

MILBORNE ST ANDREW PARISH COUNCIL
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
milbornestandrew@dorset-aptc.gov.uk
www.milbornestandrew.org.uk

Dear Councillor,

You are summoned to attend a meeting of the **Parish Council** to be held on **Wednesday 07th February 2024 at 7.00pm** in **Milborne St Andrew Village Hall**.
Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin

Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Apologies for absence
2. Declarations of pecuniary or other interest
3. Minutes of the previous meeting held on 03rd January 2024
4. Clerk's report
5. Chair's update
6. Public participation (items on the agenda)
7. Parish Council Task Tracker
8. Dorset Councillors report
9. Planning
 - a. P/FUL/2024/00231
Milborne St Andrews Sports Club Blandford Hill To Little England - Lane Milborne St Andrew
Install portable sports rebound netting and associated posts
10. Financial matters
 - a. Payments for authorisation
11. Procurement of Village Gateway
12. Spring Litter Pick
13. Purchase of new printer
14. New bench for Snags Lane (Weatherby Castle walk)
15. New waste bin for Coles Lane
16. Plaques for new planters on Milton Road
17. Parish Notices
18. Items for the next meeting
19. Date of next meeting

06th March 2024
Milborne St Andrew Village Hall at 7pm

W LEWIN

Parish Clerk

31st January 2024



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13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE

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milbornestandrew@dorset-aptc.gov.uk

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**Minutes of the Full Council held at the Village Hall, Milborne St Andrew
on Wednesday 03rd January 2024 commencing at 1900 hours**

Present:

Cllr's Richard Macnair, Amy Stephens, Jane Macleod

4 members of the public
Cllr Emma Parker (DC)

Full Council

1. Apologies for absence

Cllr's Batchelor, Williams, and Greening sent apologies.

2. Declarations of pecuniary or other interest

No declarations were made.

3. Minutes of the previous meeting held on 06th December 2023

These were approved as a true and accurate record of the meeting.

4. Clerk's report

The Clerk updated on actions from the previous meeting, correspondence, and other matters.

5. Chair's update

The Chair had spoken to the Dorset Council enforcement team, who confirmed that the unsafe building on the A354 / Milton Road would be a criminal not a civil matter if not repaired. It was mentioned that the works to make the property safe were expected to be complete (and barriers removed) by the end of January 2024.

The Chair had also contacted Wessex Water as to a potential sewage flood water infiltration on the Causeway.

It was suggested that any concerns continued to be raised to Wessex Water.

6. Public participation (items on the agenda)

There were no comments at this point.

7. Parish Councillors and representatives' reports that effect Parish Council matters

There were no matters to discuss.

8. Dorset Councillors report

Cllr Parker reaffirmed the opening of the next Household support fund tranche.

9. Planning

a. P/HOU/2023/07112

Former Coach House The Old Rectory Chapel Street Milborne St Andrew Dorset DT11 0JP

Install roof lights to north elevation

The Parish Council supported this application.

10. Financial matters

a. Payments for authorisation

There were **10** payments (**PV's 58-67**), totalling £ **2347.57**, that were approved and authorised for payment.

b. Q3 budget report

Although the current budget spends sat at 87.81%, the Clerk was content that once the overspend in Community Fund and Community Asset Fund were offset against the specific reserves, that the budget will come out on target.

11. Additional purchase of 'Spring into Action' item(s)

Members authorised a further £10 for the purchase of additional fertiliser.

It was mentioned that crocus bulbs were already planted around the entrance to the Sports Club.

12. Setting the Precept for 24/25

The Clerk confirmed that no additional budgetary factors had been received, so further to the briefing at the December meeting, it was recommended to Full Council that a Precept of £14,750 be raised.

This would mean an average increase of £3.01 on the average band D property – per year.

This was unanimously agreed.

13. Public participation (items not on the agenda) – for discussion only

A parishioner expressed their displeasure that he felt the village was 'going backwards' over recent years. Items included the closure of the Post Office and removal of trees.

The Chair explained these were not matters under the jurisdiction of the Parish Council, but Cllr Parker offered investigate the matter relating to the loss of a tree c. 2018 in Stileham Bank.

