

LUDFORD PARISH COUNCIL

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

www.2shropnet/ludfordparishcouncil

Email: cewilliams1@btinternet.com

The Minutes of Ludford Parish Council and the Annual Electorate Meeting held at Ludford Conference Centre on Monday 22nd April 2013 commencing at 7.00pm.

1. Present:

Mr T Carter Mrs I Liddle
Mr D Riley
Mr C E Williams (Clerk)

Shropshire Councillor Martin Taylor Smith

2. Apologies:

Miss E Jones

Annual Electoral Meeting for Ludford Parish

3. Chairman's Annual Report

The Chairman highlighted the following issues that had been considered by the Parish Council during the last year:

SAMDEV (Future Housing and Industrial Land) – the next stage of consultation by Shropshire Council will be undertaken during late Summer/Autumn 2013 this will identify the final recommended sites for future development up to the year 2016

Traffic lights Ludford Bridge – New Lights should be installed at Ludford Bridge during May 2013.

Caravan Site Overton Road – consideration should be given to the provision of a permissive path way from the Caravan Site to Ludlow, it was noted that bus stops had been installed to service the Caravan Site however these need to be repositioned as they were causing a road hazard at the junction to Richards Castle. The Chairman thanked fellow Councillors and the Clerk for their help and support during the last six years of the Parish Council.

4. Financial Report:

The Clerk reported that the Parish Council had balance of £6,131 at the 31st March 2013.

5. Shropshire Councillor Martin Taylor Smith:

Councillor Martin Taylor Smith referred to the development of the new Ludlow Hospital which had been delayed due to contractual issue however it is now understood that these have been resolved and that work should commence this summer.

Martin referred to the reduction in the Council Tax Rate for 2013/14 and the continual need to reduce spending requirements.

The Chairman thanked Martin for his regular attendance at Parish Council meetings and for promptly dealing with local issues.

Parish Council Meeting

6. Registrable and Other Interests:

Nil

7. Minutes of the Previous Meeting:

The minutes of the meeting held on the 11th February 2012 were agreed and signed by the Chairman as a correct record.

8. Matters arising from the Minutes:

Nil

9. Planning Items:

Nil,

10. Highway Items/Amenity Items:

- a) The Clerk reported that the trees along Park Road had now been trimmed.
- b) The Clerk would request the resurface of the footpath running along Overton Road Ludlow.

9. Financial Items:

The following accounts were approved for payment:

Npower – quarterly Street Lighting - £62.49

Ludlow Mascall Centre – Hire of Hall - £83.15

11. Local Elections:

The Clerk reported that following the May 2013 elections for Parish Councils Ludford Parish Council will have three vacancies for Parish Councillors to which the Council could co-opt appropriate persons.

12. Reports from other organisations:

a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on the recent meeting that had considered planning applications in Ludlow

b) Teme Weirs Trust – Mr D Riley reported that discussions were on-going with the Shropshire Wildlife Trust and that the issues relating to fish passes and canoe passes were still being considered..

c) Local Joint Committee – Mrs I Liddle reported on the recent meeting of the Ludlow and Clee Rural Joint Committee that had received a report concerning the Ludlow Town Walls and a presentation by the South Shropshire Youth Forum and grants had been considered for local organisations. .

13. Other Items:

The Parish Council would support a grant application to be made Ludlow Tennis Club for improvements to the existing tennis courts.

14. Next Meeting:

Next Meeting – Monday 13th May 2013 commencing 10.30am Ludlow Conference Centre (Annual Meeting of the Parish Council

Chairman

A handwritten signature in blue ink, appearing to read 'J. Carter', is written over the printed name 'Carter'.

