

Risk assessment – Tree Planting

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

Company name: **MARDEN PARISH COUNCIL**

Date of risk assessment: **16/01/2023**

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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?
Injury from oncoming vehicles (if working on the highway / other locations where there are moving vehicles)	Planters, pedestrians, car drivers	Hi Vis jackets worn by all on site Other PPE provided including steel capped boots, hard hats (if required) Warning signs erected in planting on highway verge Nominated person to watch out for pedestrians and traffic	Ensure jackets are available Ensure other PPE available Appoint a nominated person Ensure warning signs are available and positioned with good sight lines
Uneven ground / slippery surfaces	Planters	Suitable clothing and footwear to be worn	
Injury from use of hand tools	Planters	Brief induction on correct use First Aid kit on site Mobile Phones available to call for emergency services	Inspect hand tools for condition Ensure first aid kit available Check signal and charge on one nominated phone
Lifting of Weight / Manual handling	Planters	Work in pairs (23kg maximum)	Use mechanical aids if over weight for two persons
Restriction of access by pedestrians	Pedestrians	Nominated person to ensure that pedestrians use alternative footpaths Erect warning signs	Erect notices prior to event
Planters parked vehicles obstructing traffic (if applicable)	Pedestrians, car drivers	Keep all vehicles within the working area and off the highway if possible and on the same side of the road	Signage if required
Disruption of underground services	Planters	Locations checked for underground services Permission obtained from landowners (if not MPC owned)	

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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?
Children / Pets on site	Planters, children	Any children on site to be with the agreement of the nominated person Children to be under close supervision at all times by the person responsible for the child Any pets to be kept under close control by the person responsible for the pet	
Power Tools / diggers	Planters, operators	Only those qualified to operate power tools permitted To be covered by own insurance Not to be used if underground services are located at the site	Nominated person to direct where tools can be used
Other hazards PLEASE ADD ANY ADDITIONAL HAZARDS WHICH HAVE NOT BEEN COVERED:			