

WEST ALVINGTON PARISH COUNCIL

Minutes of Parish Council Meeting

Date 2 nd September 2021		Venue & Time: All Saints Parish Church, 7pm,
<u>Present:</u> Cllr Leanne Carr Cllr Liz Chin Cllr Stephen Lees (in the Chair) Cllr Helen Rhymes Cllr Derek Winser Cllr Rachel Saunders	<u>In Attendance:</u> Kathy Harrod (Parish Clerk) Dist. Cllr Mark Long DCC Cllr Rufus Gilbert (part meeting) Parishioners/Guests: 2	<u>Apologies:</u> Dist. Cllr Judy Pearce Cllr Andrew Pascoe Cllr Kathryn Rawlinson

REF 2021/22 MINUTES

37 WELCOME & APOLOGIES

38 DECLARATIONS OF PECUNIARY AND OTHER INTERESTS:

No declarations of interest were received.

39 MINUTES OF PREVIOUS COUNCIL MEETING:

The minutes from the meeting held on 22nd July 2021 were approved without alteration and signed.
Proposed Cllr Winser, Seconded Cllr Rhymes and approved unanimously.

40 COUNCILLOR VACANCIES:

Since the last meeting we have not received any expression of interests re the vacancy, if you, or anyone you know would like to become a Parish Councillor please contact the Parish Clerk or speak with a Councillor in the first instance.

41 CLERKS REPORT:

- Easton Hill Bench: The bench has been dismantled and repairs are in hand, we hope that the bench will be back in place shortly.
- Play Equipment Project: We have met with and received interest from several companies over the past few weeks regarding the tender for additional play equipment. Once all the reports with plans and pricing structures are received, they will be compiled into a document for review by the Council/school prior to full discussion at the next meeting.
- The road between Tacket Wood and Gerston Gate was patched some weeks ago, Cllr Gilbert has viewed the works and has confirmed that it has been completed to a good specification.
- Following our last meeting we received confirmation from West Alvington Horticultural Society that their Christmas fundraiser will take place at the hall in November. They continue to support West Alvington Village Hall and look forward to more events there in the future.
- Since our last meeting we have been advised of a crime in West Alvington Woods whereby several trees were sprayed with graffiti. This is obviously terrible news, particularly because of the uniqueness of some of the trees. If anyone has any information regarding this, please provide the details to PC12367 Claire Hurrell, Kingsbridge Neighbourhood Beat Manager or forward the details via 111.
- South Hams District Council's planning Validation Checklist is now out for consultation. The link below will take you to the relevant pages on the Councils' websites to find more information and submit your comments: <https://southhams.gov.uk/validation>

The Validation Checklist is a very important document that will determine the information necessary for an application to be considered valid thereby commencing the planning application process. As a result, the Council would be grateful for any views, comments, amendments or recommendations you may wish to suggest to the

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proposed validation Checklist prior to its formal adoption later this year. Please submit your comments using the link on the Planning Validation Checklist Consultation page. The consultation will finish on **Tuesday 14 September 2021**.

- g. The Play Area Agreement with SHDC has renewed, this service which is subsidised by South Hams District Council includes: Public Liability Insurance in respect of the play equipment and safety surfacing, monthly inspections by qualified South Hams District Council Mobile Locality Officers, plus an annual engineering report.
- h. The wall along the Homefields Path was starting to fail. We note repairs have taken place and will continue to monitor the area.
- i. Annual Insurance Renewal: We have recently renewed the second year of a three-year agreement with our insurance company at £387.97

42 PARISHIONERS OPEN FORUM (Allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

- Livewest will be contacted re the wall at homefields.
- Recycling – could there be an option for the recycling not to be collected one week and the brown bins to be taken instead? Cllr Long advised that all points are being looked at, there are a lot of issues compounding the problems.
- The footpath from West Alvington to Kingsbridge is getting very overgrown. This will be raised with KTC.

