

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 12 SEPTEMBER 2017

PRESENT: Cllrs I Metherell (Chair), R Cross (RC), P Evershed (PE), D Leonard (DL) and J Smith (JS)

In attendance: C Jackman (Clerk, from 8.30) and 1 member of the public
CC and DC Angela Macpherson from 9pm

The meeting commenced at 8pm (Cllr Evershed kindly took the notes until Clerk arrived)

1. APOLOGIES

Cllrs E Taylor (ET) and A Lambourne (AL)

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 8 AUGUST 2017

Following one amendment, the Minutes of the Parish Council Meeting held on 8 August 2017 were agreed by those present and signed by the Chairman.

4. MATTERS ARISING

4.1 Right of Way MG/1/3/2

It was noted that the gate on the right of way MG/1/3/2 had been repaired.

4.2 Speed Camera junction of Launton Road \ A41

Clerk had been notified that Thames Valley Police are currently in the second year of a 5 year programme to digitalise a selected number of existing fixed camera sites, and the camera at the junction of the Launton Road and the A41 has not been selected. It was noted that there had recently been three accidents along this stretch of road.

5. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

	AVDC	From	Subject	Action
i.	30 Aug	DC Angela Macpherson	RE: Site B Marsh Gibbon: 17/01248/AOP Extension Of Time - shop and 10 homes	Noted
ii.	29 Aug	Business Support/Community Spaces	Street nameplate	Minute ref 15
iii.	24 Aug	Customer Support Officer	Parish Liaison group updates.	To Councillors
iv.	23 Aug	Planning	TOWN & COUNTRY PLANNING ACT 1990 APPEAL BY: Mr & Mrs Andrew & Clare Barsby SITE: Barnwell Farm Station Road Marsh Gibbon Buckinghamshire OX27 0HN PROPOSAL: Demolition of existing flexible use building, erection of new flexible use building	Minute ref 6
v.	15 Aug	Democratic Specialist (Community Fulfilment)	Vale of Aylesbury Local Plan - Parishes Seminar - Wednesday 4 October 2017	Chair attending
vi.	15Aug	Transport Strategy Manager	Consultation on draft transport Development Management Policy	To Councillors
vii.	4 sept	AVDC	Confirmation of change of bank details	Noted

Bucks County Council		From	Subject	Action
i.	30 Aug	CC Angela Macpherson	Reminder: Deadline for LAF Transportation Schemes for 2018/19	To Councillors
ii.	24 Aug	Simon Garwood	Reminder: Deadline for LAF Transportation Schemes for 2018/19	Chair responded
iii.	30 Aug	Communities Officer	Play around the Parishes 2018	Minute ref 7
iv.	29 Aug	Simon Garwood	Sentinel Speedwatch in Marsh Gibbon	Minute ref 10
v.	22 Aug	David Rollins	Village Activity Projects in Marsh Gibbon	Minute ref 9
vi.	14 Aug	Lead Project Officer HS2 Transport, Economy, Environment	HS2 E Update	To Councillors
vii.	10 Aug	CC Angela Macpherson	Re: HS2 - Community Environment Fund - How to Bid Training Event	Chair to attend
viii.	10 Aug	TfB	Hedgeside: Uneven footpath	Noted
x.	5 Sept	Lead Project Officer HS2	Change of venue: HS2 Community Environment Fund/Business and Local Economy Fund Event 12 October	To Chair
xi.	4 Sept	Dave Rollins	Village Activity Projects in Marsh Gibbon: confirmation of insurance	Noted
xii.	1 Sept		My Bucks	To Councillors

Association of Local Councils		From	Subject	Action
i.	29 Aug	BALC	TTRO Twyford Rd, Marsh Gibbon Rd Poundon	To Councillors
ii.	21 Aug	BALC	Parish Liaison Meeting , 13 September 2017	To councillors
iii.	16 Aug	BALC	TfB Stakeholder Conference Invitation	To Councillors
iv.	7 Aug	BALC	Bucks & MK ALC - Weekly Update	To Councillors
v.	4 Sept	BALC	Bucks & Milton Keynes Association of Local Councils Update	To Councillors

Other

		From	Subject	Action
i.	30 Aug	Richard Brown, National Post Office Network Change Manager	Marsh Gibbon PO Local branch	Minute ref 12
ii.	25 Aug	Land & Partners	Site B Marsh Gibbon: 17/01248/AOP Extension Of Time - shop and 10 homes	Minute ref 6
iii.	30 Aug	Anthony Bayley, Network Operations Manager – Post Office	Marsh Gibbon PO Local branch	Minute ref 12
iv.	23 Aug	Land & Partners	Site B Marsh Gibbon: 17/01248/AOP Extension Of Time - shop and 10 homes	Minute ref 6
v.	18 Aug	RTM	Grass Cutting - Marsh Gibbon	Noted
vi.	14 Aug	Lesley Fowler Area Housing Manager Hastoe Group	Letter to residents re 'dumping grass'	Noted
vii.	1 Sept	Martin Cunnold C6202 Team Leader Safety Camera Operators Thames Valley Police	Safety Camera	To Councillors
viii.	1 Sept	Land & Partners	Site B meeting	Minute ref 6

6 PLANNING

6.1 Planning Appeals

17/00062/REF - Barnwell Farm (Application Ref: 16/00900)

APPEAL BY: Mr & Mrs Andrew & Clare Barsby

SITE: Barnwell Farm Station Road Marsh Gibbon Buckinghamshire OX27 0HN

PROPOSAL: Demolition of existing flexible use building, erection of new flexible use building.

Decision: Following its meeting on 10 January 2017 Clerk notified AVDC that Council had no objection to this application. Agreed Council had nothing further to add.

6.2 Ewelme Site Update on Land & Partners (L&P) applications

No updates for Sites A and C were available.

Chair will attend the AVDC Development Management Committee meeting on 25 September, when Site B will be decided by AVDC members. He read out what he proposed to say in support of the application at the meeting.

6.3 Vale of Aylesbury Local Plan (VALP)

Chair will attend an AVDC Parish Councils' seminar on 4 October.

7. CLERK'S REPORT AND ADMINISTRATION MATTERS

7.1 Finance Report

Clerk presented the Financial Report for August 2017. Payments totalling £3942.00 were approved as detailed on page 1787. Clerk was actioned to transfer £1413.00 from the Earmarked Reserve Account (ER) to the Community Account to cover the cost of the Playground Facilities invoice.

Clerk reported that she had carried out the monthly bank reconciliation on the Community Account and Earmarked Reserve Account. The Business Premium Account had now been closed and the balance transferred to the Community Account.

Action: Clerk to transfer £1413 from the ER account to the CA account

It was agreed to hold a Finance Committee Meeting as soon as possible.

7.2 2016-17 Annual Return

Mazars had approved the annual return and all issues raised had been resolved.

7.3 Play Around the Parishes 2018

It was agreed not to book Play Around the Parishes in 2018.

8. PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

8.1 Play area repair

Repairs had been made to the surface surrounding the roundabout, cableway and multiplay unit and to the steps on the unit but the bottom and top runners of the multiplay unit had not been replaced.

Action: Clerk to check with Playground Facilities' quotation whether all the steps on the multiplay unit were to be replaced.

8.2 Councillor Monthly inspection reports

Cllr Cross had carried out the monthly inspection and reported that a 5-a-side netting panel at the All Weather Pitch (AWP) needs replacing. It was also noted that the concrete just inside the AWP is slightly rough but is not a trip hazard.

Action: Clerk to get quotation from B Leonard to replace the netting panel.

It was noted that the AWP needs weed-killing.

Action: Clerk to ask RTM when they will be carrying out the weed killing.

It was suggested that the basketball nets should be replaced.

Action: Clerk to get a quotation for replacement basketball nets

8.3 Village Activities

The skate boarding activities had been well attended and positive feedback had been received. A Zorb football event will be held on 21st October at the AWP.

Action: Chair to put notice in Life Together to advertise the Zorb football event.

Action: Clerk to prepare 'reserved' notice for the AWP.

