

AVERHAM, KELHAM & STAYTHORPE PARISH COUNCIL

Grant Scheme 2023

Application form

Name of group:	
Main group contact: (full name and title)	
Position in group	
Address (postal address of organisation requesting funding)	
Telephone	
E-mail	
Provide a detailed description of your organisation or project and who will benefit from it	
What contribution to your costs would you like from the Parish Council?	£
Is this contribution for a specific project or event?	
Say how you know there is a need for this project or event	
What are the full/estimated costs of the project or event (if applicable)	

Where is your other annual funding to come from? (Tell us the funder and the amount you expect from them)	Funder £..... Funder £..... Funder £.....
Please tell us the stage at which any other funding applications are at, i.e. just applied, awaiting outcome of application or funding confirmed.	
What is the structure of your organisation?	Informal group <input type="checkbox"/> Registered charity <input type="checkbox"/> Other <input type="checkbox"/> Please give details below

Supporting information checklist

Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must **always** be submitted).

	Tick to confirm enclosure
Group constitution or set of rules	
Copy of the most recent accounts	
Quotes for capital items and works over £500 and/or evidence of best value	
The most recent bank account statements, covering the last three months	
Twelve month forward plan: activities and finance (applications £1,500 and under)	
Business or action plan for the next three years (applications over £1,500)	
Evidence of planning permission (if applicable)	

Please return to:
The Clerk
AKS Parish Council
aksparishclerk@outlook.com