

CERNE VALLEY PARISH COUNCIL
Wayne Lewin, Clerk to the Council
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A meeting of the car Park Committee to be held at 2pm on Monday 11th September 2023
On site at Kettlebridge Car Park

Committee: Cllrs C. Paul, L. Prowse, G. Muskett, and K. Burghart
Ex Officio Cllr's F. Horsington (Chair), J. Bolt (Deputy Chair)

Agenda

1. Appointment of Chair
2. Apologises for absence
3. Declarations of pecuniary and other interests
4. To agree the minutes of the previous meeting held on 06th March 2023
4. The Car Park (inspection and maintenance proposals)
5. The Picnic Area (inspection and maintenance proposals)
6. The Permissive Path (inspection and maintenance proposals)
7. The Wildlife Area (inspection and maintenance proposals)
8. Review of additional Car Park signage
9. Finance update
 - a. Income, expenditure, and reserves
 - b. Precept request for 2024/25
10. Items and date for next meeting
11. Date of next meeting 11th March 2024

Wayne Lewin

Parish Clerk

04th September 2023

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Minutes of the Meeting of the Car Park Committee
held at 3pm on 06th March 2023 On site at Kettlebridge Car Park

Present:

Cllrs L. Prowse, G. Muskett, and J. Bolt
Mr G. Mortimer
43 members of the public

Prior to the opening of the meeting, Miss Kate Adie cut the ribbon for the opening of the new permissive path.

1. Apologises for absence

Cllr Paul sent apologises.

2. Declarations of pecuniary and other interests

No declarations were made.

3. To agree the minutes of the previous meeting held on 12th September 2022

These were agreed as a true and accurate record of the meeting.

4. The Car Park (inspection and maintenance proposals)

All agreed that the Car Park was in a good state of repair and no actions were needed.

5. The Picnic Area (inspection and maintenance proposals)

The Picnic Area was in a good state of the winter.

The Jubilee Oak was in bud.

The caps had been fitted from the external inspection report, whilst the graze out of the bridge would be planed down.

6. The Permissive Path (inspection and maintenance proposals)

The Permissive Path was open.

A sign on the Giant's View Car Park would be installed on the gate.

7. The Wildlife Area (inspection and maintenance proposals)

The Wildlife area now had a sign and a bench installed.

The EA had put up bat and bird boxes which were already being used.

Native hedging and plants had been planted.

The children of the school were happy to build some insect hotels and bee / bug boxes.

It was agreed to order some bark chippings to create a path, but then to leave the area to nature until September.

8. Car Park risk assessment

This was updated to include play equipment, wildlife area and permissive path.

9. Finance update

Honesty Box £ 2095.00

Expenditure £ 1259.18

Reserves £ 2908.49

It was agreed to request that the surplus be transferred to the reserve at the next Full Council.

10. Items for next meeting

It was agreed to conduct a cut back at the next meeting.

11. Date of next meeting

Was confirmed for 11th September 2023 at 3pm.

There being no further business, the meeting closed at 4.42pm.

Cllr Prowse

Chair

Date

Cerne Valley Parish Council

Committee Finances

Car Park

Income 23/24

Precept	£ 0.00
Honesty Box	£ 1145.00

Expenditure 23/24

Precept	£ 0.00
Honesty Box	£ 328.85

Income over expenditure £ 816.15

Reserves £ 3479.95

Elite Playground Inspections

'Keeping Our Children Safer at Play'

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report

Provider	Elite Playground Inspections	 02/06/2023
Site Name	Kettlebridge Play Park	
Actual Date	02/06/2023 06:19:24	
Inspection Type	Playground-Operational	
Inspector	Steve Day	
Inspection Status	Completed	

Finding Summary

Kettlebridge Play Park Findings


Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Agilty - Mini Suspension Bridge	Item - Damaged	03/02/2023 14:30:05		Very Low

Inspection - Kettlebridge Play Park - 02/06/2023 06:19:24


Provider	Elite Playground Inspections	
Site Name	Kettlebridge Play Park	
Actual Date	02/06/2023 06:19:24	
Inspection Type	Playground-Operational	
Inspector	Steve Day	
Inspection Status	Completed	

Site Name	Kettlebridge Play Park
Address	
Postcode	
Notes	


Kettlebridge Play Park Inspected Asset List (see Inspection Notes for exceptions)

Asset Name	Agility - Trapeze Walk	
Asset Sub Type	Trapeze Rings	
Asset Type	Agility	
Asset Category	Equipment (Outdoor Play)	
Manufacturer		

27/01/2023

Asset Name	Agility - Tree Trunk	
Asset Sub Type	Other (Specify in Name Field)	
Asset Type	Other	
Asset Category	Equipment (Outdoor Play)	
Manufacturer		

27/01/2023

Asset Name	Agility - Zig Zag Stepper	
Asset Sub Type	Balance Beam	
Asset Type	Agility	
Asset Category	Equipment (Outdoor Play)	
Manufacturer		

27/01/2023

Asset Name	Agilty - Mini Suspension Bridge
Asset Sub Type	Suspension Bridge
Asset Type	Agility
Asset Category	Equipment (Outdoor Play)
Manufacturer	



27/01/2023

Asset Name	Picnic Tables x 4
Asset Sub Type	Picnic Table
Asset Type	Seating
Asset Category	Facilities
Manufacturer	



27/01/2023

Asset Name	Site
Asset Sub Type	Children's playground
Asset Type	Children's Playground
Asset Category	Site
Manufacturer	



27/01/2023

Asset Name	Site - Surface
Asset Sub Type	Earth
Asset Type	General Surface
Asset Category	Surface
Manufacturer	




27/01/2023

Findings reported within the Inspection

None Recorded.

Previously Reported Findings (unresolved at time of Inspection)

Agilty - Mini Suspension Bridge - Finding

Finding Title	Item - Damaged	
Asset	Agilty - Mini Suspension Bridge	
Cause	Unknown	
Finding Creation Date	03/02/2023 14:30:05	
Finding Group	Maintenance	
Finding Notes	Timber slightly damaged	
Finding Resolved Date		
Finding Status	Open	
Location		
Resolve By Date		Asset Photo
Risk Level	Very Low	

Finding Photos



03/02/2023

Item - Damaged - Task


Task Title	Monitor
Resolve By Date	
Task Completed Date	
Task ID	2915
Task Notes	
Task Status	Unapproved

**Findings Reported Outside of the Inspection
(unresolved at time of Inspection)**

None Recorded.

Previously Reported Findings Marked Complete During Inspection

Agility - Trapeze Walk - Finding

Finding Title	Item - Cap(s) missing	 <p>Asset Photo</p>
Asset	Agility - Trapeze Walk	
Cause	Unknown	
Finding Creation Date	03/02/2023 14:31:31	
Finding Group	Maintenance	
Finding Notes	6 caps missing.	
Finding Resolved Date	02/06/2023 06:30:45	
Finding Status	Closed	
Location		
Risk Level	Very Low	

Finding Photos



03/02/2023



03/02/2023



03/02/2023



03/02/2023

Item - Cap(s) missing - Task

Task Title	Replace
Resolve By Date	
Task Completed Date	02/06/2023 06:30:45
Task ID	2894
Task Notes	Completed By: Steve Day
Task Status	Completed