

Minutes of the Meeting of Weston Turville Parish Council held on 21st July 2022 at Weston Turville Village Hall.

PRESENT:

Parish Cllrs: M Baylis, L Cook, R Blackmore, G Fincham, J Paterson, C Terry and M Watson

Clerk: Mrs Sarah Copley

Two members of public. Bucks Cllr M Collins

<p>22.103 OPEN FORUM FOR PARISHIONERS</p> <p>Questions raised:</p> <p>A resident asked about the Council's views on the petition to reduce the speed limit in Church Lane to 20mph. He said that there were concerns regarding speeding and HGVs throughout the village and asked what the Council was doing about this. They were directed to the traffic calming which formed part of the Hampden Fields mitigation for Weston Turville. Cllr Collins also reported that he was raising with Bucks Council an HGV strategy for the construction period for Hampden Fields and Woodlands and to contact Cllr Steve Broadbent regarding traffic issues as he was cabinet lead for highways at Bucks Council.</p>	
<p>22.104 APOLOGIES AND ANNOUNCEMENTS</p> <p>Apologies were received from Cllrs Jarvis and Simons, Cllr Fincham chaired the meeting in the Chairman's absence.</p>	
<p>22.105 DECLARATIONS OF INTEREST</p> <p>a) There were no declarations of interest. b) There were no dispensation requests.</p>	
<p>22.106 MINUTES OF PREVIOUS MEETING</p> <p>a) The minutes of the meeting held on 16th June were agreed and signed by the Chair.</p>	
<p>22.107 PARISH COUNCILLOR VACANCY</p> <p>It was noted that Cllr Conolly had resigned from the parish council creating a casual vacancy. The vacancy had been advertised in line with legislation and the deadline for residents to request an election was 29th July. If no election was requested then the Council could co opt at the next meeting in September.</p>	
<p>22.108 POLICY AND RESOURCES</p> <p>a) The list of payments totalling £12,938.94 was approved as listed in appendix 2. b) The bank reconciliation and finance report was noted. Cllr Watson suggested that the Council look at an interest earning account for reserves.</p>	
<p>22.109 WESTON TURVILLE TIMES</p> <p>After discussion it was agreed that the theme for the autumn edition would be Community and Environment, all articles were to be submitted to the clerk by the end of July.</p>	
<p>22.110 PROJECTS UPDATE</p> <p>a) Ongoing projects</p> <ul style="list-style-type: none"> • Signage for the petanque court was now in place. 	

<ul style="list-style-type: none"> • The remedial work to the paths was scheduled for September. • The village sign was currently being produced, it was expected that it would be delivered during September. The Clerk was sourcing quotes to install it and these would be brought to the September meeting. <p>b) Village Hall Extension – it was unanimously AGREED to look into an extension to the hall in order to provide café facilities. The clerk would source a quote from an architect and speak to Bucks Council regarding the possibility of using s106 funds to pay for the extension. It was further agreed that before committing to any expenditure that the confirmation be sought as to whether or not s106 funds for a full rebuild of the hall would be available from Hampden Fields.</p> <p>c) Temporary café – the enquiry from a local resident for a temporary structure to be placed at the recreation ground to provide a café facility was considered. The Council were supportive of the idea in principle but required more information before a decision could be made.</p> <p>d) Christmas Tree Anchor – the Clerk had requested quotes from local businesses, just two had responded. It was agreed to accept the quote from JW Services to install the ground anchor point and the quote from E Sharp to install an external power socket. It was further agreed to accept the quote from JW services to supply and install a tree.</p> <p>The Clerk would update the funding application to the Community Board with these costs of which the Council would be expected to match fund.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>22.111 ENVIRONMENTAL</p> <p>a) Verge at junction Worlds End Lane / Wendover Road – the Clerk had met with the local area technician regarding the bee orchids seen earlier this year. The LAT had agreed that the area could be left uncut next year to allow these plants to grow. He suggested putting in some signs to explain why the grass was not being cut in this area. If the Parish Council was minded to put in fencing to protect the area then a licence would be required from Bucks Council. It was agreed that this area would not be cut next year and that some signs be put in to deter people walking through it.</p> <p>b) Tree Inspection – the quote from the arborist to inspect trees on the Council’s land was accepted.</p> <p>c) Petition for 20mph speed limit in Church Lane – it was noted that a petition had been submitted to Bucks Council to reduce the speed limit in Church Lane to 20mph. The petition was now closed and would be considered at the Community Board meeting on 6th October.</p> <p>The Clerk reported that the MVAS had been put up in Church Lane and that the 85th percentile for the road was 26.1mph. Traffic volumes were slightly lower than those in 2019 (pre pandemic).</p> <p>It was agreed to wait for the report that would be produced for the Community Board before agreeing any action for the Parish Council to take.</p>	<p>Clerk</p>
<p>22.112 EVENTS</p> <p>a) Remembrance Day Service, November</p> <p>The arrangements for the Remembrance Day Service were discussed and it was agreed that a list of tasks be drawn up with councillors taking responsibility for these. Cllrs Watson and Paterson agreed to set up the road closure.</p>	<p>All</p>
<p>Public Forum</p> <p>A member of the public arrived and apologised for not arriving in time for the public forum. It was agreed to suspend the meeting to allow the resident to speak. He raised</p>	