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The Draft Minutes of Ludford Parish Council held at Ludford Conference Centre on Monday 17th March 2014

1. Present:

Mr T Carter	Mrs I Liddle
Mr R Maddicott	Mr J Crawley
Mrs N North	
Mr C E Williams (Clerk)	

2. Items from the Public:

Prior to the Commencement of the Meeting the Chairman reported that Sir Job Charlton Hospital Charity had withdrawn the planning application for the installation of the eternal vertical flue at 6 Park Road Ludford and that the comments submitted by Mrs N North on behalf of the Parish council would also be withdrawn from the online public planning system. The Trust will endeavour to reach agreement with the neighbours for the provision of a vertical flue on the Northwest facing side wall of the building before the submission of a further planning application.

3. Apologies:

Mr G Willson-Lloyd, Mr D Riley and Shropshire Councillor Mrs V Parry

4. New Councillor:

The Chairman welcomed Mr J Crawley to his first meeting as a co-opted Parish Councillor.

4 Registrable and Other Interests:

Nil

5. Minutes of the Previous Meeting:

The minutes of the meeting held on the 27th January 2014 were agreed and signed by the Chairman as a correct record subject to the following addition in respect of Item 7 Planning applications:

The Chairman remarked that it was importance that neighbours were made aware of any planning application (this is usually undertaken by the posting of a site notice notifying residents of a planning application) and that their views are considered when the Parish Council submits observation to an application (these can now be generally seen on the online planning application system).

6. Matters arising from the Minutes:

No Matters arising from the minutes

7. Planning Items:

a) Shropshire Council has published the final recommendations for SAMDev – allocation of Housing and Industrial Land to which any further representations need to be submitted by the 28th April 2014. The Parish Council will hold a meeting with Ludlow Town Council exchange views on the Final Plan.

b) Planning application 14/01012/Out - Development Land North Side Of, Sheet Road, Ludlow - Outline application (access for approval) for mixed residential development and industrial employment units. The Parish Council noted that this was for 80 houses and a small number of industrial the proposals of which have been included in the final SAMDev Plan.

The application had been submitted now because Shropshire Council had not meet the National Policy for a Five Year Housing land supply requirement.

It was agreed to invite the developers to a joint meeting with the Town Council to explain the details of the proposal and the access.

In previous response to SAMDev the Parish Council have raised concerns about Access to the site and the required service infrastructure to meet the needs of the site.

c) It was noted that changes had been made to specification to roof tiles of the Pets at Home Development Foldgate Lane Ludlow - Application for Discharge of Conditions 13/04985/REM following observations submitted on behalf of the Parish Council by Richard Maddicott.

d) The Parish Council supported the comments of Ludlow Town Council in respect of the planning Application for a petrol station at the former Burway Abattoir Bromfield Road Ludlow.

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The Draft Minutes of Ludford Parish Council held at Ludford Conference Centre on Monday 27th January 2014

1. Present:

Mr T Carter

Mrs I Liddle

Mr D Riley

Mr C E Williams (Clerk)

2. Apologies:

Mr G Willson-Lloyd, Mr J Crawley, Mrs N North, R Maddicott and Shropshire Councillor Mrs V Parry

3. Items from the Public:

No items from members of the public.

4 Registrable and Other Interests:

Nil

5. Minutes of the Previous Meeting:

The minutes of the meeting held on the 23rd November 2014 were agreed and signed by the Chairman as a correct record.

6. Matters arising from the Minutes:

The Clerk referred to the suggested extension of yellow lines along the footpath near the junction to Park Road Ludford where vehicles park on the footpath, this had been discussed with the Traffic Engineer Shropshire Council.

If additional yellow lines were requested this would be subject to a full statutory consultation process to which there may be objections and it may result in additional parking in Park Road. Ludford which would cause increased problems with access.