COUNTY COUNCILLORS REPORT & HIGHWAYS:

County Councillor Rufus Gilbert gave the following report:

- 1. The Electoral Roll shows that in 2017 West Alvington had a total of 462 votes, whereas in 2021 there was an increase to 482. This shows growth in an area where nearby parishes are reducing in numbers.
- 2. Devon is now an enhanced Covid area, everyone is encouraged to continue with “Hands, Face, Space”.
- 3. Healthy Start – this is a new scheme which provides eligible pregnant women and families with children under 4 with financial support towards fruit and veg, cows' milk, and infant formula, as well as free vitamins. Only about 50% of those eligible in Devon are currently receiving this important support, full details can be found on the parish website.
- 4. 20mph speed limits – there is currently a pilot project being conducted in Newton Abbot regarding 20mph speed limits. Once the project has been completed and all the data analysed this information will be shared with the Parish Council along with any updates to the existing policy document.

Highways:

- 1. Ponding issues requiring action/maintenance of verges at Lane End: Highways have recently ascertained that the ponding is caused by a broken drainage pipe which must be repaired. WAPC are fully aware of the dangers of using this turning and will write to Highways via Cllr Gilbert to request urgent action, ideally before the weather turns.

The verges at the same location are also poorly maintained making entrance/exit at the junction particularly hazardous. DCC have been asked on numerous occasions to cut back the verges, but little action takes place. Cllr Gilbert advised that the Autumn cuts will take place shortly, but this will be followed up for future years. Cllr Gilbert will raise with Highways.

- 2. Proposal to obtain consent for and support the purchase and use of additional speed restricting signage: It has been ascertained that in other areas of the country some local councils have obtained permission for speed stickers to be added to black waste bins. It was proposed (on the proviso of permission being received from SHDC re placing stickers on bins) that the council purchase appropriate speed stickers, Polite Notice, Slow Down OR Speed Kills, Please Slow Down. Bulk packs can be purchased between 100-

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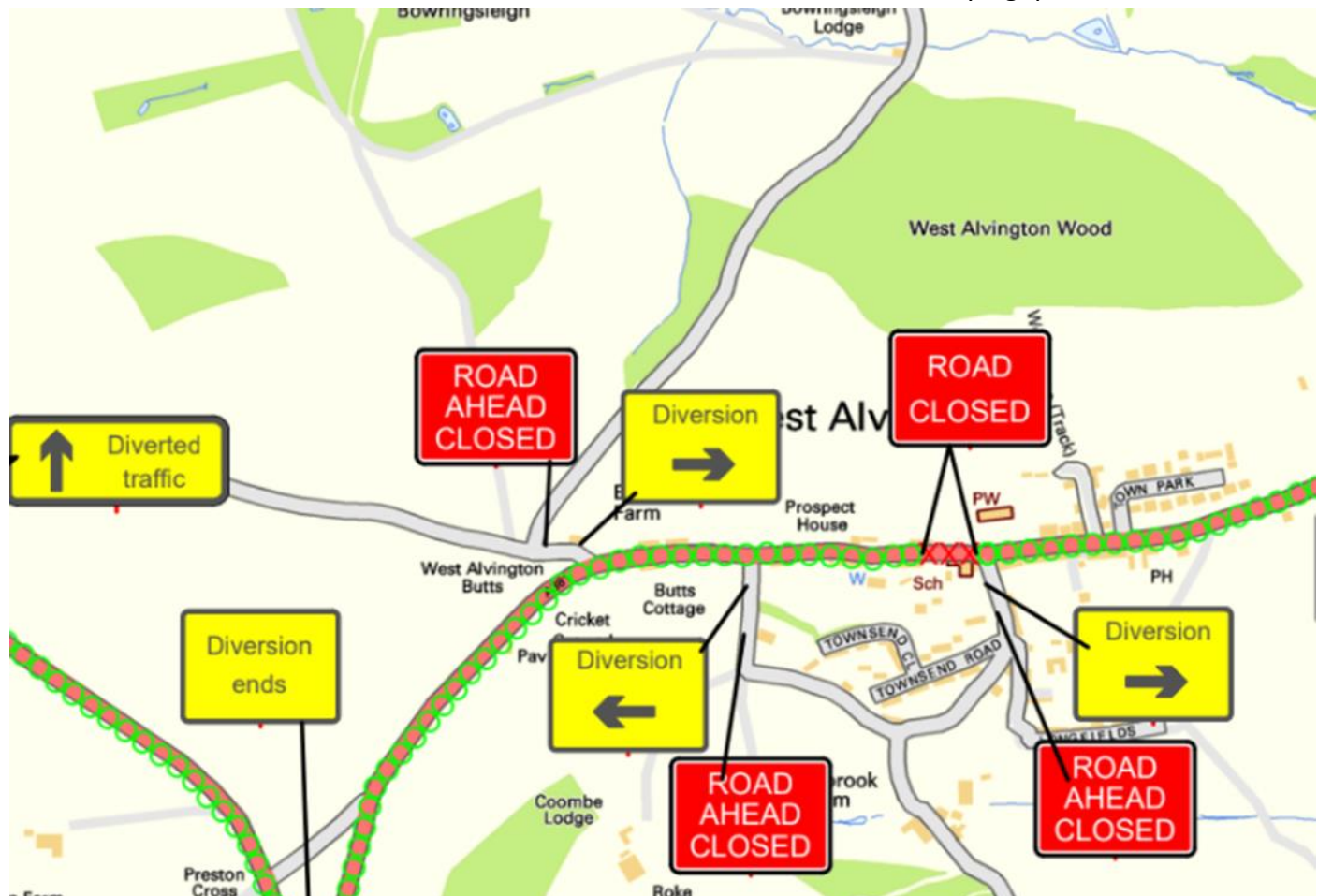
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1,000 stickers at a cost of between £89-£475. Noted that at least two other local parishes would be interested in joining this traffic calming initiative, Cllrs Long and Pearce have offered contributions from their allowances to help reduce the cost to the parish.