<p>his disapproval of the plane memorial and requested that it be included on the agenda for the next meeting.</p>	
<p>22.113 SCHOOL APPROACH AND RECREATION GROUND</p> <p>a) Coffee Van trading at recreation ground – the Council had approved one business trading from the recreation ground earlier in the year, unfortunately that business was no longer in a position to do so but another trader had approached the council with regard to this. It was agreed to permit this on a weekly basis.</p> <p>b) Remedial works for play area and tennis courts</p> <p>Playground – Kompany had confirmed none of the issues raised in the ROSPA report were covered by the equipment warranty. The quote for the remedial work was accepted.</p> <p>Tennis courts – the quote of £450 from ETC Sports to make good areas highlighted in the ROSPA inspection was accepted.</p> <p>c) Wooden fencing around tennis courts – it had been confirmed that when the courts were first installed, football had been permitted on one of the courts and the wooden fencing had been erected inside the tall wire fencing in order to protect it from footballs. This was no longer a requirement as the area now housed two tennis courts and the MUGA provided football facilities. The three quotes to remove the fencing was considered and it was agreed to accept the quotes from JW Services.</p> <p>d) Picnic Benches – the options and costs for new picnic benches were considered and it was agreed to purchase two Pembridge picnic benches from Glasdon. The Clerk would apply for s106 funds for these.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>22.114 PLANNING AND HIGHWAYS COMMITTEE</p> <p>a) The minutes of the meeting held on 14th July were noted.</p>	
<p>22.115 CLIMATE WORKING GROUP</p> <p>The minutes of the meeting held on 7th July were noted.</p>	
<p>22.116 REPORT OF CHAIRMAN AND CLERK</p> <p>The Clerk’s report was noted and is attached as appendix 3.</p>	
<p>22.117 MATTERS FOR INFORMATION</p> <p>Cllr Baylis reported on a noise issue at Hampden Hall, he had spoken to the residents directly who had agreed to be more considerate.</p> <p>Cllr Watson had reported the poor condition of the footpath in Worlds End Lane to Transport for Bucks. The Local Area Technician had confirmed it was on the list for capital projects but was unable to give a date for the work.</p> <p>Cllr Terry asked for planting around the petanque court to be added to the agenda for September.</p>	
<p>22.118 DATE OF NEXT MEETING</p> <p>The next meeting of the Council would be at 7pm on 15th September.</p>	