It was agreed that the request for lines should not be pursued but that the Parish Council continues to monitor the parking of vehicles on the footpath

7. Planning Items:

- a) Planning application 14/00168/Ful – erection of a conservatory to front elevation infilling recessed area – The Beeches Sheet Road Caynham Ludlow – No Objection
- b) The Clerk referred to the Planning Meeting that was taking place on the 12th February 2014 in relation to the presumption in the favour of planning and the lack of Shropshire Council having an appropriate five year land supply of housing land and its implications.
- c) The final version of SAMDev – allocation of Housing and Industrial Land should be published by Shropshire Council in March 2014 this will then be subject to approval by the Planning Inspectorate which may involve a Public inquiry before adoption which may be early 2015.

8. Highway Items/Amenity Items:

The Clerk to report a pot hole in the centre of Ludford Bridges and a dip in the footpath by the grit bin near the junction to Park Road Ludford

The Clerk to enquire if Shropshire Council established who was responsible for the hedgerow which runs behind the wall bordering the footpath along Overton Road Ludford

9. Financial Items:

- a) The following accounts were approved for payment:

Ludlow Conference Centre – Hire of Hall - £42.00

N Power – Street Lights - £63.88

b) Precept 2014/15 – The Clerk had produced a statement of estimated Income and Expenditure for 2014/15 and also estimated that the Council would have balances of £6,400 at the 31st March 2014.
After considering the details the Parish Council agreed that the precept should be £3,705 which would result in a 0% increase in the Parish Council tax Charge for the financial year 2014/15.

11. Reports from other organisations:

- a) Friends of Whitcliffe – No items to report
- b) Teme Wears Trust – Mr D Riley reported that the trust was producing a Health and Safety Policies in relation to work undertaken on the weir.
- c) Conservation Group – Mrs I Liddle reported that the Conservation Group had made several conservation awards which include work on the windows of The Lodge Park Road Ludford
- d) Local Joint Committee - The next meeting of the Local Joint Committee would be held on the 27th February 2014 which would be held at the Ludlow Boxing Club commencing 7.00pm.
Due to Shropshire Council Budget cuts the Local Joint Committee would no longer have funds to give grants to Local Organisations.

12. Other Items:

- a) Mrs I Liddle would be grateful to be notified of any items of interest within the parish that could be included on a Ludford Parish Map so that an appropriate list can be compiled.
- b) The Clerk indicated to the meeting that he intended to retire from the Parish Council prior to September 2015.

13. Next Meeting:

Monday 17th March 2014, Monday 19th May 2014 the meetings would commence at 10.00am but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

A handwritten signature in blue ink, appearing to read 'T. J. Carter', is written over the printed name 'Chairman'.

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The Draft Minutes of Ludford Parish Council held at Ludford Conference Centre on Monday 25th
November 2013 commencing at 10.00am.

1. Present:

Mr T Carter
Mr D Riley
Mr C E Williams (Clerk)
Mrs I Liddle
Mr R Maddicott

Shropshire Councillor Mrs V Parry

2. Apologies:

Mr G Willson-Lloyd and Mrs N North

3. Items from the Public:

Mrs V Parry gave an update on Shropshire Council matters which included proposed changes to the planning system which will see a centralisation of all committee meetings to be held at Shrewsbury and increased delegation to planning officers for the determination of applications with a target of 98%, the consultation on the recycling centre at Coder Road and changes to the park and ride bus service with the existing operator giving notice from the end January 2014. It was agreed that the Parish Council write to Shropshire Council about the closure of the Recycling Centre Ludlow as this was another loss of service and would result in increased fly-tipping, the council would also contest the criteria used for site usage.

4 Registrable and Other Interests:

Nil

5. Minutes of the Previous Meeting:

The minutes of the meeting held on the 30th September 2013 were agreed and signed by the Chairman as a correct record.