14. Items for the next meeting

Update on Village gateways

Annual Village Litter Pick

15. Date of next meeting

07th February 2024

Milborne St Andrew Village Hall at 7pm

There being no further business the meeting closed at 1958 hours.

Richard Macnair _____ **Chair to the Milborne St Andrew Parish Council**

Clerks Report – February 2024

Update from the previous meeting

1. Precept form sent to Dorset Council

Correspondence

1. Email from resident with concerns of water run-off from HiP on Coles Lane
2. Note of gratitude from resident for sandbags
3. Local Transport Plan webinar
4. Carbon Literacy training offer
5. EA briefing note
6. Invite to Buckingham Palace Garden party

Other Matters

1. More sandbags ordered and arrived

Milborne St Andrew Parish Council Task Tracker

Serial	Owner	Task	Situation	Update	
1	All	Traffic Calming Project	Awaiting Decision from Dorset Council	23-Jan	Kerry Hall <kerry.hall@dorsetcouncil.gov.uk> Dorset Council discussing Mid Feb
2	Ash	Village Gateways	Awaiting Cost from Dorset Council	22-Jan	Adam Marsh <adam.marsh@dorsetcouncil.gov.uk> Dorset Council recommending a smaller gate
3	Richard	New Right of Gates	Awaiting Cost from Dorset Council	22-Jan	Graham Stanley <graham.stanley@dorsetcouncil.gov.uk>
4	All	Conservation Area Appraisal	Awaiting agreement from Dorset Council	23-Jan	Alison Turnock <alison.turnock@dorsetcouncil.gov.uk> Dorset Council completed site visit 19th Jan 24. Arranging teams meeting with Parish Council.
5	Rob	Tree Warden	Awaiting more information from Dorset Council	23-Jan	Jill Hearing <jill.hearing@dorsetcouncil.gov.uk> Course arranged for 06 Mar 24. Rob Greening to attend.
6	Wayne	Pedestrian in Road Signs	Awaiting installation from Dorset Council	23-Jan	Phil Goodland <phil.goodland@dorsetcouncil.gov.uk> Date for installation set for 06th Feb 24
7	All	New rails for Causeway	Awaiting repair from Dorset Council	23-Jan	Stephen Mepham <stephen.mepham@dorsetcouncil.gov.uk> Awaiting Supply from Dorset Council
8	All	Access to HiP	Wyatt Homes awaiting audit - spring	22-Jan	Robert Barber - Wyatt Homes <robert.barber@wyatt-homes.co.uk>
9	Richard	20 mph on Causeway	Awaiting Decision from Dorset Council	23-Jan	Tony Burden - roadsafety@dorsetcouncil.gov.uk Review meeting scheduled for 31 Jan 24.
10	Wayne	Missing rails at Little England	Awaiting repair from Dorset Council	22-Jan	Phil Goodland <phil.goodland@dorsetcouncil.gov.uk> Job scheduled for 30 Jan 24
11	Amy	Sand Bag Store	Project Completed	C	Store situated in shed at Village Hall
12	Rob	Spring into action	Bulb planting in the village	22-Jan	Rob <robbie.green3179@gmail.com> Bulbs planted at memorial tree, noticeboard and memorial stone

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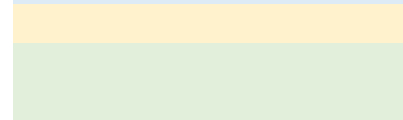
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P - Milborne St Andrew PC

Date: 23 January 2024**Ref:** P/FUL/2024/00231**Support Officer:** Bethany McSevney**Area:** Northern

📞 01305 838336

✉ planningnorth@dorsetcouncil.gov.uk

Dear Sir/Madam

Application No: P/FUL/2024/00231**Location:** Milborne St Andrews Sports Club Blandford Hill To Little
England - Lane Milborne St Andrew**Proposal:** Install portable sports rebound netting and associated posts.

The above application for, Full Planning Application has been received.

The application can be viewed online. You will need to accept the terms and conditions to enter the online planning register.

