

**Minutes of the Facilities Committee of Aston Clinton Parish Council on
Wednesday 2nd September 2020 at 6.30pm
in the Parish Council Virtual Meeting Room**

Present

Cllr Read
Cllr Ronson
Cllr Wyatt
Cllr Howard
Cllr Tubb
Cllr Mason

In attendance

E Barry, Clerk (recording)

Members of the public: 0

20.45 Apologies

There were none.

20.46 Declarations of Interest

Cllr Howard declared an interest under items 20.49 (vi) and 20.51 (i).

20.47 Minutes of Last Meeting

PROPOSED by Cllr Tubb, SECONDED by Cllr Howard and AGREED.

20.48 Public Participation

There was no public participation.

20.49 Park and Park Facilities:

i. Weekly play inspections & actions

A loose curb near the MUGA had been reported. It was AGREED that Colin would repair.

MOTION: to agree any actions, PROPOSED by Cllr Mason, SECONDED by Cllr Tubb and AGREED.

Since the last meeting, Cllr Read had surveyed the equipment with the trim trail company, and picked up a few more issues. The quote had since come in at £3,400 which was over the £2,000 agreed at the July meeting.

The Clerk pointed out there might be more costs coming from the programme of repairs, possibly up to £3K to include the wetpour as Buckinghamshire did not accept this as fitting the criteria for S106 funds. The committee thought this could be reworded to an upgrade and that there was also wetpour in the office that could be used. The Clerk would look into this.

The clerk read the budget figures for premises and maintenance, both spent and pending, and the Committee AGREED that the budget was healthy and that all of the repairs as quoted should be included.

MOTION: to agree quote items to repair trim trail equipment, PROPOSED by Cllr Ronson, SECONDED by Cllr Mason and AGREED. However, the Clerk was asked if she could try to negotiate a discount.

ii. Café toilets

Quotes had been received and there weren't many companies offering loos to include wash basins. Most firms were offering the same price. It was decided that

wash basins would be required due to COVID rules. Cllr Ronson asked where they would be sited and when they jet wash them where will the mess go. Cllr Read didn't think that would be an issue and that they will need to be behind a height barrier so in the car park close enough for hosing out.

The quote the Committee AGREED to included wash basins and was costed at £25+VAT per week £15 delivery and removal. Minimum hire of 4 weeks and then rolling after.

MOTION: to agree quote for portaloos, PROPOSED by Cllr Tubb, SECONDED by Cllr Howards and AGREED.

Afternote: the Parish Council's insurance company agreed to add to the insurance for up to 4 months cover free of charge.

iii. Issues with All Weather Pitch

Cllr Read explained that the football club were opening up the AWP again so hopefully that would improve things. All avenues explored so far had not been viable. Cllr Wyatt had looked into the option of extra angled fencing at the top, but this was looking to be costly.

Cllr Howard reported that the football club were also unhappy with the break ins, but were unsure of what could be done. He also reported that the football club would change the code when the pitch is reopened. Cllr Wyatt pointed out that although the code is only given to a very few people, it doesn't take long to be passed around. Cllr Read felt that it was an ongoing problem that was not easy to resolve. He went on to say that this could be considered when looking at budgeting for next year. Cllr Wyatt thought you could be looking up to 8-10K. The Committee agreed to revisit this when looking at budgets. Cllr Wyatt would get some more accurate costs.

iv. Your Café in the Park

MOTION: to agree café base rent for September & October – corrected to October/November

The MOTION was AMENDED: to RECOMMEND to F&S to reduce to 50% for October and November, PROPOSED by Cllr Mason, SECONDED by Cllr Ronson and AGREED.

v. Park use requests

Cllr Read proposed that the Clerk should be delegated authority for agreeing 1-1 requests and for small gatherings/events of up to 10 people (subject to currently government guidelines on numbers). Cllr Tubb added that these would still need to be reported Council by way of an update.

MOTION: to agree delegation parameters to the Clerk, PROPOSED by Cllr Tubb, SECONDED by Cllr Wyatt and AGREED.

The following park use requests had been received and were discussed and AGREED by the Committee as follows:

REQUEST FOR Football pitch use:

The Committee AGREED that the pitches were already full to capacity and that the request would have to be declined.

Team Physique

The Committee AGREED that no more requests should be agreed to until after the completion of the Community Centre.

American football

Cllr Read thought that it would be good to look at different sports for the park. There was a lengthy discussion with regards to the request and Cllr Wyatt suggested use of the AWP. The Committee AGREED that nothing could be agreed to until after the Community Centre project and that this should be revisited early in 2021. The Clerk would let the interested party know.

MOTION: to review and agree park use requests, PROPOSED by Cllr Ronson, SECONDED by Cllr Mason and AGREED (as above)

vi. Fruit & Veg Stall

MOTION: to consider request for extension of period and change of days to Friday afternoon and Saturday morning, for a temporary fruit and veg stall to be located next to the temporary changing room porter cabin, PROPOSED by Cllr Ronson, SECONDED by Cllr Tubb and AGREED for the duration of the temporary accommodation was in place. **Afternote: The representative from the Fruit & Veg stall had meant to ask for Wednesdays and Saturdays and after the meeting, the clerk emailed the Committee for the approval to the change of day and this was APPROVED**

20.50 Projects

i. Tennis Club S106 project

The drains were now connected to the new Community Centre drains. Waste had been removed and everything ready to go.

ii. Floodlight S106 project

MOTION: to approve revised quote to include floodlight brackets at an extra cost of £600, PROPOSED by Cllr Wyatt, SECONDED by Cllr Ronson and AGREED

20.51 Football

i. Permits

Cllr Tubb explained the football permits had been revised, to split ACFC and Colts into separate permits. Also added were COVID wording plus reference to the fact that the changing room wording would need further revision.

MOTION: to review and agree revisions to the football permit wording for both the Colts and ACFC – PROPOSED by Cllr Tubb, SECONDED by Cllr Mason and AGREED
Afternote re Colts Kickers: it had been AGREED that the Colts/kickers permit fee would be 5% of income for the first 6months reverting to £5 per session after if viable.

20.52 Grounds Maintenance

i. Bulb planting in the village

The Committee agreed that for planting bulbs around the village, the group would have to apply to Buckinghamshire Council for approval.

For the Park: It was AGREED that any perimeters in the park, and under any trees and alongside the new footpath leading to the beach where the newly grown grass is. Avoiding park side of the chalk stream away from where the bank descends.

20.53 Events

i. Mini grass roots tournament

MOTION: to agree request for a tournament for 8 teams to be held on Sunday 13th September, PROPOSED by Cllr Tubb, SECONDED by Cllr Howard and AGREED (with the Chairman's casting vote)

Cllr Ronson had concerns regarding the opening and closing of park view and that the barriers were already being used by the Café. Cllr Tubb expressed that it would only be for two to three hours, and was happy to volunteer to help out. She also felt that it had been well organized.

ii. Other requests

There were no further requests.

20.54 Date of Next Meeting

There was no date set for the next meeting.

..... Signed

Date