6. Matters arising from the Minutes:

Nil

7. Planning Items:

Planning application 13/04425/TCA – various works to 30 trees – Ludford Mill Park Road Ludlow – No Objection

8. Highway Items/Amenity Items:

a) The Chairman made reference to the recent introduction of the new traffic light system at Ludford Bridge which despite the need for a few adjustments to the timing of the lights now abled a much better flow of traffic over the bridge. A problem of flooding had occurred outside the Charlton Alms due to the changes to the level of the kerbs these will be adjusted by the Shropshire Council Highways Section.
b) Mr D Riley expressed concern about the parking of vehicles on the footpath near to the junction of Park Road and the problems of vehicles parking along that stretch of footpath which has made it difficult for large timber vehicles accessing the Whitcliffe junction and as to whether an extension of double lines should be considered.

Mrs I Liddle expressed concern at the suggested extension of yellow lines and the impact this could have to the access of Park Road particularly by the use of emergency, waste collections, delivery and commercial vehicles, and vehicles accessing the cemetery and green burial ground.

The impact of additional yellow lines would prevent the parking of vehicles along Overton Road particularly during church services which would result in additional vehicles parking in Park Road restricting and preventing the access to of vehicles to and from Park Road Ludford.

The Clerk would seek the view from Shropshire Council Highways Section on this matter and would report to a future meeting of the Parish Council before this matter is further considered.

c) Mr R Maddicott referred to the condition of the Foldgate Land particularly the subsidence of the roadway/verges the Clerk will refer the matter to Shropshire Council Highways concerning this item and also requesting more suitable signing about the appropriateness of the roadway for large vehicles with this route now being used as a short cut by vehicle users.

9. Financial Items:

The following accounts were approved for payment:

Ludlow Conference Centre – Hire of Hall - £48.80

N Power – Street Lights - £63.87

C E Williams – Expense - £118.40

V Stone – Payroll Admin - £50.00

Ludford PCC – Grant Upkeep of church grounds -£450

10. Parish Councillor Vacancy:

The Parish Council agreed to co-opt Mr J Crawley The Haven Rocks Green Crescent Ludlow SY8 2BF to the Vacancy as Parish Councillor the Clerk will invite Mr Crawley to the next meeting of the Parish Council

11. Reports from other organisations:

a) Friends of Whitcliffe – No items to report

b) Teme Wears Trust – Mr D Riley reported that the trust was currently looking at their Health and Safety Policies in relation to work undertaken on the weir.


c) Conservation Group – Mrs I Liddle reported that the Conservation Group will be making conservation awards this year on schemes that impact on the conservation area..

12. Other Items:

Mrs I Liddle suggested that a Parish Map/inventory should be produced highlighting all the amenities etc. that were available in Ludford Parish area this was agreed and will be coordinated by Mrs Liddle.

13. Next Meeting:

Monday 20th January 2014, Monday 17th March 2014, Monday 19th May 2014 the meetings would commence at 10.00am but may be subject to change at the discretion of the Chairman should the agenda dictate.


Chairman

Center

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The Minutes of Ludford Parish Council held at Ludford Conference Centre on Monday 30th September 2013 commencing at 10.00am.

1. Present:

Mr T Carter
Mr D Riley
Mrs N North
Mr C E Williams (Clerk)

Mrs I Liddle
Mr R Maddicott

Shropshire Councillor Mrs V Parry

2. Apologies:

Mr G Willson-Lloyd
Shropshire councillor Mrs V Parry

3. Items from the Public:

Representatives of the Ludlow Hydro Co-operative attended the meeting to provide information about a potential scheme to be located at the end of the weir adjacent to Ludford Mill. The will have a capacity of 30kW and would be of the "Archimedes Screw Design, "however proposals are at an early stage and would be subject to a detailed planning scheme.

4 Registrable and Other Interests:

Nil

5. Minutes of the Previous Meeting:

The minutes of the meeting held on the 8th July 2013 were agreed and signed by the Chairman as a correct record.

6. Matters arising from the Minutes:

Nil

7. Planning Items:

a) Planning application 13/01449/OUT development of Land at Foldgate Lane Ludlow Outline application for the erection of 1No building for a combined use as a Veterinary surgery and A1 retail and 1No building for a combined A3/A5 use to include Access and layout to which the Parish Council had submitted an objection.