Any comments you wish to make must be made**Through the website using the link or qr code**<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=402703&cuuid=F9B53334-F33F-40EC-BDC8-0A02AB8CCEA0>**This link is unique to each consultee for each individual application.****Important - do not share this link, it is unique to you as a consultee in our system.****Using the link ensures your comments are processed efficiently.**

We can only consider material planning considerations, when assessing and determining the application'. We cannot accept anonymous comments and all comments received along with your name and address will be published on our website.

If i do not hear from you by the 13 February 2024 council will proceed to make a recommendation. Our decision will be published on our website.

Yours sincerely

Bethany McSevney

Planning Technical Support Officer - Northern Team

Milborne St Andrew Parish Council Payments 2324																						
Date	Payee Details	Item	PV	Chq no	Amount	Wages	Pension	Expenses	Administration	Insurance	Hall Hire	Pro fees	Community Fund	Community Asset	Defibrillator Fund	Training	Grants	Green Spaces	VAT	Reserves	Total	
05/04/2023	Dorset Council	New Gates	1	721	1,028.40														171.40	857.00	1028.40	
05/04/2023	Displaypro	Coronation Advertising	2	725	54.07															54.07	54.07	
05/04/2023	The Ribbon Room	Coronation Decorations	3	723	27.11															27.11	27.11	
05/04/2023	DAPTC	Subscriptions	4	724	466.32				45.00			421.32									466.32	
03/05/2023	Wayne Lewin	April Wages	5	726	384.29	369.29		15.00													384.29	
03/05/2023	Net World Sports	Sports Equipment	6	VISA	82.78									68.98					13.80		82.78	
03/05/2023	Paul David	Grass Cutting Q1	7	727	983.00													983.00			983.00	
03/05/2023	Tesco	Litter Pick Refreshments	8	VISA	37.30								31.08						6.22		37.30	
03/05/2023	MSA Village Hall	Hall Hire	9	728	40.00						40.00										40.00	
03/05/2023	Makkah	Coconuts for Coronation	10	729	4.95														0.82	4.13	4.95	
03/05/2023	MSA Sports Club	Sports Equipment	11	730	31.02									31.02							31.02	
07/06/2023	Wayne Lewin	May Wages	12	731	384.29	369.29		15.00													384.29	
07/06/2023	Amazon	Boules Equipment	13	VISA	95.92										79.93				15.99		95.92	
07/06/2023	Andy Brown	Punch and Judy	14	CASH	100.00															100.00	100.00	
07/06/2023	Kevin Mahon	Coronation Ice Cream	15	732	219.90															219.90	219.90	
07/06/2023	Smyths	Prizes for Coronation	16	733	46.99															46.99	46.99	
07/06/2023	Range	Coronation Decorations	17	734	32.22															32.22	32.22	
07/06/2023	Gallagher	Insurance Premiums	18	735	432.10					432.10											432.10	
07/06/2023	Dorset Council	Speed Wires	19	VISA	330.00								275.00						55.00		330.00	
05/07/2023	HMRC	PAYE Q1	20	VISA	276.77	276.60			0.17												276.77	
05/07/2023	NEST	Pension Contributions	21	VISA	413.76	206.88	206.88														413.76	
05/07/2023	PC World	Ink Cartridge	22	VISA	33.49				27.91										5.58		33.49	
05/07/2023	Wayne Lewin	June Wages	23	736	409.49	369.29		15.00				25.20									409.49	
05/07/2023	Amazon	Petanque Equipment	24	VISA	28.98									24.15					4.83		28.98	
05/07/2023	MSA Village Hall	Hall Hire	25	737	40.00						40.00										40.00	
05/07/2023	JP Consultants	Internal Audit	26	738	70.00							70.00									70.00	
05/07/2023	Amazon	PRIME	27	VISA	0.49				0.49												0.49	
05/07/2023	Dorset Council	Refill Grit Bin	28	VISA	46.20													38.50	7.70		46.20	
05/07/2023	Paul David	Grass Cutting Q2	29	739	983.00													983.00			983.00	
