

MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, JULY 18TH, 2017 AT 7.30P.M. IN THE VILLAGE HALL

	<p>Present: Chairman A. Jones, P. Blundell, D. Gardner, T. Loveless, L. Lyon, A. Tuffin, Clerk S. Harris</p> <p>In attendance: County Councillor Penfold, District Councillor Gould</p> <p>The Chairman welcomed Mrs. Penfold to the meeting after her election as County Councillor in May, replacing Matthew Hall.</p>	<u>Action</u>
1.	<p>Apologies for Absence:</p> <p>No apologies received.</p>	
2.	<p>To Approve Minutes of the Meeting held on Tuesday, 16th May 2017.</p> <p>The minutes of the meeting were approved and signed by the Chairman, having been circulated previously, proposed by L. Lyon, Seconded by T. Loveless.</p>	
3.	<p>Matters Arising Therefrom:</p> <p>Holt Lane, 'Top Field Stables' Appeal Result. Confirmation was received from The Planning Inspectorate that the appeal had been dismissed.</p>	
4.	<p>'Little Thatch'. Request to purchase a strip of land at the rear of the cottage; part of the new cemetery.</p> <p>The new owner of Little Thatch has asked if it would be possible to buy a strip of the land behind the cottage. The original documents show a narrow strip of lane to allow access to the roof. Rev. Hillier confirmed that the land could be de-consecrated, it would be necessary to apply to the Bishops of Salisbury and go through the official processes and would be dealt with by the Bishop of Sherborne.</p> <p>The deed of the cemetery states that no structures are to be erected on any part of the property apart from gravestones or memorials and the fence should not be altered either.</p> <p>It is anticipated that the process could take a very long time and would certainly incur legal costs.</p> <p>All agreed with Mr. Tuffin's suggestion that he holds an informal discussion with the owner and will then pass on an opinion.</p>	
5.	<p>Vacancy for Parish Councillor due to resignation of Lynne Coombe.</p> <p>A letter had been received from Mrs. Coombe, offering her resignation. Clerk contacted WDDC to ask for advice; and confirmation was received that the post would need to be advertised. The appropriate notice has been displayed. WDDC will advise when co-option can take place.</p>	
6.	<p>Website Update</p> <p>Mr. Blundell is managing the website and documents are being updated as required. The set up and domain costs can be refunded by claiming grant funding as advertised in the DAPTC newsletter.</p>	<u>Clk</u>
7.	<p>Play area</p> <p>Maintenance and Repairs.</p> <p>Mr. Loveless reported that the area has been sprayed twice with weed-killer and Mr. Bingham has power washed the equipment and will wood stain it as well. The wood stain has been obtained, as recommended by Alvian (Safety Inspection Company.) Mr. Gardner has dealt with the nuts and bolts but the platform still needs to be done, he will block it off temporarily for safety until it is done. Mr. Tuffin had not been successful obtaining the woodchip and Mr. Gardner will follow this up.</p>	<u>D.G.</u>

