

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 10th November 2015 in Bradenstoke Village Hall at 7.00pm.

Present

Cllrs: Geoff Jackson-Haines (Chairman), Judy Digman, Lynn Thrussell, John Webb, Judy Selby-Boothroyd, Jack Pollard and Ron Glover.

Clerk: Jacquie Henly

There were 10 members of the public present.

Welcome

1) The Chairman welcomed all present to the meeting and gave apologies, which had been received, from Craig Roberts from Hunter Page, Penny La Mare Corporate Communications Officer MoD Lyneham and Wiltshire Councillor Allison Bucknell.

2) Cllr Bucknell had asked for the following two items to be mentioned:

a) The resurfacing of the B4069 has been postponed until next year and as work is also required on Dauntsey Banks the plan is to do all works at the same time.

b) The community fund from the Solar Park is about to have a fund operator appointed. It is anticipated that further details will follow later this week.

3) The Chairman invited questions from members of the public present that would be answered during the meeting at item 4 on the agenda or carried over until the next meeting if the answers were not available to hand.

Item 1 - Apologies for absence

1.1 Apologies were received from Cllrs R Selby-Boothroyd as this is a particularly busy time of year for him, T Webb and R Gill who was fixing a leak in the public toilets in Lyneham.

Item 2 – Declaration of Interest in items on the Agenda

2.1 There were no declarations of interest in items on the agenda.

Item 3 – Approval of Minutes from the previous meeting

3.1 Minutes of the meeting dated 20th October 2015 were approved by those present and signed by the Chairman.

Item 4 – Consideration of matters arising from Public Participation

4.1 Chris Walpole – Secretary of Bradenstoke Village Hall Committee asked what the insurance implications were regarding the hall and its contents should it need to be used in the event of an emergency. The Emergency Planning Group will check with the Emergency Planning Team at Wiltshire Council and report back at the next meeting.

4.2 Nigel Nunns asked if the Draft Neighbourhood Plan had been approved by the Parish Council yet and when would it be available for consultation. It was explained that the answer would be given in Item 7 on the agenda.

4.3 Richard Marshall asked if Gleeson are in touch with the Parish Council regarding the proposed new development at Pound Farm. It was confirmed the only contact the Parish Council have with Gleeson is notification of when public consultations are due to take place and the request from Gleeson to advertise these events in the Parish Notice Boards.

Item 5 – To receive items on the Clerk's Report

5.1 Sent in comments to Wiltshire Council on the planning applications considered at the October meeting.

5.2 Contacted Brian Kingscott to ask for an invoice for the Poppy Wreaths.

5.3 Contacted Wiltshire Council requesting that the timings for the resurfacing of the B4069 be reconsidered.

Wiltshire Council responded by saying that working through the night has environmental noise impact issues and is not considered reasonable.

5.4 Contacted Wiltshire Council with reference to re-considering moving the litter bin closer to Edmonds Garage. Wiltshire Council has agreed that it would be happy for the Parish Council to move the bin and has supplied copies of maps showing where utilities apparatus is located in that area.

5.5 Booked the venues and put up posters advertising the Community Defibrillator Seminars.

5.6 Added new and revised documents to the Parish Council web site following their adoption at the October meeting.

5.7 Contacted the two contractors that had submitted quotes for cutting back the allotment hedges to let them know who had been successful.

5.8 Contacted the Editor and the Reporter from the Gazette & Herald expressing our disappointment

in the inaccurate reporting of the Parish Council meeting held on 13th October 2015. The Editor took this up with the Reporter.

Item 6 – To receive update reports from working groups, committees and representative members of outside bodies.

6.1 Report from Emergency Planning Working Group:

a. A request for volunteers to come forward to assist should there be a serious emergency in the Parish was placed in the Bradenstoke Bugle and the Winter Edition of the Parish Magazine.

Volunteers have already come forward.

b. Progress is being made with the content of the Emergency Plan and it is hoped to arrange a meeting with the Wiltshire Council co-ordinator soon.

6.2 Report from Allotments Working Group: Arranged with A W Services to cut Allotment Hedge.

6.3 Report from Communications Working Group: Sent the winter edition of parish magazine to the printers, collected the magazines and arranged delivery to every household in the Parish.

