

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 6th November 2018 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of October's meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month's circulation**
 - i. M20 Smart Motorway Works**
To note update
 - ii. LED Street lighting Upgrade**
To receive any further updates
 - iii. Asset of Community Value**
To note circulation of fact sheets
 - iv. Traffic Survey**
To note the catalogue of measures has not yet been received from KCC
 - v. Inconsiderate Parking**
To note letter sent to owner of vehicle
 - vi. Church Bells**
To note update on the timing of the church bells

(b) Matters for Information circulated to councillors

02/10/2018 KCC response West Malling Sandpit
04/10/2018 The Local Plan additional info
04/10/2018 Road Closure Lucks Hill, West Malling
09/10/2018 The Rural Bulletin
09/10/2018 E Watch 1596
09/10/2018 Event Announcement – Chairmanship conference KALC
09/10/2018 Road Closure Birling Road
09/10/2018 Road Closure Aldon Lane, Addington
09/10/2018 Safeguarding Adults week
09/10/2018 E Watch 1597
09/10/2018 RSN Rural Funding Digest
09/10/2018 The Rural Bulletin
09/10/2018 TMBC Local Plan Consultation
09/10/2018 Local Plan Workshop
11/10/2018 Ham Hill Quarry Liaison Meeting
12/10/2018 Draft JPCTCG Minutes
12/10/2018 M20 junction 8-9 concrete repairs
12/10/2018 E Watch 1598
12/10/2018 M2 Ospringe West Bound

12/10/2018 A20 Limekiln Viaduct Lighting
12/10/2018 Polling District Review
12/10/2018 Regional CSSC Green Message
12/10/2018 Message from Kent Police
12/10/2018 KCC Public Health Media Release
12/10/2018 Weekly licensing tracker
12/10/2018 Road Closure – Castle Way A228
12/10/2018 M20 J3-5 Smart Motorway Update
12/10/2018 Temporary road closure A20 London Road
15/10/2018 Weekly licensing tracker
15/10/2018 Criminal exploitation of children
16/10/2018 Proposed West Malling Sandpit – update
16/10/2018 Road Closure King Hill, West Malling
18/10/2018 E Watch 1599
18/10/2018 The Rural Bulletin
18/10/2018 Road Closure Sandy Lane, Ryarsh
18/10/2018 Lower Thames Crossing
18/10/2018 Parish Seminar – Highways
24/10/2018 MVCPs Past Plants, Future Flora
24/10/2018 Halloween posters from the Police
24/10/2018 National CSSC Green Message
24/10/2018 The Rural Bulletin
24/10/2018 E Watch 1600
24/10/2018 NALC Newsletter
24/10/2018 Message from Kent Police
29/10/2018 Applause Rural Touring Spring 2019
29/10/2018 TMBC Waste Recycling Collection service
29/10/2018 TMBC Local Plan update
29/10/2018 KCC Household Waste Recycling consultation
29/10/2018 KALC Annual General Meeting
29/10/2018 Kent PCC Newsletter
29/10/2018 Ham Hill Quarry Liaison Meeting Minutes
29/10/2018 E Watch 1601
29/10/2018 E Watch 1602
29/10/2018 KCC Budget Consultation 2019/20
29/10/2018 Road Closure Ryarsh Road, Birling
29/10/2018 KALC Website
29/10/2018 KALC Chairmanship Conference

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Cllr Westwood - Ham Hill Liaison Committee 14/10/2018
- ii. Clerk – Kent County Council Highways seminar 02/11/2018

(b) Future meetings

- i. Cllr Westwood – KALC Annual General Meeting 17/11/2018

8. Parish Business for Decisions

(a) Local Plan

- i. To consider response to Local Plan consultation
- ii. To note TMBC simplified response form

(b) War Memorial Project

- i. To report on official opening of war memorial

(c) Remembrance Day 2018

- i. To finalise details of Remembrance Day Road Closure and to confirm marshalling

(d) General Data Protection Regulations

- i. To note no further update on action plan

(e) Changes to Tonbridge and Malling Waste Collections

- i. To consider inviting TMBC to lead the Annual Parish Assembly with presentation on waste collection changes.

9. Parish Business for Noting

(a) Website update

To note the following added to the website:-

- Smart Motorway Updates
- Road Closures
- Halloween poster
- War Memorial opening details
- Sandpit Update

- (b)** To note councillor statements required for website

10. Correspondence

- (a)** 20/10/2018 Pensions Regulator Auto Enrolment re-declaration

- (b)** 05/10/2018 Borough Green Gardens

11. Finance & Accounts

- (a)** To note bank statements not received due to meeting being brought forward.

- (b)** To note budget position year to date to be provided at next meeting

- (c)** To approve PAYE record November 2018

- (d)** Cheques to be signed:

| Payee | Budget | Cheque No. | Amount Gross | Amount Net | VAT | Description |
|---------------------------|-------------------------|------------|--------------|------------|-----------|----------------------------------|
| J Miller | Staff Costs | 1600 | £308.73 | N/A | N/A | November salary |
| HMRC | Staff Costs | 1601 | £77.20 | N/A | N/A | HMRC PAYE November 2018 |
| Burslem All Saints Church | Reserves S137 donations | 1602 | £14,377.62 | £11,981.35 | £2,396.27 | War memorial project |
| | | 1603 | £100.00 | N/A | N/A | Harvest Flower Festival Donation |

- (e)** To consider draft budget for 2019/20

(Attachment 2)

- (f)** To note correspondence on street lighting prices

12. Roads

- (a)** To report any road issues

- (b)** To note KCC Highways parish seminar 2nd November 2018

- (c)** To note Ryarsh Road closure 25th November 2018

13. Planning

- (a) Applications to be considered**

There were none.

(b) Decisions by Tonbridge and Malling Borough Council

TM/17/02378/FL The Cottage 30 Masters Lane Birling West Malling Kent
ME19 5JP

Demolition of existing utility room and outbuildings and erection of single
storey side and rear extensions

Approved on 26 October 2018

14. Matters for future meetings

15. Date of next meeting: Tuesday 11th December 2018 at 8pm

***Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act)
1960 because of the sensitive nature of the business to be transacted, the public
and press may be asked to leave the meeting during the consideration of the
following item no. 16:***

16. Clerk Appraisal

To consider Clerk Appraisal and agree actions

Julie Pilbeam

Julie Pilbeam, Parish Clerk clerk@birlingparishcouncil.gov.uk

31st October 2018