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	<p>The clerk has received a message about Tesco Bags of Help which may provide some help with funding.</p> <p>Councillors agreed there is a need for equipment suitable for older children which would prevent damage by older children playing on the equipment designed for younger children.</p>																															
8.	<p>Review of Cemetery Charges to be backdated to April 1st, 2017</p> <p>The charges are considered low in comparison with other parishes. Mr. Gardner proposed an increase of 15%, seconded by Mr. Loveless. (Action 19.7.17)</p>	Clk																														
9.	<p>Highway Maintenance</p> <p>Numerous lanes have been top dressed in the parish and some planning has taken place in Holt Lane. Water Board work has taken place on the corner of Holt Lane and the A3030 opposite Lime Tree Farmhouse. Drains have still not been properly cleaned in Holt Lane. Cllr. Loveless and Mr. Tuffin explained in detail to Mrs. Penfold where drains have not been cleaned out properly; the gratings have clearly not been lifted for a very long time. The hedge at Cornford Bridge is badly overgrown and affecting visibility. This may be the landlord's responsibility.</p>																															
10.	<p>Rights of Way Maintenance</p> <p>An e-mail has been received about Grant Funding (see correspondence list). Giles Lane footpath is badly overgrown and to be reported. (Action 18.7.2017 reference MNT38335) Clerk will also find out exactly who is responsible for maintenance.</p>	Clk																														
11.	<p>Village Hall</p> <p>The Chairman reported that Mrs. Clark is resigning as treasurer and being replaced by Colin West. There is no secretary at present. There are two new committee members, one of whom is the treasurer, and one is to take on the Chairman's role. Marion Parsons is still the booking clerk. One volunteer has offered to take on cleaning duties. The decoration of the outside has been completed, using up most of the funds.</p>																															
12.	<p style="text-align: center;">STATE OF FINANCES AS AT 18.7.2017</p> <table border="1"> <tr> <td>CURRENT ACCOUNT</td><td>3,431 40</td><td></td></tr> <tr> <td>DEPOSIT ACCOUNT</td><td>15,280 30</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td>18,711 70</td></tr> <tr> <td>TENNIS MONIES</td><td>3,324 45</td><td></td></tr> </table> <p style="text-align: center;">CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING</p> <table border="1"> <tr> <td>001256</td><td>BVM Advertisement re Parish Clerk Vacancy</td><td>161 70</td></tr> <tr> <td>001257</td><td>HMRC re Clerk's salary</td><td>100 00</td></tr> </table> <p style="text-align: center;">CHEQUES TO APPROVE AT THE MEETING</p> <table border="1"> <tr> <td>001258</td><td>Clerk's Salary first quarter</td><td>100 00</td></tr> <tr> <td>001259</td><td>N. Ladd Internal Audit</td><td>50 00</td></tr> <tr> <td>001260</td><td>Wood stain for playarea</td><td>157 40</td></tr> <tr> <td>001261</td><td>M. Moore- grass cutting for July</td><td>100 00</td></tr> </table>	CURRENT ACCOUNT	3,431 40		DEPOSIT ACCOUNT	15,280 30		TOTAL		18,711 70	TENNIS MONIES	3,324 45		001256	BVM Advertisement re Parish Clerk Vacancy	161 70	001257	HMRC re Clerk's salary	100 00	001258	Clerk's Salary first quarter	100 00	001259	N. Ladd Internal Audit	50 00	001260	Wood stain for playarea	157 40	001261	M. Moore- grass cutting for July	100 00	
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	001263	DAPTC Subs when invoiced	137 75	
	001264	Village Hall Rent for interview evening and meeting 18.7.17	32 00	
	<p>Proposed by: A. Tuffin Seconded by: L. Lyon</p> <p>The Clerk reported that Mr. Ladd had kindly completed the internal audit and no issues had been identified.</p>			
<u>13</u>	<p>Routine Correspondence CIRCULATED E-MAIL 18.05.17 Elizabeth Hodgson – Tesco Bags of Help Scheme 22.05.17 DAPTC Plant a Tree Charter legacy 05.06.17 DAPTC GRANTfinder4Local Government 27.06.17 Project Shout Out – funding opportunities for footpaths etc 14.07.17 DAPTC CE Circular – includes funding information for website Post STAG Minutes for June Merchant Navy Day fly the flag (no action, no flagpole) Resignation Letter from Lynne Coombe Clerks and Councils Direct Magazine NALC Magazine</p>			
<u>14.</u>	<p>Matters for Further Discussion Mrs. Lyon reported that the shop was looking for a part time manager. Councillor Gould has received complaints about motorcycling in a field at Caundle Wake but no councillors have received any. The motorbikes can be heard in the village.</p>			
<u>15.</u>	<p>The public were asked to leave the meeting before this item and left at 9.05p.m. Report and Recommendation following interview for new Parish Clerk. The Chairman thanked Cllr. Blundell and Cllr. Lyon for conducting the interviews and the clerk for co-ordinating everything. There were two applicants and the interviewers stated both would be ideal candidates. The reason Mrs. Walsh-Quantick was chosen was her working knowledge of the village and local contacts with local peers and a desire to be involved in the community. Although she does not live locally, she has strong family contacts and is frequently in the village. Mr. Gardner proposed to accept the recommendation, seconded by Mr. Tuffin. Clerk will handover on September 1st and the new clerk will attend the September meeting with Mrs. Harris who will be happy to provide further guidance and advice if necessary. Clerk will write to Mrs. Dent expressing regrets and offer the post to Mrs. Walsh-Quantick. (actioned 18.7.2017)</p>			<u>CLK</u>
<u>16.</u>	<p>Date of Next Meeting: There is no meeting in August Tuesday, September 19th, 2017 at 7.30 in the Village Hall</p>			

Mr. Jones
19/09/17