Proposed Cllr Chin, Seconded Cllr Rhymes, Approved unanimously.

Cllr Gilbert left the meeting.

3. Wood lane resurfacing and request to WAPC for a contribution: Wood Lane is an unadopted road along which runs a public footpath. The Parish Council have no responsibility or authority to allocate funding for this other than the provision of two cuts per annum along the footpath as agreed for the Parish Paths Partnership. The issues have been reported to PROW who have allocated reference W211448811, they take initial responsibility for assessment of potential repair. Depending on the outcome they may pass the case to Highways. We await their update.
4. Road Closure West Alvington Hill 23rd – 31st October: For information only. The area of road by the school will be closed between 23rd -31st October, alternate routes will be clearly signposted.



5. Parking Issues around the Village: We continue to receive reports of poor parking in the village, this is often obstructive and can prevent emergency vehicles and the refuse vehicle from accessing some areas. Highways have said that the only option available would be to add double yellows to the pinch points. Ultimately this would lead to fewer spaces, and unless additional parking can be made available it is not an option we want to consider. A section regarding safe parking and ensuring access remains for emergency vehicles will be included in the next newsletter.
6. VAS Update: Postponed to October.

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REPORT IT:

Members of the public are requested to report all Highways through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLORS REPORT:

- a. Except for the refuse issues, August was reasonably quiet.
- b. If anyone is still having issues with bin collection, please ensure this is reported online with emails also sent to Cllrs Long & Pearce.
- c. There have been mobile testing units re Covid over the last couple of weeks, these have also been offering vaccinations and it has been positive to see a good uptake of this in the community.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

43 PLANNING, ENFORCEMENT & NEIGHBOURHOOD DEVELOPMENT PLAN

a) LIST OF APPLICATIONS RECEIVED

1. 1682/21/HHO, 2 Myrtle Court, Installation of garden office & toilet. READVERTISEMENT. **WAPC Support** subject to previous comments re conditions and support of neighbour's comments.
2. 1243/21/FUL, Langworthys Barn, proposed extension. **WAPC Object**

b) ENFORCEMENT & OTHER PLANNING ISSUES

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

c) NEIGHBOURHOOD PLANNING:

