



Cliffe and Cliffe Woods Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent ME3 7RB

www.cliffeandcliffewoods-pc.gov.uk

☎ 01634 566166

✉ clerk@cliffeandcliffewoods-pc.gov.uk

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 13th February 2020, in St Helens House, Buttway, Cliffe at 7:30pm**

AGENDA

1.0 **Apologies for Absence**

2.0 **Declarations of Interest**

Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils.

A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.

3.0 **Adjournment** (Members of the public can question the Parish Council and raise issues) 30 minutes max, limit of 10 minutes per person. (not part of parish council meeting). Technically not part of the parish council meeting.

4.0 **Approval of Minutes of Meeting held on 16/01/20**

5.0 **Matters Arising from Minutes of Meeting held on 16/01/20** (see action list with minutes and any issues from the core minutes).

- a) (F&GP) On balance, the Strood Youth Centre has decided to allocate the small youth shelter to Allhallows Parish Council.
- b) (Allotments) The access road to the allotments has been inspected and is usable at slow speed. Repair is suggested in the spring/summer.

6.0 **Co-option of Parish Councillor for Cliffe Woods.** An application has been received from Mr Alan Parfett (currently part of the Cliffe Woods PACT). His CV will be circulated along with any others received.

7.0 **Report: Clerks** (Clerk PO/RFO) – To Receive a verbal report on issues dealt with since last meeting, not on the Agenda.

8.0 **Report: Chair** – tba

9.0 **Report: Finance & General Purposes (Cllr Dibble/Clerks)**

To receive a report and recommendations of the F&GP meeting held Tuesday 4th February at St Helens House

- a) To note financial information circulated.
- b) To note receipts & payments and approve as necessary
- c) To note recommendations agreed under delegated powers
- d) To agree recommendations
 - a. The Buttway – That the grassed area be closed off completely over the winter months, including if necessary, to have all access keys back.
 - b. Recreation Ground – When s106 monies (£13,000 from Manor Farm development) be used for the betterment of the skate park and play area in Cliffe.
 - c. Quotes have been received for a crown lift and removal of low vegetation in the Memorial Hall/Recreation Ground boundary (to be circulated by email). The Memorial Hall have an issue with loss of light into the kitchen etc.
 - d. Allotment Access Road – To revisit in the summer with aggregate from Bretts Aggregates and roller/whacker plate.
- e) To note other items from the committee

10.0 **Allotments** – Cllrs Letheren, Clements, Clerk (RFO). To receive a verbal report on the Allotments

- 11.0 **Report: Planning Committee** (Cllr Harper/Clerk (PO)) August Planning
- 11.1 To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide.
- 11.2 **Other Planning Issues**
- 11.3 **Medway Local Plan** To receive updates, if any, on the progress of the Medway Local Plan.
- 11.4 **MC/16/3669 LAND OFF TOWN ROAD, CLIFFE WOODS (Gladmans)**
To receive updates on the progress of the 'Gladman's' planning application.
- 11.5 **MC/16/3742 LAND SOUTH OF VIEW ROAD, CLIFFE WOODS MC/19/2836 Application for approval of reserved matters being appearance, landscaping, layout and scale pursuant to planning permission MC/16/3742 (Allowed under appeal reference APP/A2280/W/18/3202264) Detailed**
To receive updates on the progress of the 'Simpkins' planning application.
- 11.6 **Land at Cliffe** – To receive updates on the progress of the 'Trenport' planning application.
- 11.7 **Thameside Terminal, Cliffe** – to receive updates on planning enforcement activities at the 'Andrew's' site.
- 11.8 **Lower Thames Crossing** - A further consultation is underway, the council may wish to respond.
- 12.0 **Cliffe and Cliffe Woods Neighbourhood Plan**
To receive a report on the activities and progress of the Neighbourhood Plan. Subject to discussions with Medway Council it is now hoped to consult on the Draft Plan in April/May.
- 13.0 **Report: Other Committees**
- 13.1 Footpaths and Common Land – General Report – Cllrs Harper and Darwell.
- 13.2 C&CW Neighbourhood Plan Steering Group – General Report – Clerk (PO) (see above)
- 13.3 Youth Liaison – General Report - Cliffe Woods – Cllr Walton, Cliffe Youth Club Clerk (PO), Clerk (RFO)
- 13.4 Governance Working Party – Cllr Naughton-Dean (see above)
- 14.0 **Report: Other Bodies**
- 14.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllr Keates
- 14.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
- 14.3 Cliffe Memorial Hall – General Report – Cllr Fenney.
- 14.4 Brett's Liaison – Cllr McDermid/Clerk (PO) (now scheduled annually next meeting Spring 2020).
- 14.5 Rural Liaison Committee – Cllr Naughton-Dean
- 14.6 Kent Association of Local Councils (Medway) – Cllr McDermid/Cllr Harper
- 14.7 Police Liaison Committee & Councillor/Police Surgeries – Cllr Dibble
- 14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott – Cllr McDermid/Cllr Fenney)
- 14.9 Friends of North Kent Marshes Cllr Darwell
- 15.0 Other Reports
- Other items to be handed to the Clerk for the next meeting on 12th March 2020 in the Emmanuelle Centre, Parkside, Cliffe Woods at 7:30pm.**