

# PETROCKSTOWE PARISH COUNCIL

Parish Clerk: 07989 638315 E-mail: [petroc.clerk@hotmail.com](mailto:petroc.clerk@hotmail.com)

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 19<sup>th</sup> March 2024, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

## 7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

## Report from Unitary Councillor/s if required

## AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes of the Annual Parish Council Meeting of 16<sup>th</sup> January 2024, the minutes having been previously circulated.
- 4) **Planning**  
*Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.*
  - a) **None**  
*Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:*
    - a) Ref: 1/0075/2024/FUL Date: 29th February 2024 Proposal: Construction of No.3 dwelling with local occupancy restriction Location: Land To The South Of Rectory Rise, Petrockstowe, Devon. **DECISION: Withdrawn**
- 5) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 6) **Matters arising from previous minutes**
  - a) **Planning – Syncocks/bungalow queries** – Clerk emailed 20/09, 25/10, 10/11 and 10/01 with no response. Update - **Clerk**
  - b) **Additional Signatory on Bank Account** – update - **Clerk/Cllr Richards**
  - c) **American Lane** – update if available - **Clerk**
  - d) **Free Landmark Tree** – update – **Cllr Busby**
  - e) **Rec Grd buildings** – update – **Cllr Busby**
- 7) **Current Business**
  - a) **Play Park** – **Cllr Fisher**
  - b) **Annual Parish Meeting** – date/content to be decided
  - c) **Planning discussion** – **Cllr Busby**

d) **Part 2 - Cllr Busby**

8) **Councillors Reports** for information if required and available.

9) **Finance**

a) **Current Account Receipts: to note receipt of income**

**Receipts:** none

b) **Current Account Expenditure: Previously approved expenditure**

27/12/23 – HugoFox – website - £11.99

29/01/24 – HugoFox – website - £11.99

28/02/24 – HugoFox – website - £11.99

**Payments made:** £35.97

**Previous Account Balance: £ 2,704.66 (of which £1,000 is restricted – RecGrd)**

**Receipts:** none

**Payments:** £35.97

**Account Balance: £2680.68 (agrees with Bank statement as at 09/03/24)**

c) **Payments to approve:**

**Baxter Hall hire (2023-2024):** £105.00 (plus March at £10/hour)

**Total payments to approve: £105.00 plus March hire**

10) **Confirm date of next meeting**

The Annual Parish Council Meeting will be on Tuesday 21<sup>st</sup> May 2024 at 7.30pm in Baxter Hall.

A Planning meeting will be held on Tuesday 16<sup>th</sup> April 2024 OR on the date of the APM if required.



Fiona Lowe  
Parish Clerk  
13/03/2024

## Correspondence sent to Councillors from 11/01/2024 to 13/03/2024 inclusive

12/01/24 – Dee French – Celebration  
12/01/24 – Peninsula Transport - Peninsula Transport: draft transport strategy consultation - webinar dates  
12/01/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 11 January 2024  
12/01/24 – TDC - Work on New Play Area in Victoria Park Bideford to commence 22nd January  
12/01/24 – TDC - Learn new skills & keep fit with Northam Burrows Rangers volunteer events  
16/01/24 – Devon Communities Together - Energy Savers Week 2024  
18/01/24 – TDC - Council operation leads to prosecution for animal neglect, £10,000 costs fine  
21/01/24 – DCC - Storm Isha is on its way; Look twice, save a life; Have your say on a new transport strategy for the region and Check your eligibility for energy bill discount  
26/01/24 – TDC - Parish Councils - TDC Planning Enforcement Report  
26/01/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 25 January 2024  
26/01/24 – DCC - Devolved powers and funding proposed for Devon and Torbay  
29/01/24 – Highway Maintenance Team - RE: Roadmap newsletter  
01/02/24 – Peninsula Transport - Consultation is closing soon – Peninsula Transport Strategy  
01/02/24 – DCC - Could you be saving money on your childcare costs?  
05/02/24 – Peninsula Transport - The 2024 Subnational Transport Body annual conference  
05/02/24 – DCC - Childcare support is expanding; Council tax waived for care leavers; Courtland Boardwalk re-opens; Buddy the Bear says 'travel safely'; and are you up to date with your MMR vaccinations?  
11/02/24 – Devon Climate Emergency - Welcome To Our February Newsletter!  
11/02/24 – DCC - Devon County Council North Devon Link Road project progress Update  
11/02/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 08 February 2024  
13/02/24 – DCC - Devon Countryside Access Forum  
11/02/24 – DCC - Boost for roads and homelessness budget; making progress with our SEND improvement plans and preventing serious violence strategy launched  
23/02/24 – TDC - Members Bulletin - Community Drop In  
23/02/24 – NDDH - Latest news for our members and stakeholders, February 2024  
26/02/24 – DCC - Families invited to help shape future support services; reducing food waste can save you money and have you thought about becoming a childminder?  
26/02/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 23 February 2024  
26/02/24 – TDC - Devon Wildlife Trust Wilder Communities Event at Northam Burrows  
28/02/24 – TDC - Call for Sites for EV Charging  
29/02/24 – Scribe - 📖 Councillors' Exclusive: Year-End Financial Mastery Webinar [1](#)   
04/03/24 – DCC - Egg-citing holiday activities for Easter; LGBTQ+ Adoption and Fostering Week and which walking and cycling routes do you think should be the priority?  
08/03/24 – Healthwatch Devon - Healthwatch Devon E-bulletin 07 March 2024  
09/03/24 – DCC - Pioneering scheme relocates 2,000 trees; Pay and Display plans set for axe; Enforcement measures for bus gates in Heavitree; and conservation work starts at Stover Country Park  
13/03/24 – Devon Climate Emergency - Welcome To Our March Newsletter!