

FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



ORDINARY MEETING OF FLETCHING PARISH COUNCIL - Monday 7th September 2020

To Members of the Fletching Parish Council: You are requested to attend a meeting of Fletching Parish Council on Monday 7th September 2020, 7.00pm. This meeting is to be held remotely via video conferencing.

Signed: *Lorna Thwaites*, Clerk and RFO, Fletching Parish Council

Members of the public and press may join the meeting remotely - please contact the Clerk if you wish to do so. Questions from the Public will be received by the Clerk, no later than 3 working days in advance of the meeting. Please note that this meeting will be recorded.

AGENDA

1. APOLOGIES

Apologies for absence as reported at the meeting

2. DECLARATIONS OF INTEREST.

To receive Declarations of Interest in respect of items on the Agenda, as required by the Members Code of Conduct

3. MINUTES

To RESOLVE that the minutes of the ordinary meeting of Fletching Parish Council held on 06 July 2020, and the Extra-Ordinary Meeting on 20th July 2020 as circulated on the Agenda, be confirmed as a correct record, and signed by the Chair

4. REPORTS

To RECEIVE a report from the District and County Councillor Roy Galley

5. POLICIES FOR APPROVAL

i. Grant Awarding Policy

ii. Planning Protocol

6. MATTERS ARISING SINCE THE LAST MEETING

i. To RECEIVE an update on possible locations for a flagpole and AGREE next steps - Cllrs Constantinou and Rothery

ii. To RECEIVE an update on protective leg cuffs for the bench at Cherry Tree Cottages - Cllr Constantinou

iii. To AGREE a donation for the wreath laid at the VJ Day Anniversary Service

iv. To RECEIVE an update on parking on the High Street - Cllr Rothery and Clerk

v. To RECEIVE an update on the request for the tree preservation order (trees opposite Moons Barn) - Clerk

vi. To RECEIVE the response from the Forestry Commission re the felling of trees at Moons Barn - Clerk

vii. To RECEIVE an update on the response sent to the parishioner regarding 'Matters for FPC meeting of 6th July' and to RESOLVE to close this matter - Clerk

viii. To RECEIVE an update from environmental health with regards to outdoor events at Trading Boundaries - Clerk

7. CORRESPONDENCE RECEIVED

To RECEIVE and AGREE any actions for the following correspondence and any other correspondence received before the meeting:

i. Email from a parishioner concerning a car parked in the disabled bay at Fletching Village Hall

ii. Email from the Chair of the Fletching School PTA 'Fletching Garden Trail 2021'

iii. Email received 'Great British Spring Clean'

iv. Email from WDC 'Recognition for Service to the Community'

v. Email from WDC 'Dog Fouling PSPO extension'

vi. Email from a parishioner regarding walkers on Piltdown Golf Course

vii. Telephone discussion with a parishioner regarding a neighbourly dispute - Cllr Rothery and Clerk

viii. Community Action Safety Group - any issues to be raised for the meeting 30 Sept 2020 - Clerk

8. PLANNING APPLICATIONS

1. To DISCUSS alterations currently being made to the Georgian Building at Trading Boundaries

2. To RECEIVE comments for applications reviewed by Cllrs with delegated planning responsibility:

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i. **WD/2019/2474/F THE OLD STABLES, DOWN STREET, PILTDOWN, TN22 3XX**

(comments by 4 Sept 2020) TO RAISE THE EAVES OF THE LOFT TO CREATE HABITABLE FLOORSPACE, REAR SINGLE STOREY EXTENSION, AND REMOVAL OF EXISTING BUILDING REMAINING TO REAR.

ii. **WD/2020/1348/F & 1349/LB TRADING BOUNDARIES LTD, SHEFFIELD GREEN, TN22 3RB** (comments by: 20 Aug 2020) EXTENSION AND RENOVATION OF EXISTING KITCHEN FACILITIES SERVING EXISTING CAFE. PART DEMOLITION OF EXISTING KITCHEN AND INTERNAL ALTERATIONS TO EXISTING RESTAURANT.

3. To AGREE comments for the following applications and any others that arrive before the meeting:

i. **WD/2020/1169/F POND COTTAGE, NORTHALL LANE, SPLAYNES GREEN, TN22 3TH** (Comments by 8 Sept 2020) FIRST FLOOR REAR EXTENSION. NEW GARAGE

ii. **WD/2020/1386/F & 1387/LB YEW TREE COTTAGE, FURNERS GREEN, SHEFFIELD PARK, TN22 3RD** (comments by 10 Sept 2020)

CREATION OF A SINGLE STOREY REAR EXTENSION WITH CELLAR TO CREATE ADDITIONAL LIVING ACCOMMODATION AND STORAGE

iii. **WD/2020/1383/FR WOODSIDE, (LAND ADJACENT TO LAWRENCES) NORTH HALL LANE, FLETCHING, TN22 3TJ** (comments by 16 Sept 2020)

RETROPECTIVE APPLICATION FOR THE ERECTION OF NEW DETACHED DWELLING AND GARAGE WITH ASSOCIATED NEW ACCESS, PARKING AND TURNING AREA (AMENDMENT TO WD/2017/2429/F)

iv. **WD/2020/1552/LB MAYS HOUSE, HIGH STREET, FLETCHING, TN22 3ST** (comments by 17 Sept 2020) REPLACEMENT OF MODERN FRONT DOOR

v. **WD/2020/1546/F ASHGROVE, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XN** (comments by 18 Sept 2020) CONSTRUCTION OF FAMILY HOME ON UNOCCUPIED FIELD ADJACENT TO ASHGROVE TO INCLUDE DETACHED GARAGE AND TREATMENT PLANT.

