

**BOURTON ON THE WATER PARISH COUNCIL  
MINUTES OF THE MEETING OF BOURTON ON THE WATER  
PARISH COUNCIL HELD ON WEDNESDAY 7<sup>TH</sup> MARCH 2018  
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER**

**Present:** Cllrs R Hadley (Acting-Chair), J Cowen, R Daniel, L Hicks, J Jowitt, N Randall, B Rogers, S Senior, B Wragge

**Standing Orders were suspended for the Public Session**

**Police Report:** A crime statistical report had been circulated. PC Page gave a verbal report on the forthcoming Community Safety Partnership Road-Show which will be located in the High St on 18<sup>th</sup>/19<sup>th</sup> April. He also provided information on the Police initiative to tackle increased levels of local ASB and minor crimes which are being actioned using Public Order Offence legislation, formal interviews with families and with support from Housing Associations who are notifying tenants with persistent family ASB offenders of the potential consequences in terms of tenancies.

**County Cllr Report:** County Cllr Hodgkinson gave a verbal report on GCC's budget for 2018-19, which includes a 4.49% rise in C. Tax to offset the impact of a reduced government grant and increased costs for the provision of children's and adult social care services. He notified Council of the availability of grant funds for 2018-19 and encouraged the Council to submit applications promptly, and he also provided information on the A417 missing link and the Highways contract tender.

**Ward District Cllr Report:** Ward Cllr Len Wilkins reported on CDC's budget for 2018-19 (no increase on 2017-18), the forthcoming transfer of administration of coach parking at Bourton Vale Coach & Car Park to CDC, and recycling levels in the Cotswolds District (the highest in Gloucestershire). Ward Cllr Keeling gave apologies.

**Public Questions:** There were no questions from the public.

**17/271: Apologies for Absence:**

Apologies for absence were accepted from Cllr B Sumner.

**17/272: Members' Interests**

There were no additional interests not currently declared on Councillors' Registers.

**17/273: Minutes of the Meeting held on 7<sup>th</sup> February 2018**

Cllr Cowen proposed the Minutes of the Meeting of 7<sup>th</sup> February 2018 be accepted as a true record of the meeting, seconded by Cllr Daniel. Unanimous agreement of those members present in February.

**17/274: Matters Arising**

- Silver Jubilee DVD: It was noted that an evening showing will take place on 19<sup>th</sup> April and a £20 budget was agreed for refreshments; sales to date have raised £84 for the nominated charity, Diabetes UK.
- Council noted the local student volunteer has begun litter picking various areas as part of the DoE awards scheme;
- Community Plans: Community Plans will be discussed informally at the Annual Parish Meeting on 28<sup>th</sup> March so attendees can provide feedback;
- Councillors will meet with the local Brownie group in March to discuss issues raised recently;

**17/275: Casual Vacancy**

Council noted CDC's confirmation that no poll has been called in respect of the current casual vacancy, and agreed to meet with applicants on Monday 26<sup>th</sup> March at 6pm onwards.


**17/276: Burial & Allotments Committee Report**

Cllr Daniel reported from the February Committee meeting – there were no issues arising from the circulated minutes which required further discussion.

**17/277: Playing Fields Committee Report**

Cllr Cowen reported as follows:

- A sample layout of new play equipment at the Naight was submitted to the meeting to provide an idea of the type of scheme that could be achieved to improve the local play provision for under 10's. This is a project under consideration that requires further investigation into land covenants and potential funding sources, as well as a period of consultation with the community. The project will continue to be progressed in Committee. Cllr Senior was delegated to research land covenant restrictions.

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- Cllr Cowen proposed Council approve a budget of £200 to repair play equipment at the Naight, seconded by Cllr Randall. Unanimous agreement.
- The estimated cost of £1.4k to install a new street light at Melville entrance was noted; the Traffic Committee will progress this matter once GCC has confirmed whether it is willing to share funding and maintain the asset subsequently.

Cllr Hicks reported on various matters relating to the Youth Club, where discussions are ongoing with the RBL in respect of the weekly sessions. Attendances are increasing, and various trips and a fund-raiser are being arranged. It was agreed in principle that youngsters from neighbouring villages would be permitted to attend, subject to agreement with and supervision by CMAS.

#### **17/278: Village Maintenance & Highways Committee Report**

Cllr Jowitt reported as follows:

- Riverside Walk & Jubilee bench projects: The projects have been signed off, as only minor snagging work is outstanding which will be progressed in committee.
- Chestnut Green footpath: A letter has been issued to the adjacent trader clarifying the Council's position; the matter will be further discussed once an acknowledgement is to hand;
- Holm Oak: The Council will seek provisional scheduling of the works to fell the Holm Oak promptly in order to address safety issues, once planning permission has been granted.