Mr R Maddicott referred to the application which had been considered by the Southern Area Planning Committee in August 2013 at which he had attended and made comment with the application being deferred by the Committee for further consideration.

Since the Planning Committee the A3/A5 proposal had been withdrawn, however the Parish Council reiterated its objection to the application because of the inadequate access off Sheet Road/A49 and was not satisfied that sufficient traffic data analysis had been obtained by Shropshire Council Highways or Highways Agency to make an informed observation.

The Clerk would again write to Shropshire Council to express the Parish Council continued objection.

b) The Clerk reported that he had submitted the Parish Councils response to the SAMDev consultation Paper July 2013 and that the next stage will be the final recommendations by Shropshire Council in early 2014. It was noted that the new hospital would no longer go ahead and that this may have implications to the development plan.

8. Highway Items/Amenity Items:

a) Shropshire Council moved the bus stop sign which was situated near Policeman's Corner further along Overton Road Ludford.

b) Mrs I Liddle provided an update on the traffic light improvements on Ludford Bridge which had seen the closure of the bridge for a week however works would shortly be completed.

c) Mr R Maddicott referred to the problems with large vehicles using Foldgate Lane which the Clerk had referred to Shropshire Council Highways who had responded as follows:

"As we already have advisory signing in place, we could look at upgrading or adding to this if thought appropriate. Otherwise we would need to think about a mandatory environmental weight limit. The problem

is that the lowest weight that we could go to would be 7.50 tonnes and trucks below this weight can still be rather large these days with lightweight bodies etc. “.

9. Financial Items:

The following accounts were approved for payment:

Ludlow Conference Centre – Hire of Hall - £42.20
V&W Electrics – Street Light Repairs - £53.34
C E Williams – Salary - £260

Inland Revenue – Tax - £65

A Williams – Amenity Work - £300

The Clerk reported that the external auditors had certified the Parish Council accounts for the financial year 2012/2013 with no items to report.

10. Parish Councillor Vacancy:

Mrs N North agreed to deliver a circular around Rocks Green to advertise the Vacancy for a Parish Councillor to which the Parish Council can co-opt.

11. Reports from other organisations:

- a) Friends of Whitcliffe – No items to report
- b) Teme Wears Trust – No items to report
- c) Local Joint Committee – Imogen Liddle would be attending the pre planning meeting which considered grant applications to local organisations
- d) Conservation Group - No items to report.

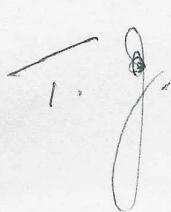
12. Other Items:

- a) Mrs N North reported her concerns about the new bus service that had replaced the Park and Ride Service which had been subject to a cut in service by Shropshire Council.
- b) Mrs I Liddle requested a copy of the Ludlow in Bloom Accounts as the Parish Council had made a grant donation – these would be provided by the Clerk.

13. Next Meeting:

Monday 18th November 2013, Monday 20th January 2014, Monday 17th March 2014, Monday 19th May 2014 the meetings would commence at 10.00am but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

 Carter

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The Minutes of Ludford Parish Council held at Ludford Conference Centre on Monday 8th July 2013 commencing at 7.00pm.

1. Present:

Mr T Carter

Mrs I Liddle

Mr D Riley

Mr R Maddicott

Mr G Willson-Lloyd

Mr C E Williams (Clerk)

Shropshire Councillor Mrs V Parry

2. Apologies:

Mrs N North

3. Items from the Public and Shropshire Councillor Mrs V Parry

- a) The Chairman welcomed Graham Willson-Lloyd to the meeting as a co-opted Parish Councillor.
- b) Mr Andrew Williamson Policy Officer Shropshire councillor attended the meeting to provide details about the Revised Preferred Options SAMDev Consultation Document which is now subject to public consultation until the 23rd August 2013.
- c) Cllr V Parry updated the meeting on Shropshire Council issues and referred to the possible closure of Cober Road Recycle Centre and the discontinuance of the rural Shropshire Link Service.

