouse – Chairman
Cllr J Rossouw

In Attendance: Mr S Fishenden – Clerk and Responsible Financial Officer
Cllr T Rice – Borough Councillor
Four members of the public

Item 1 Apologies for Absence

280/08/22 Apologies were received from PCSO E Middleton

Item 2 Declarations of Interest

281/08/22 No declarations of interest were received

Item 3 To approve minutes of the previous meeting – 15.11.21

282/08/22 These were approved.
PROPOSED: Cllr Clark. SECONDED: Cllr Newnes. All in favour.

Item 4 Matters Arising – To consider any matters arising from the above minutes

283/08/22 276/07/21 - Cllr Newnes advised the Litter Pick was still to be arranged.

Item 5 Adjournment of Meeting

5.1 To receive any reports from the County Councillor, Borough Councillors and PCSO

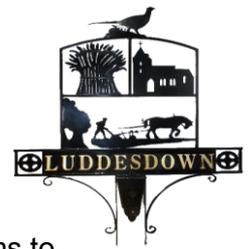
284/08/22 Cllr Rice advised of the works due to commence on The Street, Cobham on 12th February. This is to extend the footpaths out in effect making the Street single-lane, it will also utilise bollards to protect pedestrians and buildings. There will be a full road closure for one week to enable these works to be completed

The diversion through Luddesdown has been raised with County Councillor; Cllr Sweetland.

The cabinet at GBC have decided to sell Gravesham Town Pier. Public access will be guaranteed in the heads of terms.

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GBC continue to pursue their climate change action plan; this aims to achieve Net Zero by 2030. There are a range of actions recommended and parishes are encouraged to engage where possible.

5.2 Public Session - Questions from the public (matters raised may be placed on the next meeting agenda)

285/08/22 Batts Rd Lorry Incident

There was a recent incident with a lorry causing destruction along Batts Road due to the unsuitability of the road.

Cllr Newnes had already agreed to liaise with the PCSO about this. The Clerk was asked to write to Network Rail to advise them of the incident as the railway bridge could have been affected had the lorry continued it's journey.

It was suggested that a 'Unsuitable for HGV' sign for Leywood Road be put into the Highways Improvement Plan.

Kentish Wine Vault

A member of the public raised the Kentish Wine Vault planning application, it was confirmed Luddesdown Parish Council had raised concerns and the application was currently delayed by Medway Council's Planning Committee for further information to be received. It was recognised the Lower Thames Crossing could present a bigger problem in regards to traffic.

Greenacres

The enforcement action at Greenacres was discussed. Cllr T Rice agreed to follow up with GBC Enforcement to seek an update.

Item 6 Financial Matters

6.1 To note Luddesdown Parish Council's receipts and payments up to 10.01.22 (*)

286/08/22 This was noted.

6.2 To receive the schedule of payments in accordance with Financial Regulation 5.2 (*)

287/08/22 The payments according to the schedule were approved.
PROPOSED: Cllr Moorhouse. SECONDED: Cllr Clark. All in favour.

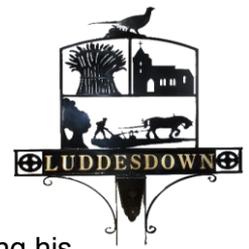
6.3 To receive the bank statements as at 10.01.22 (*)

288/08/22 These were received.
PROPOSED: Cllr Moorhouse. SECONDED: Cllr Clark. All in favour.

6.4 To receive an update from the Clerk on the change of bank account to Unity Trust Bank

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289/08/22 The Clerk advised he had received a response from Unity following his complaint, the account would be set up imminently and the old Barclays accounts would be closed.

Item 7: Council Governance

7.1 To appoint an Internal Auditor for the 2021-2022 internal audit

290/08/22 The Clerk advised he was still awaiting replies for some of the quotes he sought from prospective IA's.

It was agreed to delegate to the Clerk, the appointment of the internal audit for 2021-22, in consultation with the councillors.

PROPOSED: Cllr Mileson. SECONDED: Cllr Rossouw. All in favour.

7.2 To approve the schedule of meetings for 2022-2023 (*)

291/08/22 The proposed schedule was approved.

7.3 To agree arrangements for the Annual Parish Meeting in March 2022

292/08/22 The Clerk advised the Annual Parish Meeting was being held on the 21 March. He would make the necessary arrangements for this. We would ask Cllr Rice to give an update

7.4 To authorise the Clerk to sell unused stationary belonging to the Council

293/08/22 The Clerk advised of the packs of unopened coloured paper he'd inherited from the previous Clerk. These aren't going to be used and so the Clerk requested permission to dispose of these.

It was agreed the Council would donate the unused packs to the local primary school.

PROPOSED: Cllr Newnes. SECONDED: Cllr Moorhouse. All in favour.

7.5 To note the Clerk will commence the first training session for his CiLCA qualification on 25.01.22

294/08/22 This was noted.

Item 8: Planning

8.1 To note no planning applications have been received for Consideration

295/08/22 It was noted that since the production of the agenda, a planning application had been received for Woodberry Down. It was agreed the Clerk would draft a no objection response to this application.

PROPOSED: Cllr Moorhouse. SECONDED: Cllr Mileson. All in favour.

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8.2 To receive the planning decision lists from 15.11.21 to 10.01.22 (*)

296/08/22 These were received.

Item 9: Highways and Environment

9.1 To receive an update on Luddesdown Recreation Ground – Cllr Newnes

297/08/22 There was no update on the Recreation Ground.

9.2 To receive an update on Highway's signage – Cllr Mileson

298/08/22 Cllr Mileson reported that he was continuing to follow-up on potential Village Gateway signs with KCC.

He will also work with other councillors to continue auditing the signage report and assessing what works KCC still need to carry out.

9.3 To receive an update on Rights of Way – Cllr Clark

299/08/22 Cllr Clark provided an update on the rights of way group whom are currently trying to recruit younger members. They currently run short walks during to the ageing members.

9.4 To give consideration to delegating to the Clerk, the completion of the application form to list the Golden Lion pub as an Asset of Community Value

230/08/22 It was resolved to pursue ACV registration for both the Golden Lion, and Luddesdown Village Hall if the hall committee agree.
PROPOSED: Cllr Mileson. SECONDED: Cllr Rossouw. All in favour.

Item 10 Community Safety

10.1 To note the recent theft of two cameras that were part of the fly-tipping camera project and agree any actions necessary to continue with the scheme

231/08/22 The recent thefts were noted. Cllr Newnes was awaiting the crime reference number from the PCSO. Once this has been given, the Clerk will contact our insurers. Cllr Clark will calculate the value of loss.

10.2 To agree a response to the Police & Crime Commissioner consultation on his proposed 2022-23 budget

232/08/22 We have no objections to any of the proposed budget. We will help to publicise the new MyCommunityVoice

Item 11 Correspondence, Circulars and Reports – To note the following correspondence is available from the Clerk:

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- 11.1 **Gravesham Borough Council – Weekly Planning Lists**
- 11.2 **Gravesham Borough Council – Press Releases**
- 11.3 **The Clerk Magazine – Winter 2021 issue**

233/08/22 This was noted.

Item 12 Chairman’s Announcements

234/08/22 Cllr Moorhouse reported that KALC had opted to continue holding afternoon Area Committee meetings. The next one will be held on 10th Feb 2022 at 2:30pm.

The meeting closed at 21:28pm

Signed:

Date: