

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 13th July 2022 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox – [VEC](#)

Sharon Henley

Mrs Sharon Henley

Clerk/RFO

7th July 2022

AGENDA

- 1) To elect a committee chairman.
- 2) To note the resignation of Councillor Piers Millett from the Parish Council and that a new VEC member will be elected in due course.
- 3) Apologies for absence: To receive.
- 4) Declarations of Interest: To note.
- 5) To receive and approve the draft minutes of the meeting held on 15th June 2022.
- 6) Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 7) Matters Arising:
 - a) Watering kit for hanging baskets
 - b) Cemetery shed
 - c) Zero waste statement and associated requests
 - d) GCC ash dieback project
 - e) Allotments inspections – Springvale noticeboard
- 8) Village improvements - matters for consideration: To receive a presentation from a parishioner (Paper 1)
- 9) Churchyard & Cemeteries:
 - a) Len Hill Memorial – works update
 - b) Cemetery bench: Agree final location for fixing
- 10) Village Green
 - a) Installation of railings: To discuss contractor provision and additional quotes.
- 11) Christmas display: Update on arrangements and agree any further actions.
- 12) Trees: To note that quotes are being sought for all outstanding tree works from the 2021 and 2022 surveys.
- 13) Benches
 - a) Rissington Road: Update on progress with refurbishment and relocation.
 - b) To consider quote from Gary McPhilimey for collection, transporting and installation of the steel bench to the base opposite Marshmouth Lane at £40.
- 14) Jubilee Orchard: To discuss a detailed plan and identify funding source for the proposal to install a gate at the bottom end as a Platinum Jubilee remembrance project. Quote received from Paul Rigby at £950 (Paper 2).
- 15) Environmental Action Working Group: To review actions taken to establish the group and remit going forward.
- 16) Grass Cutting at Stanway Green: Update from the Clerk following site visit.
- 17) To discuss advertising for a regular maintenance/handyman contractor. As deferred from previous meetings (Paper 3 – current village maintenance contract arrangements 2020-23)

- 18) Correspondence
- 19) Items to note only
- 20) Date of Next Meeting – 7.00pm on Wednesday 10th August 2022 in the Windrush Room.
- 21) **Confidential Session: Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to tenancies. As such, the press and public are excluded from this part of the meeting.**
- 22) Plot 88 Piece Hedge allotments: Update following site visit and review advice received (Confidential Papers 4a & b).
- 23) Exclusive Right of Burial: Review recent request and recommendations from the Clerk (Confidential Paper 5).