06/09/2023	Wayne Lewin	July Wages	30	740	384.29	369.29		15.00													384.29	
06/09/2023	NEST	July Pension	31	VISA	137.92	68.96	68.96														137.92	
06/09/2023	Amazon	Table Tennis Equipment	32	VISA	49.38									41.16					8.22		49.38	
06/09/2023	ICO	Annual Fee	33	DD	35.00				35.00												35.00	
06/09/2023	Amazon	PRIME	34	VISA	8.99				8.99												8.99	
06/09/2023	Grays Store	Stamps	35	VISA	8.80				8.80												8.80	
06/09/2023	Wayne Lewin	August Wages	36	741	384.29	369.29		15.00													384.29	
06/09/2023	NEST	August Pension	37	VISA	137.92	68.96	68.96														137.92	
06/09/2023	Interflora	Flowers	38	VISA	57.00								47.50						9.50		57.00	
06/09/2023	Elite Playgrounds	Inspection	39	742	52.80								44.00						8.80		52.80	
04/10/2023	NEST	September Pension	40	VISA	137.92	68.96	68.96														137.92	
04/10/2023	HMRC	PAYE Q2	41	VISA	276.77	276.60			0.17												276.77	
04/10/2023	Mark Storey	Planters	42	745	320.00									320.00							320.00	
04/10/2023	RBLJ	Unknown Tommys	43	744	350.00									291.67					58.33		350.00	
04/10/2023	Wayne Lewin	September Wages	44	746	384.29	369.29		15.00													384.29	
04/10/2023	Royal British Legion	Poppy Wreath	45	VISA	20.99								20.99								20.99	
04/10/2023	MSA Village Hall	Hall Hire	46	747	40.00						40.00										40.00	
04/10/2023	Paul David	Grass Cutting Q3	47	748	983.00													983.00			983.00	
06/12/2023	Hugo Fox Ltd	Web Site Fees	48	749	122.28				101.90										20.38		122.28	
06/12/2023	Wayne Lewin	October Wages	49	750	384.29	369.29		15.00													384.29	
06/12/2023	NEST	October Pension	50	VISA	137.92	68.96	68.96														137.92	
06/12/2023	Tesco	Remembrance Drinks	51	751	11.55								11.55								11.55	
06/12/2023	Grays Store	Remembrance Drinks	52	751	6.00								6.00								6.00	
06/12/2023	MSA Village Hall	Remembrance Drinks	53	751	5.00								5.00								5.00	
06/12/2023	Wayne Lewin	November Wages	54	752	384.29	369.29		15.00													384.29	
06/12/2023	NEST	November Pension	55	VISA	137.92	68.96	68.96														137.92	
06/12/2023	Community Heartbeat	Annual Support Costs	56	753	486.00										405.00				81.00		486.00	
06/12/2023	Friends MSA School	Grant Award	57	755	100.00												100.00				100.00	
03/01/2024	Wayne Lewin	December Wages + BP	58	758	601.36	586.36		15.00													601.36	
03/01/2024	J Parkers Bulbs	Daffodil Bulbs	59	VISA	48.12													40.10	8.02		48.12	
03/01/2024	Amazon	Bulb Planter and Feed	60	VISA	46.48									29.99				8.74	7.75		46.48	
03/01/2024	Boston Bulbs	English Bluebells	61	VISA	25.99													21.66	4.33		25.99	
03/01/2024	Minuteman Press	Sand Bag Store Sign	62	VISA	20.40								17.00						3.40		20.40	
03/01/2024	NEST	December Pension	63	VISA	219.04	109.52	109.52														219.04	
03/01/2024	Paul David	Grass Cutting Q4	64	756	983.00													983.00			983.00	
03/01/2024	Mole Country Stores	Bonemeal	65	VISA	9.98														1.66	8.32	9.98	
03/01/2024	MSA Village Hall	Hall Hire	66	757	62.00						62.00										62.00	
03/01/2024	HMRC	PAYE Q3	67	VISA	331.20	331.00			0.20												331.20	
07/02/2024	Wayne Lewin	January 24 Wages	68	759	408.25	393.25		15.00													408.25	
07/02/2024	NEST	January 24 Pension	69	VISA	146.94	73.47	73.47														146.94	
																					0.00	
31/03/2024	HMRC	PAYE Q4			98.40	98.40															98.40	
Totals					15,628.61	5,651.20	734.67	150.00	228.63	432.10	182.00	516.52	458.12	886.90	405.00	0.00	100.00	4,041.00	492.73	1,349.74	15,628.61	