Signed: _____ Date: 15th September 2022

Appendix 1 – Actions List

Ref	Action	Who	Update / Complete
22.30	Planting scheme for village green near war memorial	GF	
22.45	Registration of village hall and playing field	Clerk	In hand
22.81b	Options for insulating and heating the hall	Clerk	To form part of extension project
22.95d	Investigate Smart Export Guarantee for solar panels	Clerk	Waiting response
22.95e	Place order for bike stands	Clerk	✓
22.95f	Options for recreation ground landscaping	GF	✓
22.96c	Options for silent cinema event	MJ	
22.97d	Arrangements for football pitch hire for 22/23 season	Clerk / MJ/MW/JP	✓
22.110	Quotes to install village sign	Clerk	✓
22.110b	Architect quotes and s106 application	Clerk	✓
22.110c	Request further details for temporary café and look at planning permission requirements	Clerk	✓
22.110d	Update funding application to Community Board	Clerk	✓
22.111	Grass cutting arrangements for 2023 at junction Worlds End Lane and Wendover Road	Clerk	✓
22.112	Draw up list of responsibilities for remembrance day	Clerk	✓
22.113b	Arrange for remedial works to be carried out to playground and tennis court	Clerk	✓
22.113c	Arrange for removal of wooden fencing around playground	Clerk	✓
22.113d	Submit s106 application for picnic benches	Clerk	✓

Appendix 2 – Payments

Date	Paid to	Detail	Ref	Net	Vat	Total
02/07/2022	Cloudy IT	Software licences and support	DD	£65.60	£13.12	£78.72
10/07/2021	BAS Associates	Payroll Fees Q2	DD	£54.00	£10.80	£64.80
14/07/2022	DRAX	Streetlight electricity (May)	DD	£358.71	£71.74	£430.45
14/07/2022	DRAX	Streetlight electricity (May)	DD	£38.08	£1.90	£39.98
21/07/2022	SignWizzard	Petanque signage	electronic	£519.38	£103.88	£623.26
21/07/2022	Action Heating	Supplementary gas meter for office	electronic	£180.00	£36.00	£636.00
		NEST thermostat for office		£350.00	£70.00	
21/07/2022	Ancre Somme Assoc Scotland	Jubilee bench (payment req'd in advance)	electronic	£1,130.00		£1,130.00
21/07/2022	Village Sign People	Village Sign (cheque on delivery)	Chq 67	£4,675.00		£4,675.00
21/07/2022	BALC	Neighbourhood plan training x 2	electronic	£140.00		£140.00
21/07/2022	Goldleaf Groundcare	Weed treat football pitches	electronic	£250.00	£50.00	£300.00
21/07/2022	Lengthsman	Village tidying June	electronic	£600.00		£600.00
21/07/2022	Royal British Legion	Woman in War statue	electronic	£185.00		£185.00
21/07/2022	Open Spaces Society	2022 subscription	electronic	£45.00		£45.00
21/07/2022	Staff	Salaries and cost claim	electronic	£1,985.32		£1,985.32
21/07/2022	HMRC	PAYE & NI	electronic	£759.21		£759.21
21/07/2022	Bucks Council	Pension payment	electronic	£790.97		£790.97
22/07/2022	DRAX	Streetlight electricity (June)	DD	£347.13	£69.43	£416.56
21/07/2022	DRAX	Streetlight electricity (June)	DD	£36.84	£1.84	£38.68
			TOTAL	£12,510.24	£428.70	£12,938.94

Appendix 3 – Clerk’s report

Below are updates on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

- A complaint has been received regarding a very overgrown stream that runs behind properties in Brookside, the resident was concerned that it would flood in very wet weather as the water is not flowing freely. The Local Area Technician provided a copy of their standard letter which has been sent to the landowner reminding them of their responsibilities.
- The contractor has inspected the memorial to the fallen aeroplane and reported back that the mark is a natural part of the granite.
- The new village sign is now in production and should be delivered in autumn. Quotes will be sought to install the sign and plinth and will be brought to the September meeting for consideration.
- The order has been placed to plant and maintain the five planters in the village, they were due to be planted that week.
- Cllr Simons and the Clerk had attended a training course run by BALC on reviewing neighbourhood plans.