4 Registrable and Other Interests:

Nil

5. Minutes of the Previous Meeting:

The minutes of the meeting held on the 13th May 2013 were agreed and signed by the Chairman as a correct record.

6. Matters arising from the Minutes:

Nil

7. Planning Items:

- a) Planning application 13/02113/Ful – Conversion of attic space to provide bedroom with ensuite – replacement of existing roof covering – The Old Pound Ludford.
- b) SAMDev Revised Preferred Options Consultation Document – The Parish Council will consider its response to the paper after seeking the views of the public and agreed to issue the following Press Release.

“Ludford Parish Council is eager to hear people’s views on the dramatic growth and infrastructure changes proposed for The Sheet and Rocks Green area of Ludford under the SAMDev Plan Revised Preferred Options July 2013 (Shropshire Council’s Development Plan in respect of Housing and Employment Land to the Year 2026 for the Market Town of Ludlow and Surrounding Areas). The revised amendments to SAMDev mean Ludford Parish Area will have to accommodate 80 new houses on land to the east of the Eco Park at The Sheet and 200 houses on a revised site at Rocks Green. The development of Housing at the Eco Park which will take up 3.5 hectares of 6 hectares previously earmarked for Employment Land. To accommodate the loss of Employment Land at the Eco Park the consultation document proposes a new 3.5 hectares of land to the south of The Sheet, across the A49 from Tuffins’ store and service station which will have with major implications for traffic and pedestrians around the A49 Tuffins roundabout. The proposed amendments mean that under SAMDev, the strategic plan for the area to 2026, Ludford Parish Area would be required to take the vast majority of the developments for planned Ludlow and Surrounding Area. Although Ludford Parish Council accepts that there may be a need to have some Housing and Employment land allocated in its area it is concerned about the scale of the revised changes. In particular it is not in favour of the development of employment Land to the South of the Sheet along the route of the A49. The Parish Council wish to know people’s thoughts on the size and scale of the proposed developments and the large-scale infrastructure – roads and pedestrian paths and bridges – that would be needed to service such an expansion before the it submits comments to Shropshire Council”

8. Highway Items/Amenity Items:

- a) Shropshire Council had agreed to move the bus stop sign situated near Policeman's Corner further along Overton Road Ludford.
- b) Imogen Liddle would contact Rachael Parry the Conservation Officer concerning the damage caused by large vehicles to the bone bed to examine if any solution could be provided.
- c) It was noted that damage had again been caused to Ludford Bridge.

9. Financial Items:

The following accounts were approved for payment:

- Ludlow Conference Centre – Hire of Hall - £42.20
- V&W Electrics – Street Light Repairs - £133.93
- C E Williams – Salary - £260
- Inland Revenue – Tax - £65

10. Parish Councillor Vacancy:

The Clerk will advertise the remaining vacancy for a Parish Councillor to which the Parish Council can co-opt.

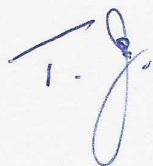
11. Reports from other organisations:

- a) Friends of Whitcliffe – Richard Maddicott had attended a recent meeting of the Friends of Whitcliffe but had no items to report.
- b) Teme Wears Trust – Mr D Riley had attended a recent meeting of the Trust which was still evaluating various improvement schemes
- c) Local Joint Committee – Imogen Liddle reported on the recent meeting held at Ashford Carbonell School which included a tour of the new building.
- d) Conservation Group – Imogen Liddle would refer the damage being caused to the Bone bed at Whitcliffe Junction to the Conservation Group.