It was noted that the pre-school had not responded to the invitation to hold events. It was suggested that this should be offered to the early years at Marsh Gibbon school.

9 BCC DEVOLUTION OF SERVICES

9.1 Urban grass cutting:

It was noted that not all the grass had been cut, especially under the willow tree by Ware Pond. It was noted that the cemetery was now looking good.

Action: Councillors to check for areas that have not been cut and inform Clerk so that she can follow up with RTM.

9.2 **Hedging:** Nothing to report.

9.3 **Siding out:** Nothing to report

9.4 **Weed killing:** Nothing to report

9.5 **Rights of Way:** The gate on the right of way MG/1/3/2 had been replaced.

9.6 **Maintenance:** Residents continue to work at Ware and Mud Ponds, especially the roots of the willow tree.

9.7 **Complaints:** Nothing to report.

10 ROADS AND PATHWAYS

10.1 Pot holes

Clerk to report the following pot holes:

- Bicester Road and to emphasise that the work being carried out by Thames Water is making matters worse
- Launton Road (near the garage) and emphasise that these were made by contractors
- By the Greyhound
- Rylands.

Action: Clerk to follow up with TfB

10.2 Speeding

Volunteers had attended the Sentinel camera training. Chair had booked the camera for use in Marsh Gibbon for three 2-hour slots on 3, 10, 18 October. Those already trained would now train other volunteers.

11 STREET LIGHTING

There were no reports of faulty street lights.

12 POST OFFICE

The Post Office Network Operations Manager had informed Clerk that the Post Office is hopeful that a new Post Office will open in the Plough Inn sometime in early December.

13 EAST WEST RAIL \ HS2

13.1 EWR

There were no updates on East West Rail. However, CC Angela Macpherson reported that she, and representatives from Charndon and Edgcott, will attend a meeting on 19 September at The Speaker's House to meet with The Speaker and representatives from EWR.

13.2 HS2

Chair will attend an event on 12 October where details will be given of a community environment fund designed to assist communities in overcoming the inconveniences that HS2 will bring during its development.

14 CHRISTMAS TREE

CLlrs PE and AL had met and discussed the following:

- Tree to be delivered on Friday 1 Dec and erected on Sat 2 Dec

- Lights to be switched off on 12th night (5 January) and removed on 6 January
- Volunteers have been identified and others will be approached
- Electrician has been approached but has not yet got back
- Electricity supply
- Lights (from Noma £187.50) and cabling (17.50)
- Safety equipment

It was noted that £330 should be available from the budget for new lights and cabling

Action: Cllr PE to get costs of weatherproof protection box.

Action: Clerk to get quote from last year's Christmas Tree supplier.

15 ENVIRONMENT MATTERS

15.1 **Calvert Incinerator:** Nothing to report.

15.2 **Working Party:** Eleven people had helped at the village working party on 9 September organised by Cllr ET. As a lot more still needs to be done, Cllr ET would be asked to organise another working party in two months and for it to be advertised in Life Together.

It was noted that:

- the seat at the entrance (left hand side) to Rectory Close needs removing and the seat on the right to the entrance to Rectory Close needs new wood.
Action: Cllrs RC and DL to inspect both seats and decide what should be done with them.
- The Marsh Gibbon sign has fallen off one of the gates into the village.
Action: Clerk to follow up with TfB.
- Railings at Ware and Mud Ponds need painting.
Cllr DL to ask Andy Miller for a quote.
- Millfield Close Street name plate had fallen off.
Action: Clerk to follow up with AVDC.

16 CEMETERY MATTERS

16.1 Memorials

The following memorials\additional inscriptions were approved:

- Memorial and inscription to plot D-1-4
- Additional inscription to plot B-4-4

16.2 General Maintenance

Cllr DL reported that he needed additional slabs to place on pre-purchased graves.

Action: Cllr DL to purchase the slabs

17 ANY OTHER BUSINESS

17.1 Phone box

Cllr PE reported that Cllr ET had suggested that the Parish Council should organise the removal of the phone box.

