

**MINUTES of the Full Council of Lilleshall Parish Council held on 5<sup>th</sup> October 2021 at 7pm held at Hillside Meeting Room**

**Members present** Cllrs: Baker (Chair), Challinor, Millard, Shaw, Taylor

**In attendance:** Mr Furnival (Clerk), Cllr Eade (Ward Member), 2 members of the public.

**21/22.67 Apologies and declarations of Interest**

Cllrs Cornes and Parker gave their apologies as being away.

**21/22.68 Public Session**

Mr N. Harley introduced himself as the landowner to application TWC/2021/0942.

V. Day introduced herself is the new Curate covering Lilleshall and Muxton.

**21/22.69 Minutes of the Full Council meeting held 7<sup>th</sup> September 2021**

It was proposed by Cllr Taylor and seconded by Cllr Shaw, all were in favour, thus **RESOLVED that the minutes of the meeting held on 7<sup>th</sup> September 2021 be signed as a true record.**

**21/22.70 Matters arising, for information, from the 7<sup>th</sup> September 2021**

Request to look into the overhanging trees by Lilleshall Pre-School is being looked at and once the Locality Officer is back from holiday after the 10<sup>th</sup> October there shall be an update emailed to Cllr Cornes.

The Clerk met with the Senior Rights of Way Officer on 17<sup>th</sup> September and raised Cllr Taylors concerns with regards to the condition of steps on the Hutchinson Way, this is to be looked at by TWC with the view to rectify the issue.

The Chairman said that the local Vicar made contact with him to raise his comments regarding any proposed wildflower meadow in the church yard. The Clerk raised a point of order as this item is to be discussed later in this meeting.

**21/22.71 Clerks Reports**

We are awaiting a confirmed date from Idverde for them to commence tree works as agreed in June 2021, item 21/22.31.

Meeting with Senior Rights of Way Officer on 17<sup>th</sup> September has resulted in an agreed proposal to meet with contractors in the parish who will formalise a plan to commence works to improve signage and styles on some sites around the parish, a meeting date awaits.

BT Openreach have been out on the 16<sup>th</sup> September to rectify the broadband issues at the Hillside Meeting Room, the conclusion was that the original wiring was conducted incorrectly. The parish council shall be billed £245 in due course for the callout charge.

A review of the parish councils insurance is currently being conducted as a matter of urgency, due to a variety of changes that need to be considered in the policy and lack of resource and time to review this, it was not resolved before the renewal date of the 3<sup>rd</sup> October, however this has been communicated with the insurers and an extraordinary council meeting may be called in a number of days to approve a new policy once negotiated.

Note there are no further reports regarding the renewal of the tenancy of the Talbot Centre or BT contract at present.

The Clerk informed members that he had started his CiLCA training on the 1<sup>st</sup> October, which should take up to 1 year to complete. He noted his thanks to the parish council for their support.

#### **21/22.72 Events and projects**

No report provided.

The Community Events & Projects Officer has organised a community litter pick for 24<sup>th</sup> October.

#### **21/22.73 Reports from Parish Councillors and Ward Member present**

Cllr Eade reports: - commented on the builder's yard application which may go before planning committee in November 2021. Cllr Eade feels it would be a very good idea for the parish council to open the Memorial Hall and display the planning documents for this applicant for the general public to view.

He met with the Senior Rights of Way Officer ask that he look at rights of way on Cheswell Grange.

He is currently producing an application for a Modification Order for the 17B to confirm the right of way, he will bring an application, before submission, to the parish council for comment.

The footpath by the entrance of the cricket club, TWC are going to cut it back and traffic measures will have to be put in place.

Cllr Shaw reports: - that emails have been sent out to members of the Friends of Lilleshall Parish to organise a meeting of members to agree next steps to re-start the group. At the recent Scarecrow Festival there was a good reception to the group and potential activities the group could be involved with.

Cllr Challinor reports: - asks if we have put in a formal request to TWC to ask for speed humps at The Humbers, Cllrs Shaw and Eade noted that this has been mentioned to the Highways Engineers but no formal submission has been made to date. Clerk to speak with D&MPC about this potential joint funding.

Cllr Baker reports: - noted that he has started making the book shelves for The Humbers Little Library. Also reports that grass by the school car park has been cut and a pile of branches by the Tennis Courts has been removed.

Cllr Taylor reports: - asked if a skip could be ordered for the allotments, Clerk to action.

#### **21/22.74 Reports from Outside Bodies**

The Clerk reported on **Wrekin Area Committee (SALC)**; at the AGM of WAC, there was some discussion on localised planning policy, it was deferred to a future meeting due to the non-attendance of the parish council requesting to discuss the topic, however TWC confirmed that details will come out soon of planning training sessions being delivered by TWC, free for parish councillors.

D. West, in her new role at TWC reported that her main focus is to support community initiatives within Telford & Wrekin to enable local people to be healthier and more physically active, by working with community groups (and Parish & Town Councils) in the development of projects to increase the local community's health and wellbeing, to provide additional opportunities and to address health inequalities, especially for vulnerable, deprived or underserved sectors of the community.