Item 7 – To receive an update report from Cllr J Webb on the CATG Meeting

7.1 Cllr J Webb reported the following:

a. The dropped kerbs and pathway at the entrance to Bradenstoke should now be on the work list for Balfour Beatty, but since the contract between them and Wilts Council is being terminated they are trying to get out of any new work, so are claiming that having high voltage cables buried nearby, means that they can't do it. The work will either happen before the end of March or not and maybe passed over to the new contractors appointed by Wiltshire Council.

b. The method for things to go before the CATG is being changed. In future Town and Parish councils will be asked if they support issues before they are decided upon, because at the time being Town and Parish Councils are expected to front up 30% of cost of projects, and this amount is likely to rise.

c. Metro count on the road into Bradenstoke. There has been no further update on this, our Wiltshire Councillor said she would chase it up; Cllr J Webb has yet to hear anything.

d. WC are changing the way they prioritise requests for weight limits, hence the request we had about the A3102 South of Lyneham. It will now be done on a countywide basis, but the good news is that the weight review on the B4069 is going ahead outside of this new structure.

e. Cllr J Webb also took the opportunity to alert WC officers about the surface deformation on the Dauntsey bridge, pointing out that the unevenness has only occurred since the temporary weight limit was removed from the B4069, and that they only have until around Easter to call Network Rail back to put it right, before it becomes WC's problem.

Item 8 – To receive and approve a draft copy of the Neighbourhood Plan.

8.1 Cllr J Webb reported that unfortunately the approved draft had not been received back from Wiltshire Council yet. He then went on to explain that consultation with the public was expected to take place in the New Year; this was in answer to Mr Nunns' earlier question.

Item 9 – Finance

9.1 Account Balances inclusive of all cheques written and deposits made - Current Account £52741.65
Deposit Account £78143.73

9.2

Cheque No	Payee	Amount
578	M Thrussell – reimbursement for items purchased for the new fencing at the Bradenstoke Play Park	79.95
579	J Henly – Clerk's Salary	535.60
580	Ray Cole – ex gratia payment	30.00
581	R.B.L – 3 x poppy wreaths	51.00
582	A W Services – Grass Cutting and Public Toilet Maintenance	4757.98
583	Lyneham PCC – Hall Hire	10.00
584	Foxley Road Nurseries – Purchase of shrubs	521.95
	Money Received	Amount
	Advertising	75.00
	Allotment Rents	324.00
	Donation towards the purchase of flowering shrubs	75.00

9.3 The Chairman as the lead of the Finance Committee proposed the following objectives for the next meeting of the Finance Committee:

- a) Bring a set of proposals to the full Parish Council meeting on 8th December regarding the budget 2016-2017 and a proposed precept figure.
- b) Discuss holding a two stage public consultation regarding the use of surplus funds.

All members present approved the proposal.

Item 10 – Planning

10.1 Updates on planning applications had been previously circulated to members.

11.2 Planning application 15/09861/FUL – Car port to the front of property Park Farm House 7 Barton Close, Bradenstoke was discussed and considered. There was no objection to the application.

10.3 Planning application 15/10333/FUL – Proposed single storey front/side extension to 86 Chippenham Road, Lyneham was discussed and considered. There was no objection to the application.

10.4 Planning application 15/09960/FUL – erection of eight dwelling revision of N/12/04005/FUL was discussed and considered. There was no objection to the application.

10.5 Planning application 15/10477/TPO – Pollard one lime tree to 6 metres – 3 Herbert Ludlow Gardens, Bradenstoke. There was no objection to the application.

10.6 Planning application 15/10384/DEM – Proposed single storey side and rear extensions and loft conversion at 2 New Bungalows, Bradenstoke. There was no objection to the application.

Item 11 – Exchange of Information

14.1 Cllr J Webb requested an item to be added to the agenda for the December meeting regarding Parish-on-line. He thought it would be worth considering paying to subscribe so that we can have access to large maps of the parish. A proposal will be prepared for the next meeting.

14.2 Cllr Pollard asked for an item to be added to the agenda for the December meeting regarding Care in the Community especially as the colder weather approaches. A proposal and ideas will be put forward for the next meeting.

Item 12 – Date of the Next Meeting

12.1 The date of the next Lyneham and Bradenstoke Parish Council meeting is scheduled to take place on Tuesday 8th December 2015 in Lyneham Church Hall starting at 7.00pm.

Item 13 – Close of Meeting

13.1 The meeting was closed at 7.36pm

Signed Date

Chairman