

# DRAFT MINUTES

2019/22



**ASHENDON PARISH COUNCIL**  
**Draft Minutes of Parish Council Meeting**  
**held in Ashendon Village Hall**  
**Monday 16<sup>th</sup> December 2019 at 8.00pm**

**PRESENT:**

**Councillors:** Kevin Nash (**KN**), Les Curtis (**LC**), Sian Miller (**SM**), Chris Rand (**CR**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**).

**Parishioners:** There was one parishioner present.

**Parishioners Question Time**

There were no questions.

**1. Apologies**

PCSO Danny Fahy. Councillor Paul Irwin (PI) was also absent.

**2. Approval of Minutes – Monday 18<sup>th</sup> November 2019**

The Draft Minutes of the November meeting were accepted as a true record and signed by Chairman KN.

**3. Matters Arising**

- **Elder on road outside Church wall and on Boughton's Peace.** **ACTION: LS/CR to remove prior to the January meeting.**
- **Litter.** **ACTION: PI to confirm if build-up of litter (from the Crossroads to Ashendon Village) has been removed by BCC.**
- **Community Led Plan.** SM has circulated draft Questionnaire to Councillors for comment. **ACTION: CLERK to agenda for January.**
- **Broadband.** Openreach has confirmed the cables have been installed and connected.

**4. Declarations of Interest**

There were no interests declared.

**5. Contributions from BCC Cllr and AVDC Cllr**

There were no contributions.

## DRAFT MINUTES

2019/23

### 6. Reports from Councillors attending meetings and outside organisations

- LAF Meeting (03.12.19). KN attended and summarised the Minutes which will be available on <https://democracy.bucksc.gov.uk/>. This was the last LAF meeting. Buckinghamshire Council's new Community Boards will replace LAFs. The first meeting is likely to be held in June.

### 7. Correspondence

- BCC – Local Devolution Agreement Variation. The Agreement, varies the funding arrangements for the period 2020-22, was duly signed by KN and Clerk. **ACTION: CLERK to return to BCC.**
- Email from Parishioner regarding additional sign to better indicate location of Stonepits Cottages. **ACTION: KN to discuss with Parishioner.**

### 8. Kerbing of the Causeway

The Contractor has stated that the works can be completed by end February but has been told by TfB that he needs to book road space and TfB have not told him how to do this. **ACTION: KN to follow up with Colin Woolford/Paul Irwin.** A reminder that the quotation received from BCC is £16,625.00 to be funded by the New Homes Bonus Grant (£12,625.00), LAF (£2,000) and PC (£2,000). It was noted again that the New Homes Bonus Grant needs to be spent by 31<sup>st</sup> March, when the single new Buckinghamshire Council replaces AVDC and BCC on 1<sup>st</sup> April 2020.

### 9. Commemorative plaque for Millennium Oak Tree planted in 2000

It is believed this was a Parish Council initiative planted in the top end of the playing field. **ACTION: KN to investigate further.**

### 10. Devolved Services

Councillors **agreed** to use the existing contractor, RTM Landscapes, who has agreed to hold the price of £408.00 + VAT for 2020. Proposed CR, Seconded PM.

### 11. Finance

Agreed as follows. Proposed PS, seconded CR.

#### a. Balance from Minutes of previous meeting (18<sup>th</sup> November 2019): £31,598.43

- **Receipts:** £0.00
- **Debits:** £0.00
- **Plus unpresented cheques:** £408.00 (RTM Landscapes)
- **Less standing orders:** £238.34 (Clerk salary – 31/10/19)
- **Balance of Bank Account:** £31,768.09 (22<sup>nd</sup> November 2019)
- **Available Funds:** £31,360.09 (balance of bank account less unpresented cheques).

#### b. Orders for Payment: £469.45

- **Venetia Davies** - £9.45 (Clerk travel)
- **Len Holder** - £275.00 (Boughton Peace grass cutting)
- **Ashendon Village Hall** - £185.00 (Village Hall hire costs for PC meeting)
- **BALANCE:** £30,890.64 (Available Funds less Orders for Payment)

## DRAFT MINUTES

2019/24

- c. **2019/20 BUDGET AND PRECEPT.** Councillors agreed the circulated budget and unanimously agreed projects of tarmacking the Footway (to the Causeway) and new Ashendon village signs positioned at all three entrances of the village. A Precept of **£16,290** was agreed. The resulting Band D amount £123.47; a 15% decrease in last year's Precept. Proposed SM and Seconded LC. **ACTION: CLERK to upload Budget to the website and return the Precept request to AVDC (deadline Friday 17<sup>th</sup> January 2020).**

### 12. Planning

To consider: **19/04217/COUAR - Valley Farm, Upper Pollicott, Ashendon, HP18 0HH**  
Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into two dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Comments by: 27 December 2019. Councillors **agreed** not to comment.

### 13. Items for Information including Diary Dates:

- **2020 Proposed PC Meetings** – Mondays: 20th January, 16th March, 20th April (Annual Village Meeting), 18th May (Annual General Meeting of Parish Council), 15th June, 21st September, 16th November and 14th December.
- **Play Around the Parishes 2020** - Wednesday 19 August, 10am to 12 noon. **ACTION: CLERK to book Ashendon Pavilion and the Village Hall (in event of wet weather).**
- Invitation from BCC to attend a meeting on the creation of a **Street Association.** Thursday 23<sup>rd</sup> January 2020 at 7.30pm at The Cricket Pavilion, Westcott. **ACTION: KN to attend.**
- **Ashendon Crossways and increased traffic from Waddesdon Manor.** **ACTION: KN to write to PI and express road safety concerns.**

### 14. Date and Time of Next Meeting:

**Monday 20<sup>th</sup> January 2020 at 8pm – Ashendon Village Hall**