



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 10th AUGUST 2022**

Cross Park Pavilion @6:30pm

PRESENT:

Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Len Lovatt	
Cllr Trevor Bowley	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk
Cllr Chris Draper (Covid)	
4	

Apologies:
In attendance

- 762 1 APOLOGIES FOR ABSENCE** Cllr Mr Draper (Covid) – Cllr Forrest chaired the meeting in his absence. Cllr Freeguard Proposed, Cllr Mrs Draper Moved that the apology be accepted – All Agreed.
- 763 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association, although Parish Council Liaison.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 764 4 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 13th July 2022** Proposed as a correct record by Morrice, Seconded Cllr Freeguard. All Agreed.
- 765 5 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)** – There was an issue with Barclays Bank establishing a separate account for the Youth Club. Proposed signatories to change to Clerk, Cllr Mrs Draper and Mrs Newstead.
Notice for Avery Way Shopping Parade and properties above to be revised now that the shops have been notified of their responsibilities for commercial waste by Medway Council.
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):
Reported: Weeds covering permissive footpath from Cross Park to Recreation Ground (Cllr Bowley/Morrice to action). Permissive path has been checked and surface below sand cover is very rough (cobble) – to be followed up with Turners Group.
Concern re. speeding vehicles on Avery Way.
Parking across and obstructing pavements. (Highways issues brought to the attention of Medway Council Highways).
Noise from Haven Holiday Park (advised to record occasions and impact for Medway Council Environment Services).
- 766 6 CLERK'S REPORT** None
- 7 7** n/a
- 767 8 GRANT REQUESTS** – None
- 768 9 PLANNING**
- a) **Planning Applications –**
- MC/22/1753 St Mons Stoke Road Allhallows Rochester Medway ME3 9PD
Construction of a single storey side/rear extension
- MC/22/1800 Footpath Avery Way (Nr Corner of Shelduck Close) Allhallows Rochester

Medway ME3 9PZ

Prior approval under Part 16 Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for proposed 5G telecoms installation: H3G 15m street pole and additional equipment cabinets. Shelduck Close Street Works Shelduck Close Medway ME3 9EJ – approved by Medway Council, but some concern about busy path at school drop-off and pick-up times. Objections on 5G concerns are not admissible.

MC/22/1687 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD

Details pursuant to conditions 6 (archaeology), 7 (tree protection plan) and 15 (CEMP) on planning permission MC/19/2202 for reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping.

No objections/comments to raise on these plans.

- b) **Medway Local Plan** No further update, publication of Draft and public consultation still further delayed and looks like it could revert to Regulation 18 and add another 18 months to 2 years to the process, which allows developers to choose their sites. A Hoo Development Framework is due to be published.
- c) **Housing Infrastructure Fund** – Consultation responses have been assessed by Medway Council and due to be reported to the Cabinet. Costs have increased and shortcomings with road and rail solutions still remain with uncertain additional funding required and s106 timescales.

769 10 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** – Cllr Bowley’s report circulated.
- b) **Verbal contributions** – There was concern about the condition of the footway in St Georges Walk and the alleyways, to be followed up with Medway Council to clarify ownership and responsibilities.
Condition of flower beds by Post Office and Avery Way Parade need to be improved. Cllr Bowley will investigate.

770 11 LOCAL ISSUES

- a) **Countryside Contract** – A request was made to cut the Recreation Ground before the Medway Council summer activities and was completed. A Fairground was held with very little notice as they needed a stopgap. Advertising was delayed because of this, and attendance was limited.
- b) **Street Cleaning** – No issues
- c) **Active Cemetery** – No update
- d) **General Issues** – Issues reported:
The bin by the Allhallows Flats has been removed by Medway Council, they will be contacted to ask for a replacement. One of the bins at the Avery Way shopping parade does not have a bottom due to long term corrosion. A fridge has been dumped in the ditch in Binney Road.

771 12 TELEPHONE BOX DEFIBRILLATOR

Funds from Medway Councillor’s ward funds have still not yet arrived. Bourne Leisure have agreed funds in principle.

772 13 CROSS PARK IMPROVEMENTS

Cllrs Freeguard declared an interest in this item as a trustee of the charity and did not take part in any voting but could report as Parish Council representative.

- a) **Permissive Path** – Kissing gate required. Cllr Morrice has special designs and estimate of costs that fall within delegated powers and can be authorised outside of the meeting. The surface has been investigated further and to be discussed with Turners.
- b) **Car Park** – A proposal to resurface the Car Park had been received from the Turners Park contractors. Proposed Cllr Lovatt, Seconded Cllr Morrice that the contractor be asked to quote for the expansion of the car park as identified in the previous planning application (if received a special parish council meeting would be required to approve before the September meeting) ALL AGREED.

