



Minutes of the Full Council Meeting

Held on Monday 3rd October 2022 in the Wilkins Centre, Compton. Commencing at 7:00 pm.

Members Present: Councillor Dave Aldis, Chair
Councillor Rebecca Pinfold, Vice-Chair
Councillor Tracy Brown
Councillor Jude Cunningham
Councillor Stephen Dearn
Councillor Linda Moss
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Ian Tong

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 2 Members of the Public

Minutes

Prior to the commencement of the meeting, a one-minute silence was observed to pay respects to HM Queen Elizabeth II following her death on 8th September 2022.

22/23-109 To receive, and consider for acceptance, apologies for absence from Members of the Council
All Councillors were present so no apologies for absence were given.

22/23-110 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest
Councillor Strong declared an interest in Minute 22/23-121 and requested a dispensation be granted.
Resolved: To grant a dispensation to allow Councillor Strong to partake in Minute 22/23-121.

**22/23-111 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable
Interest or a Non-Registerable Interest**

Two members of the public spoke regarding agenda item 22/23-125.

22/23-112 To approve the Minutes of the Full Council Meeting held on 5th September 2022

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

22/23-113 To discuss any matters arising from the previous meeting

There were no matters arising.

22/23-114 To receive a report from the District Councillor

Carolyne Culver sent her apologies.

22/23-115 To review the minutes and recommendations from the following committees:

The following minutes were reviewed:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	None		

22/23-116 To receive an update and review recommendations from the following working parties:

Digital – the working party had recently met and sent out an update to the council.

22/23-117 Planning Applications :

22/23-117.1 To consider the following new planning applications:

22/02176/HOUSE Raglan Cottage, Newbury Lane, Compton, RG20 6PB - Proposed single storey front extension after the demolition of existing dilapidated front conservatory extension.

Resolved: No objections

22/02198/LBC2 1 Horn Street, Compton, RG20 6QS - Laying of new Limecrete floor to Sitting Room. plus Glasroc and Geotextile membrane. Currently teracotta tiles on compacted earth.

Resolved: No objections

22/02294/PDNOT Street Record Land Between School Road and Wilson Close, Compton - Permitted Development under Part 13, Class A (e) of the Town and Country Planning (General Permitted Development) Order 2015 (the GPDO):

Above ground metering pillar and integral communications mast.

Resolved: To submit the response as given in Appendix 1.

- 22/23-117.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**
No applications were requested to be referred to the Western Area Planning Committee.
- 22/23-117.3 To consider whether to refer any planning applications for further response from the Council's planning consultants**
No applications were requested to be referred to the Council's planning consultants.
- 22/23-117.4 To receive a report on recent planning decisions taken by West Berkshire Council**
No planning decisions have been reported since the last meeting.
- It was noted that an appeal has been submitted regarding the following planning application, however, as the council had 'no objections' to this application, the council did not request an additional meeting to consider a response to the appeal: 22/00170/FUL Oakwood House, Coombe Road, Compton, RG20 6RQ - Change of use of agricultural/paddock to be part of domestic curtilage.
- 22/23-118 To receive the Clerk's report**
The Clerk had contacted West Berkshire District Council regarding the poor reinstatement of the grassed area at Gordon Crescent. WBDC will raise this with Thames Water.
- 22/23-119 Finance:**
- 22/23-119.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
- 22/23-119.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 2.
- 22/23-120 To review the External Auditor's report from the Annual Governance and Accountability Return (AGAR) 2021/22**
The external auditor, PKF Littlejohn, has confirmed that the information given in Sections 1 and 2 of the AGAR is in accordance with proper practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
No further action was required by the council.
- 22/23-121 To consider requests for grant funding**
Resolved: To award the following grants:
1st Compton Guides £285
1st Compton Scout Group £285
Compton Parochial Church Council £285
Compton Pre-School £285