8. PLANNING DECISIONS

To RECEIVE planning decisions from Wealden District Council:

i. **WD/2020/0690/F HOPE COTTAGE, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XN**

CONVERSION OF EXISTING GARAGE TO RESIDENTIAL ANNEXE - **APPROVED on 20th July 2020**

ii. **WD/2020/0692/LB FERMOYS, HIGH STREET, FLETCHING, TN22 3TE**

REPLACE EXISTING FRONT DOOR AND FRAME - **APPROVED on 17 July 2020**

iii. **WD/2020/0938/F CHURCH COTTAGE, HIGH STREET, FLETCHING, TN22 3SS**

PROPOSED FIRST FLOOR EXTENSION TO SIDE OF PROPERTY - **APPROVED on 28 July 2020**

iv. **WD/2020/0956/LB SHEFFIELD MILL FARM, SHEFFIELD MILL LANE, FURNERS GREEN, TN22 3RN**

ESSENTIAL ROOF MAINTENANCE. NO DEMOLITION, ALTERATIONS OR EXTENDING INVOLVED. 80% OF EXISTING ROOF TILES WILL BE REMOVED AND SAVED. RECLAIMED TILES TO MATCH WILL BE USED TO MAKE UP ANY SHORTFALL. DURING THE ROOF WORK WE WILL TAKE TH OPPORTUNITY OF PUTTING IN PLACE NEW ROOF INSULATION - **APPROVED on 28 July 2020**

v. **WD/2020/0941/F FERMOYS, HIGH STREET, FLETCHING, TN22 3TE**

PROPOSED NEW GARAGE - **REFUSED on 21 August 2020**

vi. **WD/2020/1095/F COGANS, BATTS BRIDGE ROAD, PILTDOWN, TN22 3XR**

GROUND AND FIRST FLOOR EXTENSION, NEW FRONT ENTRANCE AND INTERNAL ALTERATIONS - **APPROVED on 25 August 2020**

9. FINANCE

i. To AUTHORISE payments for September and RECEIVE the bank reconciliation

ii. To AGREE to the re-enrolment of Clerk into the Local Government Pension Scheme and delegate authority to the Clerk to complete the re-declaration online

iii. To RECEIVE the Local Government Services Pay Agreement 2020-21 and to RESOLVE to accept for both Pay and Annual Leave

iv. To RECEIVE the Section 3 External Auditor Report 2019/20

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10. **GRANT AWARDS**
 - i. To AGREE the letter of award confirmation to Fletching Primary School
 - ii. To RECEIVE a grant request from Wealden Citizen Advice
11. **BURIAL GROUND**
 - i. To RECEIVE a request to waive the triple rate fee for two cremation plots
 - ii. To RECEIVE the results of the Cemetery of the Year Award
12. **GROUNDS MAINTENANCE**
 - i. To RECEIVE references for the 3-year grounds maintenance contract
 - ii. To RESOLVE to award the 3-year grounds maintenance contract to one of the contractors
13. **ONLINE COMMUNICATION**
 - i. To RECEIVE the Clerks recommendation regarding a parish council Facebook page
 - ii. To RESOLVE to develop a Fletching Parish Council Facebook page
 - iii. To AGREE the FPC Social Media Policy
14. **HIGHWAYS**
 - i. To RECEIVE the minutes from the SLR meeting of 28 July 2020
 - ii. To RECEIVE an update from the meeting between a parishioner and Cllr Constantinou with regards to traffic speed and signs on the A275 near Trading Boundaries
15. **PROJECTS**
 1. **FLETCHING RECREATION GROUND**
 2. **LAND REGISTRATION**
 - i. To RECEIVE an update on the progress of the land registration work - Cllr Greenish
 3. **FINGERPOSTS**
 - i. To RECEIVE a progress update on the Fingerposts at Splaynes Green and Golf Course Triangle - Cllr Constantinou
 - ii. To AGREE next steps with regards to the fallen Fingerpost
 4. **PUMP HOUSE**
 - i. To AGREE the key items to repair on the pump house including the removal of the door and surround - Cllrs Minch/Shaw/Collum
 - ii. To AGREE to contact Jo Tucker, Snr Heritage Office to establish if any formal paperwork is required to repair the Pump House
 - iii. To AGREE to prepare a building specification
 5. **PARISH WALKS**
 - i. To RECEIVE an update with regards to a volunteer producing a booklet of walks - Cllr Minch
16. **TO AGREE ITEMS FOR THE NEXT PARISH COUNCIL MAGAZINE**
17. **TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FLETCHING PARISH COUNCIL**
18. **TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF FLETCHING PARISH COUNCIL**
19. **TO CLOSE THE MEETING**