12. Next Meeting:

Monday 30th September 2013, Monday 18th November 2013, Monday 20th January 2014, Monday 17th March 2014, Monday 19th May 2014 the meetings would commence at 10.00am but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

 Carter

detailed traffic impact assessment both in respect of the A49 and the Sheet Road/Foldgate Lane Junction and the actual site itself where there is already a Pub/Restraint, Hotel, Garage/Shop and Care Home

The Original Saved Policy S7 (South Shropshire District Council was as follows:
Proposals for the development of a petrol filling station and a restaurant/hotel and/or BI uses will be permitted on land at Foldgate Lane

The Reasons for which were:

- a) To provide a site for a petrol filling station, restaurant/hotel and/or B1 (Business) uses which is well related to the primary road network;
- b) To provide a choice of employment sites within the town;
- c) To encourage the establishment of businesses that have a minimal impact on the landscape, which are seeking a high quality environment.

The Parish Council agreed to object to the Planning Application due to the proposed change of Use from B1 to A1 and A3/A5 use with the site not being appropriate or suitable for this type of development. The current roadway into and exiting the site are inadequate to accommodate the impact of additional amount of traffic that would be generated. The Road Junction Sheet Road/Foldgate Lane which already has inadequate Pedestrian Crossings is inappropriate, as is the nearby access to the A49; where queues can currently be experienced on this stretch of road with access to the garage. It has been assumed that the Highway Agency will have been consulted on this issue as previously they have objected to this site as a Retail Park. The Parish Council also request that the application be called in by the Local Member for determination by the Planning Committee.

b) Planning application 13/01665/Ful – Proposed Dwelling South Of Spring Cottage Steventon Road Ludlow – Erection of a dwelling and detached garage
The Parish Council considered the application and noted that the development was in the Countryside and that the area under previous planning policies which expired the 31st March 2013 was outside the area of housing development; however the application needed to be considered under the national planning policy framework. The Parish Council noted that the proposed dwelling was adjacent to neighbouring properties and that the proposed design fitted into the current environment and with Steventon being adjacent to Ludlow would also be regarded as being sustainable. The Parish Council under NPPF guidelines had No Objection to the proposal.

11. Highway Items/Amenity Items:

- a) The trees on the patch of land in Park Road had now been pruned, it was agreed that the Parish Council would take over the cutting of the grass at the site; the Clerk will make appropriate arrangements.
- b) There was concern about the damage being caused to the Bone Bed at Ludford Corner by large vehicles the Clerk will refer this to the Shropshire Council Conservation Officer and the Highways section to see if a solution can be found to prevent the damage occurring.
- c) The Clerk to enquire when the bus sign situated at Policeman's Corner will be moved further along the roadway as the Parish Council considered it to be a Road Safety Matter both to pedestrians and other road users.

12. Financial Items:

The following accounts were approved for payment:

- a) A Jones – Trimming of Trees Park Road - £310.00
- b) K L Adams – Internal Audit - £55.00
- c) SALC – Annual subscription - £237.11
- d) Aon – Insurance - £410.49
- e) Ludlow In Bloom – grant - £400 include replacement cheque of £200 for last financial year
- f) Ludlow Conference Centre – Hire of Room - £42.20

The Parish Council approved the Annual Return for the year ended 31st March 2012 to the Audit Commission which was duly signed by the Chairman and Clerk.

The Accounts for the financial year 2012-13 had been audited by the Councils Internal Auditor Mr K Adams with no items to be reported

13. Local Elections:

Following the Local Election the Parish Council still had three vacancies to which the Parish Council could co-opt. The Parish Council agreed to co-opt Mrs N North and Mr Floyd Wilson-Lloyd as parish councillors leaving one vacancy which the Clerk would advertise.

14. Reports from other organisations:

Nil

15. Next Meeting:

Monday 22nd July 2013, Monday 30th September 2013, Monday 18th November 2013, Monday 20th January 2014, Monday 17th March 2014, Monday 19th May 2014 the meetings would commence at 10.00am but may be subject to change at the discretion of the Chairman should the agenda dictate.

Chairman

T. J. Carter