The Regulation 14 consultation feedback has now been compiled and some changes to the plan are being made prior to the Regulation 15 review. Full details of the neighbourhood plan can be found at

<https://kingsbridge.gov.uk/category/neighbourhood-plan/>

44 BUSINESS TO BE DISCUSSED:

- a. Proposal to investigate the purchase a commercial strimmer and P3 related equipment. DCC offer an annual one day free of charge course on how to use the equipment, Cllr Chin has expressed an interest in this, other Councillors would also be able to attend. This would allow the Parish Council to attend to areas where growth has exceeded expectation.

Proposed Cllr Winsor, Seconded Cllr Rhymes, approved unanimously.

- b. Proposal to obtain and pay for legal advice regarding the renewal of the Village Hall Lease. Quotes to be received for legal advice and the renewal of the lease.

Proposed Cllr Chin, Seconded Cllr Rhymes, approved unanimously.

- c. S106 Funds & Village Hall Update: Since the last meeting the Village Hall Committee have provided a response to questions submitted by the Councillors and copy accounts have been received.

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The S106 funds of £43,527 are specifically allocated to improvements for sport and recreation facilities at Kingsbridge Cricket Club at The Butts and/or West Alvington Village Hall.

On the advice of the SHDC Officer the Parish Council will be contacting the Cricket Club regarding their projects and potential bid for the funds. With S106 funds being distributed via the Parish Council accounts, it is essential that we are fully aware of all projects, their costs and what benefits they will bring to the community.

45 FINANCE & GOVERNANCE

- a. **Receipts & Payments:** Month 6, see **APPENDIX A** for details. Please note the variance is in respect of payments approved but not yet actioned.

Accounts to pay –SHDC Play Area Inspection Renewal £252, RATIFICATION ONLY: Clerk Salary & HMRC August, Mathias Property (ref 332/341/328) £397.50, ICO Renewal £35 A mandate sheet was produced and signed accordingly.

Proposed: Cllr Lees, Seconded Cllr Rhymes, approved unanimously.

- b. **Governance:**

- 1) Proposal to accept Policies for Equal Opportunities and Safeguarding.

Proposed: Cllr Chin, Seconded Cllr Lees, approved unanimously.

46 NEXT MEETING: 7th Oct, 4th Nov, 6th Jan, 3rd Feb, 3rd Mar. Venue All Saints Parish Church. Meeting Ends 21.00hrs

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the last Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List: All WAPC Councillors. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, WPC Pengilly, Tree Warden Shirley Worrall, 1 WAPC Notice Board

APPENDIX A – Month 6:

Category	Descriptor	Date	Month No. of Payment approval	ban ked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							4,805.85
Payment	SHDC Burial Ground Contract	26/07/2021	4	Y	-	148.49	8,522.82
Payment	Mathias Property 322	26/07/2021	4	Y	-	95.00	8,427.82
Payment	Came & Co Insurance Renewal (Arthur J Gallagher)	26/07/2021	4	Y	-	387.97	8,039.85
Payment	July Clerks Salary	30/07/2021	4	Y	-	307.53	7,732.32
Payment	July HMRC		4		-	77.00	7,655.32
Payment	Information Commissioners Office Renewal	27/08/2021	6	Y	-	35.00	7,620.32
Payment	Mathias Property 332/341/328	31/08/2021	6	Y	-	397.50	7,222.82
Payment	August Clerks Salary	31/08/2021	6	Y	-	307.53	6,915.29
Payment	August HMRC		6		-	77.00	6,838.29
Receipts	August Gross Interest	09/08/2021	6	Y	0.10		6,838.39
							6,838.39
TOTALS YTD Financial year 2020/21					£ 11,224.93	-£ 9,192.39	£ 6,838.39
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2021/22 month		6
Balance at bank at end :							
	Revenue Accounts						
	Unpresented Items				receipts	11,224.93	
					payments	- 9,192.39	
						£ 2,032.54	- 4,923.60
							Variance