

## DITTON PARISH COUNCIL

### MINUTES OF A MEETING OF THE **OPEN SPACES & AMENITIES COMMITTEE** HELD IN THE **COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 19TH FEBRUARY 2024**

PRESENT: CLLRS N NEWMAN (CHAIR OF THE COUNCIL), MRS A THROSSELL (VICE-CHAIR), A WATERS, MRS J DEARDEN, MRS K NASH, J COX, MRS L COX, A MULCUCK & D ADDLINGTON  
MRS N GREENAWAY (CLERK TO THE COUNCIL)  
MRS B BENN (ADMINISTRATIVE ASSISTANT)

384. **OPENING OF MEETING**

The meeting was opened by the Chair at 7.34pm.

385. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Markham. The previously notified reason for absence was **ACCEPTED** and **APPROVED** and recorded in the absence book Ref: 538.

386. **DECLARATION OF MEMBERS' INTERESTS**

None received.

387. **FINANCE**

(a) Financial analysis Month 9.

**CIRCULATED** and **NOTED**

(b) Review of School Maintenance Fees

It was **NOTED** that an increase in the school maintenance fees for the upcoming financial year would be necessary to cover the increases to staff salaries and materials etc.

**RESOLVED** to increase the annual fee for both schools by 8%.

388. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETINGS**

(a) Replacement Tree – update

The Administrative Assistant updated the Council on the research into replacing the tree outside of the Kilnbarn. It was the opinion of the Grounds Staff that the Tree should be moved to a different site as a Beech tree is root heavy and may break through any root directors and damage the pathways again.

The Administrative Assistant explained that she had researched Male Holly Trees and suggested putting it in the gap outside the offices.

**RESOLVED** to further research into another location for another tree and order a Male Holly Tree.

389. **GROUNDS WORK UPDATE**

It was **NOTED** that the Clerk and the Administrative Assistant had met with the Grounds Staff to discuss their work schedule. It was **NOTED** most tasks were on schedule but they were slightly behind with hedge cutting due to the weather and staff absences.

390. **NRRG FENCE UPDATE**

The Administrative Assistant explained that the contractor had been in touch to confirm they had ordered the materials to fix the broken fence at the New Road Recreation Grounds and they are hoped to commence work, early March.

391. **NRRG CHANGING ROOM UPDATE**

The Clerk explained that the contractor has visited the site and has given a quote for excavating a trial pit to the bottom of the foundation, to investigate the building issues.

**RESOLVED** to ask S. Milner to carry out these investigative works.

392. **CORRESPONDENCE**

(a) Email from Prinova MAGASE Group regarding holding a sports day.

The Administrative Assistant asked if the Group would be able to hold a Charity Sports Day Event in the Kilnbarn Recreational Grounds in June.

This matter was **DISCUSSED**.

**RESOLVED** to contact Prinova MAGASE Group for more details before the decision for approval be delegated to the Clerk and Chair.

393. **CLOSURE**

The meeting was closed at 7.52pm

