



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 8th SEPTEMBER 2021**

Cross Park Pavilion, 6:30pm

PRESENT:	Cllr Chris Draper	Chairman
	Cllr Yvonne Forrest	Vice-Chair
	Cllr Sue Morrice	
	Cllr Rachelle Freeguard	
	Mr Chris Fribbins	Parish Clerk
Apologies:	Cllr Karen Draper	
	Cllr Trevor Bowley	
	Cllr Dave Wiggins	
	Cllr Len Lovatt	
In attendance	No members of public	

559 1 APOLOGIES FOR ABSENCE

Cllrs Bowley – Unwell, Wiggins – Holiday, K Draper – Medical, Lovatt - Medical

560 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)

Declarations of Interest – Cllr Freeguard declared an interest in items regarding Cross Park as a Trustee of the Cross Park Association and took no part in voting on these items.

Audio Recording – Cllr Morrice. The Clerk will record the meeting for preparing minutes only and then it will be destroyed.

561 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 8th September Proposed as a correct record by Cllr Mrs Forrest, Seconded Cllr Morrice. AGREED.

562 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None

563 5 TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS

None

SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): No members of public in attendance

564 6 CLERK'S REPORT

a) Update on issues and actions since last meeting
Whose Hoo – Heritage Lottery Bid includes potential project for Brimp Youth Centre building replacement if a case can be made for wider potential use for the Peninsula (other organisations and Peninsula work/exhibition space alongside youth activities). There has been some social media comment on the Hoo St Werburgh/High Halstow Parish Council vote of no confidence in Medway Council and requesting support from other peninsula parish councils (the August parish council meeting agreed to pursue Allhallows issues ourselves).

Allhallows Golf Club have made contact about using the Cross Park Pavilion for their 'social club/bar' facility. They were advised of the parish council to support the current use of the pavilion as a community hall facility via the Cross Park Association charity.

b) Any Other Items not on Agenda for report -

A loss adjuster is scheduled to visit the Allhallows Village Hall (building insured by

the parish council) after considerable damage to the main, sprung, floor of the hall. Feedback being chased.

565 7 ACTIVE CEMETERY

The Chair asked for this Agenda item to raise concern about the condition of the Active Cemetery. There is boundary fencing missing and boundary vegetation overhanging graves. Rubbish from the church was also located at the southern end of the site. The Clerk reported on the Parish Council's involvement in the maintenance of the cemetery via Grass Cutting and hedge maintenance each year, although ultimate responsibility for the site is with the Church (who receive income through internments). The church has been reliant on Friends of Allsaints Volunteer/project teams to conduct maintenance work, but some key members of that group have now moved away. Grass cutting continues to a high standard via the Parish Council – although there are limits in law in the scope of support that can be provided to the church. Issues have been raised with the church and Rev. Gwilt has asked for any concerns to be reported to him. The Chair would also see if third-party work can be arranged.

566 8 GRANT REQUESTS – Summer Youth Activities in the Allhallows Recreation Ground had been supported by a grant, Lisa Newstead, and Bourne Leisure. The events were highly successful and appreciated.

567 9 PLANNING

- a) **Allhallows Planning Applications:** None
- b) **Medway Local Plan** No update (next consultation stage with development sites suggested due in October/November/December).

568 10 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** – Cllr Bowley's regular report was noted.
- b) **Issues with large vans parking adjacent to Shellduck Woods** and on the brow of a slight hill and a bend were noted. However as public highway there were no restrictions to prevent this. It appears these vehicles are from the Haven site and residents who cannot park these vehicles outside their homes.
- c) **Verbal contributions** – Cllr Forrest reported issues with trees on the Recreation Ground adjacent to 30 St Georges Way. Cllr Bowley had been collaborating with the resident to remove some of the overhanging growth, but if there was an issue that need tree removal, the advice was to get this confirmed by the resident's building's insurance and Medway Council (landowners of the rec) can be notified.
An issue with white/yellow lines poor condition in the village was raised (since repainted).
Issues with parking across dropped kerbs, were a matter for potential enforcement by Medway Council .

569 11 CROSS PARK ISSUES

Cllrs Freeguard declared an interest in this item as a trustee of the charity.

- a) **Governance Issues – Bank issues still outstanding**
Bank appointment 3/9 postponed due to COVID. An alternative date/time had been agreed but 9:30am in Tunbridge Wells (then rescheduled via conference phone). Arrangements being made for a current account and a 'trading' account.
- b) **Expansion of Facilities** – A meeting was held with the Turners Group Project Manager for the chalet expansion (9/8). The plans are for their works to start in October 2021, now that environmental/ecological studies have been completed. Issues affecting the boundary with Cross Park were discussed and followed up with Cllr Bowley. It is planned to keep the access road open in its current state until latter stages of the development. There could be some 'down time' for Cross Park when utilities are installed for the new site up the road (actual details to be discussed). The Golf Clubhouse will be closed, and the building used by the construction site (and physically removed at the final stage of development).

c) **Building/Land Issues** – Electrical inspection (complicated by existing mains supply via the Clubhouse/Kingsmead) and repairs to toilet extractor fan and floodlight at the front of the building to be fixed.

d) **Future Activities** – Development of activities in the pavilion re progressing with bookings starting to build.

