

Aston Clinton Parish Council

Planning Committee : Terms of Reference

1. Structure

- a. The Planning Committee is a Standing Committee and shall comprise of a minimum of 5 Members and maximum of 7 members, who will be appointed annually.
- b. The quorum of the Committee shall be at least one third of whole number of membership of the committee.
- c. The Chairman and Vice-Chairman of the Committee, and any Sub-Committee, will be selected in accordance with Standing Order 4b.

2. Purpose

- a. The Planning Committee is established to manage the process of dealing with the Council's response to planning applications that fall within the boundary of the Parish. This shall include the following responsibilities:
 - i. To review planning applications in respect of properties and developments in Aston Clinton that are submitted to the Local Planning Authority, and to:
 1. Decide whether to support, not object, or object on the Parish Council's behalf, or whether to take any other related action
 2. To consider the Aston Clinton Neighbourhood Plan in each instance
 3. Submit comments and recommendations on the Parish Council's behalf to the planning authority as required.
 - ii. To study relevant plans, visit relevant sites and consider any comments from members of the public before deciding whether to submit comments or recommendations of support or objection.
 - iii. To ensure that any objections or recommendations are based solely on planning criteria.
 - iv. To consider consultations and correspondence regarding planning issues or issues, including the infrastructure of the village and the NHP, which may have an impact of planning at local, regional or national level, and to respond on the Parish Council's behalf as appropriate.
 - v. To take note of decision notices in respect of planning applications received from Buckinghamshire Council.
 - vi. To take note of any new legislation or regulations, changes in policy or other developments affecting the planning process, and any briefings received, and to participate in any relevant training.
 - vii. To liaise with Buckinghamshire Council and any village groups, sub-groups or organisations regarding planning issues and other issues, including the infrastructure of the village and environmental improvements schemes, which may have an impact on planning.
 - viii. To attend the planning authorities planning meetings, especially if they intend to overrule a planning objection from the Parish Council and appeal hearings where appropriate
 - ix. To meet with developers in accordance with the Parish councils published policy
 - x. To bid or apply for grants to finance any initiatives which are consistent with the responsibilities for the Planning Committee.
 - xi. To prepare a monthly report for the Parish Council monthly meeting summarising responses to planning applications, resolutions decided, motions requiring Parish Council resolution, and any planning decisions.

3. Delegated Powers

- a. The Planning Committee shall be empowered to:
 - i. Act on behalf of the Parish Council in respect of any planning issues and, in particular, to:
 1. Support or object to planning applications on the Parish Council's behalf as appropriate
 2. Submit comments and recommendations regarding planning applications to the local planning authority on the Parish Council's behalf.
 - ii. Respond on the Parish Council's behalf to consultations regarding planning issues or issues, including infrastructure of the village, which may have an impact on planning.
 - iii. Authorise expenditure provided such expenditure is
 1. Consistent with the responsibilities of the Planning Committee
 2. Within the budget set for legal and professional fees as part of the Council's overall
 3. Meets the conditions of Council's Financial Regulations.