



**Minutes of the Facilities and Environment Committee held on  
Tuesday 13<sup>th</sup> June 2023 at 8:05pm**

The meeting was held in the Lower Hall of the Village Centre

**Present: Cllrs. Mike Thompson (Chairman), John Cracknell, Charlotte Harris-Sutton, Chris Puddephatt, Peter Sarre, Joyce Shakeshaft and Barry Westbury**

FAC.23.1 To receive any apologies for absence

**None – Full attendance**

FAC.23.2 To receive any declarations of interest

**None**

**Items to approve**

FAC.23.3 To accept the 14<sup>th</sup> of March 2023 Facilities Committee meeting minutes as accurate and to update on any outstanding tasks agreed at the previous meeting

**As the only Councillor present at the meeting held on the 14<sup>th</sup> of March, Cllr Westbury accepted the minutes as accurate**

**Items to receive or note**

FAC.23.4 Correspondence received

**The Committee reviewed correspondence received. Cllr J Shakeshaft offered to contact the person requesting for the Committee to gain more information on how the Council could support the idea. Cllr Thompson to respond to a person inquiring about a village market to explain that the Council may be unable to help as the Village Centre was not available to facilitate a weekend market but ask if Councillors can help with any other elements of the initiative.**

FAC.23.5 The public session as outlined in Farnsfield Parish Council Standing Orders

**Simon Radcliffe – Explained that the Acres football pitch quality was at an all-time low and the volume of teams playing on the pitch were creating a negative impact on the play.**

**Derek Purcicoe – Commented that the potholes on Cotton Mill Lane have got worse and would the Council look to spend more funds on refilling Cotton Mill Lane**

**Sheila O'Malley – Requested that the Council look again at funding the maintenance of the church clock**

FAC.23.6 An update on comparison and quotes received for utility providers

**Cllr Westbury had not received enough information to give a full report. Cllr Westbury will continue to work on the quotes to bring forward to the Committee on the 11<sup>th</sup> July.**

**Items to discuss and agree a course of action:**

FAC.23.7 The Village Centre fees for 2024

**The Clerk presented various analysis and fee structures to the Committee. The Committee resolved to accept all fees under option 1 – [the Clerk to organise with the booking secretary to inform the users](#)**

FAC.23.8 The Village Centre Christmas closure



**The Committee resolved to close the centre from Saturday 23<sup>rd</sup> December to Monday 1<sup>st</sup> January inclusive.**

FAC.23.9 If Councillors should be issued a Village Centre Key and if a deposit should be held until the key is returned

**The Committee discussed that Councillors should only be allocated keys if they are required. The Committee resolved that the Councillors nominated as the fire escalation contacts, Cllr Westbury to update the digital notice board and Cllr Sarre to facilitate meeting set up should all be issued keys for the Village Centre. The Council resolved that a £20 deposit be given on receipt of the key and will be returned once the key is returned – [The Clerk and booking clerk to organise this](#)**

FAC.23.10 To appoint 3 Councillors to be a Village Centre Fire Alarm Escalation contact person  
**The Committee resolved to appoint Cllrs Cracknell, Moore and Thompson as the Village Centre Fire Alarm Escalation contact persons – [the Clerk to arrange training with the Village caretaker](#)**

FAC.23.11 The rental capability of the Acres Pitch  
**The Committee discussed the Acres pitch capabilities with input from Simon Radcliffe from Farnsfield Villa Football Club. The Committee resolved to only hire the pitch to the two current Farnsfield Villa Teams for the next season with a review if other teams showed interest in hiring the pitch.  
Cllr Cracknell and Cllr Westbury were appointed to work with FVFC to work on pitch improvements and a suitable maintenance programme to make the pitch safe and suitable to play on.**

FAC.23.12 The Acres Terms of Hire for 23/24  
**The Committee deferred this item to the next meeting – Cllr J Shakeshaft to review in discussion with FVFC regarding vehicle traffic and parking**

FAC.23.13 The Acres fees for 23/24  
**The Committee resolved to defer this item to the next meeting after costs of maintaining the pitch had been collated**

FAC.23.14 Quotes received for the installation of a seating area next to the Pétanque courts  
**The Committee resolved to build the build the picnic tables and defer the installation of gravel until a later time**

FAC.23.15 Quote received to repair the fencing on Reynolds Field  
**The Committee resolved to accept the quote provided to repair the fencing**

FAC.23.16 Quote received to replace the dog waste bin on Broomfield Lane  
**The Committee resolved to replace the dog waste bin on Broomfield Lane**

FAC.23.17 Quote to replace incorrect and damaged signage between Hadleigh Park and Reynolds Field



**The Committee resolved to defer this item for Cllr J Shakeshaft to consider the wording of the sign and submit a final version back to the Committee**

**The meeting closed at 9:25pm**