570 12 **THE BRIMP ISSUES including Youth**

a) **Youth Club Issues** – Re-opening being planned for September 13th.

b) **Floodlighting Football Arena** – awaiting quotes being discussed with electrician and Chair to see if telegraph poles can be used/installed.

c) **Extending Brick Store** – Still awaiting start date from approved contractor (some concern about material availability/cost at present.

571 13 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.

b) **KALC (Medway)** – Cllr Morrice/Forrest – No meetings.

c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting 29/9.

d) **Village Hall** – Cllr Lovatt – Awaiting update on flooring and building condition.

e) **Cross Park** – Cllr Wiggins – Reported previously.

f) **Village Fete** – Cllr Forrest – Regular draws continue.

g) **Friends of All Saint's Church** – Cllr Forrest – No meetings. Building repairs/refurbishment continues (Heritage Lottery Funded) – this has impacted on the Parish Council contractor's ability to maintain the closed graveyard. He is trying to do what he can for the church open day.

572 14 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

a) **Allotments** Cllr Forrest – Nothing to report.

b) **Recreation Ground and Playpark** Cllr Forrest – The contractor for the remaining safety surfacing has reported a rise in material costs and reported that the work would now be more expensive (20%). Proposed Chair, Seconded Cllr Freeguard that the increased quote (20% from £6,050 to £7,260) be accepted ALL AGREED.

c) **Bourne Leisure Liaison** Cllr C Draper – Meeting has been held with Bourne Leisure. They have a desire to work with the village and have significant plans to develop their site.

d) **Allhallows Primary School Liaison** Chair – Meetings to be arranged.

e) **Turners Group** – Reported earlier.

573 15 **FINANCIAL**

a) **Finance Monitoring Reports (to 31 August 2021)** Financial reports were circulated, all agreed to note.

b) **Income**
Receipts August/Septembers Noted

c) **To make payments for September** Proposed – Cllr Forrest, seconded – Cllr Morrice that the payments as listed be paid. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	210901		
John Price Salary/less PAYE	210902		
Mick Smith Salary/less PAYE	210903		
Marion Eades Salary/less PAYE MS Cover	210904		
HMRC PAYE	210905	482,27	
NEST Employee/Employer Pension	210906	66.62	
MEDWAY SKIPS Brimp Clearance	210820	240.00	40.00
AMAZON CROSS PARK Cleaning Materials	210821	518.70	86.48
JUST BUN BAGS Street Cleaner Black Bags	210822	53.38	8.90
EDF Energy Brimp Electricity DD	210907	94.00	6.24

M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	210908	2,289.98	381.66
4G Internet Cross Park Broadband	210909	54.00	9.00
TJF Property Services Active Cemetery Grass	210810	160.00	
TJF Property Services Active Cemetery Grass	210811	160.00	
Colyn Property Services Village Hall Grass	210912	60.00	
Colyn Property Services Village Hall Grass	210913	60.00	
Colyn Property Services Noticeboard repair	210914	40.00	
Medway Council - DBS Certification	210915	28.00	
KALC Clerk's Conference	210916	60.00	10.00
BTD Electrical Brimp Electrical Maint	210917	442.00	
RM Shutters (Roy Murphy) CP Shutters	210918	280.00	
Amazon CROSS PARK Hoover	210919	71.99	12.00
Paid previously, to note	Cross Park Association to refund	**	

574 16 **STAFFING ISSUES**

The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Forrest – **ALL AGREED**

The latest Street Cleaner performance and issues were discussed and additional cost/cover. Playground Equipment training scheduled.

New site for street cleaning arisings identified, but ownership to be clarified as this is likely to be private. Locked gate could be installed.

Car repairs reported on the highway (Stoke Road) and commercial/heavy waste being dumped in public street rubbish bins.

Foul water and fly-tipping adjacent to Bumble Bee/Ratcliffe Highway & Homewards Road reported.

A resident had reported issues with grass verge cutting in Homewards Road by our contractor driving the opposite way in a one-way road. This was needed for the contractor to cut both verges; he is also aware of the extremely low traffic volumes in Homewards and care needed.

575 17 **DATE AND TIME OF NEXT MEETING**

The next meeting will be Wednesday 13th October 2021 at 6:30pm at the Cross Park Pavilion.

576 18 **FUTURE AGENDA ITEMS –**

At 21:40 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council