- c) **Utility Provision** – Nothing further on water and electricity supplies.
- d) **Access Road** – Turners land now fenced off with large hoardings, which did cause a problem with access for the Fairground, and they had to move to the Recreation Ground instead.
- e) **Planning Permission for Pavilion extension (including changing rooms)** has now expired and will need to be re-submitted. Following the foul water connection, the proposed changing rooms would need to be re-located, leading to other design changes. Further details awaited and to be discussed.
- f) **Removal of Football Portacabin** – The Clerk met with Cross Park FC, and they have painted the portacabin and agreed pitch hire arrangement with the Cross Park Association, so it will remain until proper facilities are provided in the proposed extension.
- g) **Bin Storage** – A further external storage/bin is to be ordered from Bourne Leisure for the storage of cleaning materials and mops etc. to free space in the current toilets and store cupboard (Cross Park Association).

773 14 YOUTH CLUB REPORT

- a) **Youth Club Issues** – A quote had been received from Colyn Property Services to cut the grass and weed kill the Brimp on a regular two weekly basis from March to October each year. Agreed to offer the contract on the terms offered as a extension to work already being carried out for the parish council.
- b) **Slough Fort** – A site meeting was held with Slough Fort trustees to agree works to restrict the access from and to the Fort grounds from the Brimp Youth Centre. They will be carrying out the installation of stiff rubber spikes on their next volunteer day.
- c) **Extending Brick Store** – It was proposed by Cllr Lovatt and Seconded by Cllr Freeguard that the work to extend the building be paused and reviewed when other work is carried out (initially Cross Park Car Park) ALL AGREED.

774 15 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **ALLHALLOWS PACT** – Cllr Morrice – A public meeting has been arranged for 26th in the village hall/
- b) **KALC (Medway)** – Cllr Morrice/Freeguard – Meeting scheduled for October.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting 29th September.
- d) **Village Hall** – Cllr Lovatt/Forrest (sub) – AGM scheduled for 2/9.
- e) **Cross Park** – New trustee appointed Claire Rimmer.
- f) **Village Fete** – Cllr Forrest – AGM to plan.
- g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting. Monthly open days reintroduced (first Saturday of each month) and Café (weekly Wednesday/Thursdays). Some issues with maintenance if the churchyard due to building materials still in the grass.

775 16 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice – Cable ties installed on some items to reduce fouling by birds, Stepping stones repaired, end stops fitted to Spring Rocker. Issues with one of the sprung gates on the toddler park is being investigated. The annual report will be arranged. Some issue with weeds – the contractor has been asked to cut the grass for the August summer activities.

- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to liaise with the site manager.
- d) **Peninsula East Primary Academy School Liaison** Chair – Cllr Freeguard No meeting.
- e) **Turners Group** – A meeting had been held on-site re. works. Further meeting to be arranged with Project Manager for Kingsmead/Allhallows Park development. (Cllr Morrice also to attend)

776 17 FINANCIAL

- a) **Finance Monitoring Reports (to 31 July 2022)** Financial reports were circulated, all agreed to note.

- b) **Income**

Receipts July/August Noted

Youth Club Tuck/Subs £38.20

Medway Norse – Countryside contract £29,087.51

- c) **To make payments for August** Proposed – Cllr Lovatt, seconded – Cllr Bowley that the payments as listed be authorised, as necessary. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	220801		
John Price Salary/less PAYE	220802		
Mick Smith Salary/less PAYE	220803		
HMRC PAYE	220804	480.09	
NEST Employee/Employer Pension	220805	64.70	
EDF Energy Brimp Electricity DD	220806	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	220807	2,289.98	381.66
National Broadband Cross Park 4G Internet	220808	54.00	9.00
Colyn Property Servs Stepping Stones 3550	220727	25.00	
Colyn Property Servs Village Hall LM 3538	220728	60.00	
Colyn Property Servs Village Hall LM 3549	220729	60.00	
Colyn Property Servs Street Cleaning Cover	220730	130.69	
Colyn Property Servs Village Hall LM 3563	220809	60.00	
TJF Property Servs Active Cemetery C153	220810	160.00	
Karen Draper Youth Club Tuck	220811	38.00	
RM Shutters CP Call Out 5/4	220812	120.00	
RM Shutters CP Call Out/Manual Handle 4/8	220813	150.00	
Kent Wildlife Trust Annual Sub	220814	50.00	
Colyn Property Servs Cross Park Steps	220815	340.00	
Online Playgrounds Globe Ends Spring Rock	220816	42.00	7.00
Proludic Stepping Stones	220817	288.62	48.10

Items paid Direct Debit/Debit Card/Already Paid

- 777 The exclusion of press and public to discuss personal staff and contract issues** Proposed Cllr Forrest, Seconded Cllr Mrs Draper – ALL AGREED.

- 778 18 STAFFING ISSUES** No items to discuss

- 779 19 DATE AND TIME OF NEXT MEETING**

The next meeting will be Wednesday 14th September 2022 (Cross Park Pavilion 6:30pm).

- 780 20 FUTURE AGENDA ITEMS –**

At 20:55 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council