#### **17/279: Traffic & Footpaths Committee**

Cllr Randall reported as follows:

- Glos Highways: A meeting with the new Highways Manager has been scheduled so he can be apprised of all outstanding matters to be taken forward.
- Winter weather: It was noted that a contribution of £300 may be available from Highways Local grant fund to offset costs of the recent purchase of the snow thrower – the Clerk will progress an application.
- Riverside Walk footpath: GCC Highways' suggestions to address localised flooding were discussed and it was noted they are not guaranteed to resolve the issue. It was agreed to ask GCC to proceed with both proposals on the basis these are low-cost; in the event that flooding is not improved, the Council agreed that all reasonable efforts to address the situation will have been exhausted and no further action will be taken.

#### **17/280 Planning:**

Cllr Hadley gave a verbal report on matters from February's Committee meetings.

#### **17/281: Village Green Bookings**

Council agreed to invite the Miesbach Youth Band to play on the Green on 27<sup>th</sup> May. Tile Films will be given permission to film aerial shots of Bourton for the "Aerial Britain" documentary series, subject to production of an appropriate licence relating to drone usage.

#### **17/282: Community Centre Update**

Cllr Hadley gave a verbal report on matters from February's Committee meeting. Council did not support the organisation of an AIR in G event in 2018.

#### **17/283: Finance**

- Cllr Hadley read out details of payments – the updated list was circulated to the meeting. Cllr Rogers proposed the payments itemised on the updated list in the total sum of £47,908.48 be approved and cheques signed, seconded by Cllr Jowitt. Unanimous agreement.
- Cllr Hadley proposed Council approve the cost of £300 + mileage + VAT for Scribe to provide a 1 day in-house training session to enable all issues relating to end of year closure for 2017-18 and set up for 2018-19 to be resolved, seconded by Cllr Cowen. Unanimous agreement.
- it was agreed that all internal governance documents, including financial controls and changes to payment methods, will be reviewed and circulated to Council for approval in April;

#### **17/284: Bye-Laws**

It was noted that DCLG require supplementary information to be provided to enable revised bye-laws to be considered and adopted. The draft Regulatory Statement was approved, and residents will be consulted on proposals to revoke and replace existing bye-laws at the Annual Parish Meeting and via the web-site/social media. Council will then discuss further at the April meeting, once feedback has been received and considered.

#### **17/285: General Data Protection Regulations**

Cllr Rogers reported on various research undertaken since the previous meeting, and a toolkit has now been issued by NALC. This will be considered further and an action plan will be established; the priority issues will be addressed by May – other requirements of the new legislation will be actioned progressively thereafter.

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**17/286: Correspondence**

The correspondence list circulated to Council was noted and various actions agreed – these actions will be detailed on the annotated list to be displayed on the web-site.

**Cllr Senior left the meeting at this point**

**17/287: Any Other Business**

- Cllrs Hicks, Rogers and Wragge reported from the recent N. Cotswolds Cluster meeting;
- Council noted the Chamber of Commerce AGM is scheduled to be held on 22<sup>nd</sup> March at the Community Centre – Cllr Wragge will attend and report in April;
- Council noted that a Village Litter Pick has been scheduled for Sunday 8<sup>th</sup> April – volunteers will meet at the Community Centre between 10.15-10.30am;
- It was agreed the Council would discuss the possible pooling of travel resources during future winter weather events to ensure the continuity of key village services such as the chemist etc; arrangements can then be incorporated into the winter weather policy.

**17/288: Next Meeting**

The next meeting of Bourton on the Water Parish Council will be held on Wednesday 4<sup>th</sup> April 2018 at 7.00pm at the George Moore Community Centre. The Annual Parish Meeting will take place on Wednesday 28<sup>th</sup> March between 7.00 and 9.00pm in the George Moore Community Centre.

**Public Questions:**

There were no questions from the public.

CHAIRMAN'S SIGNATURE.....



DATE: .....

4-4-18

**Financial decisions:**

Minute No	Item	Power	Sum (ex VAT) (PC contribution) £
17/274	Onward payment of proceeds from Silver Jubilee DVD Sales to nominated charity, Diabetes UK	Local Govt Act 1972, s.111	84.00
	Refreshments for Silver Jubilee DVD showing in April	Local Govt Act 1972, s.111	20.00
17/277	Play equipment repairs – Melville	Open Spaces Act 1906, s.9/10	200.00
17/279	Riverbank/verge works – Riverside Walk	Open Spaces Act 1906, s.9/10	tbc
17/283	Scribe accounts package tuition	Local Govt Act 1972, s.111	300.00 (ex mileage )

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