

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be in figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Date: 04.04.23

		£	£
Balance per bank statements as at 31/3/23:			
Llyods Bank	account 1	4,151.5	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
		<hr/>	4,151.5
Petty cash float (if applicable)	0		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
	308	-875.41	
	309	-191.20	
	DD	-187.18	
		<hr/>	(1,253.79)
Add: any un-banked cash as at 31/3/xx			
	<hr/>	<hr/>	-
Net balances as at 31/3/23 (Box 8)			<u><u>2,897.8</u></u>