D. West and her team are keen to provide advice, support and sources of funding for any community led, health and wellbeing activity improvement projects across the Borough and encourages anyone to get in touch for advice and guidance.

## 21/22.75 Correspondence

21/22.75.1 The following temporary road closures were noted:

- Western Power Distribution are planning to undertake supply alteration works. The work is set to commence on Monday 25th October 2021 and will last for a duration of 5 days between the hours of 9.30am and 15.00pm with an end date of Friday 29th October 2021.

The diversion route for vehicular traffic travelling northbound will be via Limekiln Lane, Church Road, Abbey Road, Lilyhurst Road, Wellington Road. For vehicular traffic travelling southbound vice versa.

- Western Power Distribution are planning to undertake new pole and reconductoring works. The work is set to commence on Thursday 21st October 2021 and will last for a duration of 2 days between the hours of 8.00am and 17.00pm with an end date of Friday 22nd October 2021.

The diversion route for vehicular traffic travelling westbound will be via Church Road, Rock Acres. For vehicular traffic travelling southbound vice versa.

21/22.75.2 On Monday 4<sup>th</sup> October Telford & Wrekin Council will be launching a Dog Control Public Space Protection Order consultation.

This consultation outlines their proposals to tackle irresponsible dog walkers and owners.

The consultation is going to run for 6 weeks to allow them to engage with as many residents, communities and organisations as possible.

21/22.75.3 Senior Planners from the Pegasus Group have contacted the parish council to invite them to comment on a public consultation to create a solar farm on "Twitch Hill" adjacent to Creswell Grange. The scheme proposes to deliver a clean, renewable source of energy to the local grid to support local homes and businesses and would provide the equivalent electricity demand for up to approximately 5,750 homes per year and could save annually up to approximately 8,150 tonnes of CO emissions from power generation. This consultation is being led by Pegasus Group and will be ran until 24<sup>th</sup> October 2021 and leaflets will be delivered to every household in the parish. Following this a formal application will be put into Telford & Wrekin Council.

Mr N. Harley, the land owner, was present to inform Councillors of their ambitions for this environmental scheme to help tackle the climate crisis. He reports that they are proposing to use this land which is considered as "peat". The proposals will allow sheep to continue to graze lightly on this land as the panels will be placed at a suitable height to allow the land to remain in an agricultural use. Mr N Harley was candid in that Government subsidies such as "BPS" are being significantly reduced in 2021 which means from a business perspective this scheme will also act as an income generation to assist the continuation of his local farming business.

Cllr Shaw raises that the main concern from residents will be the view from Lilleshall Hill.

## 21/22.76 Financial Reports

21/22.76.1 The following summary of account statements from 1<sup>st</sup> August 2021 to 12<sup>th</sup> August 2021 were noted, a reconciliation of the accounts for this date period was reviewed by members and it was proposed by Cllr Challinor and seconded by Cllr Shaw, all were in favour, thus **RESOLVED to approve as an accurate record:**

|  |       |           |
|--|-------|-----------|
| <b>Balances at 01<sup>st</sup> August 2021</b> |       |           |
| Treasurers Account                             |       | 70,915.07 |
| Bus Bank Instant                               |       | 53,623.26 |
| <b>Debits</b>                                  |       |           |
| Payments approved during August recess         | 3,450 |           |
| BT   | 59.99 |           |
| <b>Credits</b>                                 |       |           |

|  |        |           |
|--|--------|-----------|
| Allotment holder charges   | 16.80  |           |
| Receipt from Allotments Society for contribution towards fencing | 617.16 |           |
| Bank interest  | 0.46   |           |
| <b>Balances at 12<sup>th</sup> August 2021</b>                   |        |           |
| Treasurers Account   |        | 68,039.04 |
| Bus Bank Instant   |        | 53623.72  |

**21/22.76.2** The following payment list and accompanying invoices/receipts were reviewed and it was proposed by Cllr Shaw and seconded by Cllr Chaillinor, **thus RESOLVED to approve the following payments to be made;**

| Details   | Bank ref          | Statutes            | Account          |
|---|-------------------|---------------------|------------------|
| Staff salaries for September 2021   | SALARY/SEP21      | LGA 1972 s112       | 1157.62          |
| Employee pension contributions for September  | EMPLOYEE CONT SEP | LGA 1972 s112       | 67.38            |
| Employer pension contributions for September (plus underpayment of previous 2 months) | EMPLOYER CONT SEP | LGA 1972 s112       | 162.91           |
| Accounts software subscription 12 months  | INV-2143          | LGA 1972 s111       | 561.60           |
| Street light LED conversions  | 4507431           | LGA 1972 s111       | 37146.00         |
| External audit fees (2020-21)   | SB20213535        | LGA 1972 s111       | 360.00           |
| A4 printer paper  | 86934             | LGA 1972 s111       | 19.35            |
| Anti-trip cable cover   | 356887            | LGA 1972 s111       | 14.99            |
| Planters for local primary school   | SI1353454         | LGA 1972 s214       | 377.98           |
| Membership of CPRE The countryside charity  | LPCM21            | LGA 1972 s143       | 35.00            |
| Signage for dog bag dispensers  | 8524              | LGA 1892 s.8 (1)(i) | 105.00           |
|   |                   | <b>TOTAL</b>        | <b>40,007.83</b> |

## **21/22.77 Planning**

The Chairman asked if the Clerk could investigate the enforcement status applied to Oak Barn.