- 22/23-122 To consider quotes for a tree and bench to commemorate the Jubilee**
Resolved: To set a budget of £4,000 to include the purchase of an oak tree, 3 benches, plaques for the benches and concrete pads underneath each bench. The Clerk was requested to submit an application for funding towards this from the Members' Bid at West Berkshire District Council.
- 22/23-123 To review:**
- 22/23-123.1 The Training and Development Policy**
Resolved: To continue with the current Training and Development Policy.
- 22/23-123.2 Councillor training needs**
There were no identified councillor training needs.
- 22/23-124 To discuss the devolution information provided by West Berkshire District Council**
Resolved: The council will not seek to take on any extra responsibilities at this time.
- 22/23-125 To consider the potential use of the Recreation Ground for a dog show including fees to be applied**
Resolved: To allow this event to go ahead in the Recreation Ground, including the use of the Sports Pavilion, provided that insurance will cover the reinstatement of the grounds if required and to set the cost at £250 per day.
- 22/23-126 To consider quotes for flooring in the Sports Pavilion**
Further quotes will be sought.
- 22/23-127 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
There were no reports.
- 22/23-128 To receive reports on the following**
Village Hall - AGM next Monday.
- 22/23-129 To discuss matters for future consideration and for information**
The council will review binding the book of condolence and producing a second copy to keep at the church. The votive stand needs to have a commemorative plaque. The Clerk was requested to write to the church council to request they store the votive, but confirm it is a Parish Council facility that members of the public can request to use.
- The Digital Working Party will review whether personal devices are needed for councillors and make recommendations to Full Council.
- The council discussed the need for Wifi at the Wilkins Centre. Councillor Tiller will raise this at the Village Hall AGM.
- There being no further business, the meeting was closed at 8:57 pm.

Date and time of next scheduled Full Council Meeting: Monday 7th November 2022 at 7 pm.

Chairman: _____ Date: _____

Appendix 1: Response to Planning Application 22/02294/PDNOT

22/02294/PDNOT Street Record Land Between School Road and Wilson Close, Compton - Permitted Development under Part 13, Class A (e) of the Town and Country Planning (General Permitted Development) Order 2015 (the GPDO): Above ground metering pillar and integral communications mast.

Compton Parish Council reviewed this application at its meeting held on Monday 3rd October 2022.

The council expressed concerns following the recent works carried out in the village by Thames Water and the quality of the reinstatement work that has been carried out.

The plans submitted with the application do not show the exact location of the installation on this site. The council has a memorial bench situated on this corner and requires assurance that the memorial bench will not be affected by this installation in any way.

In addition to the memorial bench at this location, there is a BT box, a streetlight, and several trees. The council queried whether there was enough space in this area to site anything further.

The council also expressed concerns that the trees situated on this area of land may need to be removed. If this should happen, the council requests replanting be undertaken in order to replace any removed trees.

The proximity to houses was reviewed and the council considered that

No indication of sight lines for the junction are given in the documentation. Due to the volume of traffic that accesses the Old Station Business Park, the council wishes to ensure that the installation of the equipment does not affect the view at this junction.

Compton Parish Council, therefore, requests a site visit with the planning officer and Thames Water.

Appendix 2: Finance Report

Status at last bank reconciliation 31st August 2022

Account	Amount
Unity Trust Current Account	£17,243.78
Unity Trust Deposit Account	£122,814.56
Lloyds Multipay Corporate Card	-£11.28
Total	£140,047.06

Income received until 25th September 2022

Account	Income Detail	Amount
Current	Allotments rent	£60.00
Total		£60.00

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Sep-22	Lloyds	Monthly card fee	£3.00
CC	07-Sep-22	Amazon Marketplace	Descaler	£9.20
CC	08-Sep-22	Shaws & Sons Ltd	Book of Condolences	£199.68
CC	08-Sep-22	Royal Images	Official image of the Queen	£139.21
CC	10-Sep-22	Amazon Marketplace	Folders	£17.37
CC	10-Sep-22	Amazon Marketplace	Refund of above transaction	-£17.37
CC	13-Sep-22	Kevin Mayhew	Memorial Votive	£457.95
CC	10-Sep-22	Microsoft	Software	£11.28
Total				£820.32

Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
DD	21-Sep-22	Vodafone	Mobile phone	£23.03
BACS	22-Sep-22	BHIB	Insurance 22/23	£946.87
DD	27-Sep-22	Nexus	Software	£11.28
BACS	03-Oct-22	PKF Littlejohn	External Audit 21/22	£360.00
BACS	03-Oct-22	GM Electrics	Lighting works in Pavilion	£200.00
BACS	03-Oct-22	Fowler Architecture and Planning	Burial Ground Planning Drawings	£2,835.00
BACS	03-Oct-22	Compton Village Hall	Room hire August	£12.50
BACS	03-Oct-22	Chairman	Reimburse lightbulb and plastic wallets	£12.99
BACS	03-Oct-22	A resident	Payment for bin for ditch clearance	£40.00
BACS	03-Oct-22	Autumn Group	Grant Minute 22/23-096	£240.00
BACS	06-Oct-22	Staff Costs	Includes salaries, PAYE, pension contributions for Sep	£1,591.59
Total				£6,273.26

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Sep-22	Unity Current	Lloyds	£14.28
			Total	£14.28