

# MINSTER PARISH COUNCIL



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Clerk to the Council: Mrs. Kyla Lamb - MAAT

28<sup>th</sup> August 2019

## HIGHWAYS COMMITTEE

Sir or Madam,

You are hereby summoned to attend a meeting of the Highways Committee which will be held at the Library and Neighbourhood Centre, 4A Monkton Road, Minster on Tuesday 3<sup>rd</sup> September 2019 at 6p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

### AGENDA

1. ELECTION OF CHAIRMAN
2. APPOINTMENT OF VICE-CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. MINUTES

To approve the Minutes of the meeting held on 19<sup>th</sup> June 2017 (Copy attached Appendix A)

5. MEMBERS INTERESTS

To register any new interests, or de-registration, by Members.

## **6. TOTHILL STREET – ACCIDENTS AND PARKING**

Members are asked to consider any actions that could be taken to alleviate accidents and parking issues in Tothill Street.

## **7. PUBLIC MEETING TO CONSIDER HIGHWAYS ISSUES IN MINSTER**

Members are asked to consider whether it would be appropriate to arrange a public meeting to allow residents to comment on highways issues within the parish. Members views are sought.

## **8. SPEEDWATCH**

Cllr Quittenden and Cllr Gimes will update members on the current Speedwatch provision in Minster and the request for a KCC members grant for new equipment.

## **9. MOLINEUX ROAD – REPORT OF SPEEDING**

Members are asked to consider a report of speeding issues at the junction with Molineux Road and Thorne Road.

## **10. STATION APPROACH DOUBLE PARKING**

Members are asked to consider a report regarding issues of double parking in Station Approach Road.

## **11. H2B FUNDING – SECTION 106 WORKS**

The Clerk and Cllr Quittenden will update members on projects completed and still outstanding.

## MINSTER PARISH COUNCIL

**Minutes of the Meeting of the Highways Committee  
held on Monday 19<sup>th</sup> June 2017  
at 12.25 p.m.**

**In the Neighbourhood Centre, 4a Monkton Road Minster.**

Present: Cllrs Bailey, Bubb, Day, Mrs. Gimes (Ex-Officio), Goodman, Dr. Jones, Owen and Quittenden.

Also in attendance: Kyla Lamb (Clerk to the Council)

No apologies were received.

### 83. ELECTION OF CHAIRMAN

**RESOLVED: That Cllr. Quittenden be elected Chairman of the Committee for the year 2017/18.**

**Councillor Quittenden in the Chair**

### 84. APPOINTMENT OF VICE CHAIRMAN

Cllr. Day was appointed Vice Chairman of the Committee for the year 2017/18.

### 85. MINUTES

**RESOLVED: That the Minutes of the meeting held on 19<sup>th</sup> October 2016 be approved and signed by the Chairman.**

### 86. DECLARATIONS OF INTEREST

No declarations of interest were made.

### 87. H2B FUNDING – SECTION 106 WORKS

The Clerk reported upon the following:-

- i) Review projects completed and costs – James Wraight (Kent Highways) had been asked to provide detailed costings and these would be reported to Committee once received. However it appeared that £100,000.00 was still available depending on the figures provided by James.
- ii) Laundry Road – Lay-by – The Clerk reported that she had now received the deed of dedication from the landowners.
- iii) Additional Yellow lines – These works would be done separately by Kent Highways as TDC do not have the staffing resources to draw up the plans. Members noted that TDC had applied to lay down additional yellow lines at the junction of Monkton Road/Taylor Road and also in St. Mary's Road.
- iv) Extra works at Butts Field Estate programmed for summer 2017 – These works were scheduled to be undertaken during the school holiday together with the erection of an additional barrier at the new school pedestrian exit.
- v) Change speed limit from 50mph to 30mph from the roundabout to existing 30mph in Tothill Street – Members were asked to consider further suggestions to undertake works to use the additional 106 funds.
- vi) Village gateway – a meeting would be arranged with James Wraight (Kent Highways) to draw up proposals for Members further consideration; and
- vii) Bus shelter at the junction of Freemans and Monkton Road Cllr Quittenden agreed to speak to the residents of both houses in Monkton Road to seek consent for a shelter to be erected before further enquiries are made with Kent highways.
- viii) Improving traffic calming at Minster roundabout – consider the options at a meeting with James Wraight.

Meeting closed at 12.40 p.m.

**Signed:**

**Committee Chairman**

**Date:**