18 DATE AND VENUE OF NEXT MEETINGS

The next Parish Council meeting will be held at 8pm on Tuesday 10 October 2017 in the committee room of the Village Hall.

Chair closed the meeting at 10pm.

SIGNED:

DATE:

**Clerk's Financial Report
12-Sep-17**

COMMUNITY ACCOUNT

Notes

Balance of Community Account at 30 August 2017 **£13,138.10**

Payments to be approved at meeting 12 September 2017

Cheque No	Payee	Amount	Authority
102685	RTM: Grass cutting: Inv 1003	819.00	Highways Act 1980 s. 96
102686	B&L Leonard: Remove Play equipment at recreation ground: Inv 825	648.00	LG (MP) A 1976 s 19
102687	Playground Facilities Ltd: Play equipment repairs: Inv 1018	1,695.97	LG (MP) A 1976 s 19
102688	G Hodges: Grave Digging: Inv 082	290.00	Local Authorities Cemeteries Order 1977
102689	Shaw & Sons: Cemetery Receipt book: Inv 260328	45.30	LGA 1972 s. 112(2)
102690	MGVH: Village Hall Hire July: Inv 1707/11	16.62	LGA 1972 s.133
102691	I Metherell: Mileage Speed camera training 12 Aug 17	10.98	LGA 1972 s. 112(2)
102692	C Jackman: Clerk Salary Aug 2017	375.73	LGA 1972 s. 112(2)
102693	HMRC: Clerk PAYE Aug 2017	40.40	LGA 1972 s. 112(2)

Totals yet to be deducted from balance of Community Account

Cheques for approval at meeting on the 12 September 2017	£3,942.00
Unpresented cheques (see reconciliation)	£234.42

Cheques yet to be credited to the Community Account

£529.93

Anticipated balance **£9,491.61**

BUSINESS PREMIUM ACCOUNT

Balance at 30 April 2017	£21,691.34
Transfers out	-£21,691.34

ACCOUNT CLOSED

£0.00

£12, 678.84 - balance transferred to Communit

EARMARKED RESERVE ACCOUNT

Balance at 28 February	£31,049.06
Transfer from Business Premium Account	£512.50

Balance of Earmarked Reserve at 29 June 2017

£31,561.56

No movements on this account during August

Clerk reported reconciliations had been carried out on all 3 bank accounts up to 30 August 2017

**Marsh Gibbon Parish Council
Bank Reconciliation - 30 August 2017**

COMMUNITY ACCOUNT

CASH BOOK

Balance at 1 April 2017	£2,414.94	Notes
Less Total Payments to 30 August 2017	-£12,542.41	
Add total receipts to 30 August 2017	£23,031.15	
Cash book balance at end August	£12,903.68	

BANK STATEMENT

CA Bank Balance end August (sheet 1)	£13,138.10
Less unpresented cheques	
102661 Senses	-£172.80
102678 MGVH	-£16.62
102683 J Smith	-£25.00
102684 British Legion	-£20.00
Effective bank balance end July	£12,903.68
Cash book balance	£12,903.68

BUSINESS PREMIUM ACCOUNT

Balance of Business Premium A/C as at 1 April 2017 (sheet 325)	£10,491.34
Less Total Payments to 30 August 2017	-£21,691.34
Add Total Receipts to 30 August 2017	£11,200.00
Balance at 30 August 2017	£0.00

Account Closed - balanced transferred to Com

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 28 February 2017 (page 1)	£31,049.06
Less total payments to 30 June 2017	£0.00
Add Total Receipts to 30 June 2017	£512.50
Balance at 30 June 2017	£31,561.56

No movements on this account during July

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement of the synthetic carpet at the 5-a-side	£21,920.00	
Refurbishment of synthetic carpet at 5-a side	£2,007.00	
Ware Pond cleaning	£1,500.00	
New Street Lamps	£3,695.00	
Election Expenses	£775.00	
Fencing Repairs at 5-a-side	£1,640.00	£1413 to be vired for repair to the cable way
Defibrillator	£12.50	
Interest	£12.06	
TOTAL	£31,561.56	