Chairman raised application TWC/2021/0942 and his concerns with potential HGV's wanting to use the site. The land owner is willing to place signage instructing "NO HGV's parking".

Cllr Taylor says that double yellow lines could be considered for a future scheme to deter any potential fix of inappropriate parking.

Cllr Millard says that residents have contacted her to say that they do not feel a burger van is suitable for the village.

Cllrs Taylor and Shaw note that those objecting have created their own terminology towards the application, using words such as "burger van" and "farm shop" as the application states that it is a "catering van". The Chairman briefly allowed the land owner to comment, Mr N Harley said that it is essentially a café, selling locally sourced produce and his main targeted custom would be local people from this community.

At this point the Chairman put this application to a vote which was carried as follows; 4 voted FOR supporting, 1 voted AGAINST, and there were no abstentions. Therefore, it was carried to support the application, subject to the condition that signage advising HGV's not to park on the site be erected.

The following applications were considered by members and it was proposed by Cllr Shaw and seconded by Cllr Baker, all were in favour, **thus RESOLVED to approve the following responses;**

| Planning Application Number, Location & Proposed Development  | LPC Response |
|---|--------------|
| <b>TWC/2021/0865</b> - 13 Church Road, Lilleshall, Newport, Shropshire, TF10 9HJ<br>Replacement of all existing timber windows with traditional timber casement windows (Full Planning Application) | No comment.  |

|   |   |
|---|---|
| <b>TWC/2021/0866</b> - 13 Church Road, Lilleshall, Newport, Shropshire, TF10 9HJ<br>Replacement of all existing timber windows with traditional timber casement windows (Listed Building Application)   | No comment.   |
| <b>TWC/2021/0942</b> - Land junction of New Trench Road (A518)/Wellington Road, Lilleshall, Newport, Shropshire<br>Change of use of agricultural land for the provision of a mobile hot food catering van and eating facility together with a mobile toilet facility and associated outdoor seating and parking | Support, subject to the condition of no HGV advisory signage being installed. |
| <b>TWC/2021/0952</b> - Site of 9 Hillside, Lilleshall, Newport, Shropshire<br>Outline application for the erection of 1no. dwelling and detached garage with associated access and all other matters reserved   | No comment.   |

Members noted the following planning applications decided since the last council meeting;

| <b>Planning Application Number, Location &amp; Proposed Development</b>  | <b>LPC Response</b> | <b>Decision</b> |
|--|---------------------|-----------------|
| <b>TWC/2021/0072</b> - Land Adjacent The Hincks, Kynnersley Drive<br>Erection of a detached garage with office above   | No objection        | Refused         |
| <b>TWC/2020/1107</b> - Jardwood Farm, The Hinks, Lilleshall, Newport<br>Conversion of agricultural buildings into 4no. dwellings   | Support             | Granted         |
| <b>TWC/2021/0715</b> - Land adjacent 82A Limekiln Lane, Lilleshall<br>Reserved matters application pursuant to outline application TWC/2020/0236 for the erection of 2no. dwellings including details of access, appearance, landscaping, layout and scale | No comment          | Granted         |

#### **21/22.78 Lilleshall Traffic Calming Scheme**

Cllr Shaw notes that the Highways Engineer overseeing the scheme is on holiday until the 11<sup>th</sup> October and then due to leave the Highways Authority at the end of October. Conversations are due to be had with Arriva regarding bus service disruptions.

Cllr Shaw notes that schemes are being considered for The Humbers and Honnington.

#### **21/22.79 Appointment of a Snow Liaison Officer**

Cllr Taylor volunteered for the role, members accepted.

#### **21/22.80 Adoption of new policies for the Parish Council**

After reviewing, it was proposed by Cllr Shaw and seconded by Cllr Taylor, all were in favour, thus **RESOLVED to adopt the following policies:**

- Pensions Discretion Policy
- Grants Policy and Form
- Members Code of Conduct

#### **21/22.81 Exclusion of the press and public**

The Chairman executed the exclusion of the press and public at this stage of the meeting in the view of potentially commercially sensitive business to be conducted

#### **21/22.82 Grounds maintenance for Lilleshall Parish**

Two quotes have been received. Members agreed to re-tender to secure a minimum of three quotes. It was also agreed to discuss with neighbouring parishes to enquire with their grounds maintenance contractors.

**21/22.83 Talbot Centre solar panels**

Two quotes for the works to stall solar panels have been received. A meeting with another potential contractor is scheduled for next week, members agreed to defer to next meeting once three quotes have been received.

Suggest the Clerk meets with Treasurer of Tennis Club to discuss potential schemes to match fund the installation of the panels.

Meeting closed at 20:45

*These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.*

Signed: ..... Dated: ...../...../.....

Date of the next meeting: Full Council, Tuesday 2<sup>nd</sup> November 2021, 7pm at Hillside Meeting Room