



## DROXFORD PARISH COUNCIL

### MINUTES

#### FULL COUNCIL MEETING

6.00pm Thursday 17<sup>th</sup> July 2023

Droxford Village Hall

**PRESENT:** Councillors: Colin Matthissen, Janet Melson (Chair) and Lewis Smith

**IN ATTENDANCE:** Ailsa Duckworth – Parish Clerk/RFO  
District Cllrs Frank Pearson and Malcolm Wallace  
Matt Avison

**PUBLIC:** 1

**23.116 Apologies for absence**

Councillors: Mark Dennington and Chris Hawkesford (Prior Commitments). Cllr Chris Horn has missed six consecutive Full Councils meetings and therefore can no longer act as a Parish Councillor. The Chair thanked Mr Chris Horn for his skills and expertise in reviewing planning applications and his contribution to Droxford during his time as councillor.

**23.117 Declarations of Interest:** Cllr Melson declared an interest in planning application ref. SDNP/23/02620/FUL as a neighbour to the property.

**23.118 Requests for Dispensation:** None

**23.119 Co-option of councillors**

**RESOLVED:** It was agreed that Matt Avison would be co-opted onto the Parish Council.

**PROPOSED:** Councillor Melson      **SECONDED:** Councillor Matthissen

**23.120 Assignment of Responsibilities:** Deferred until September meeting.

**23.121 Residents as members of working groups or to assist the Council:** Deferred until September meeting.

**23.122 Representatives to outside bodies:** Deferred until September meeting.

**23.123 Minutes of the Full Council meeting held on 14<sup>th</sup> June 2023.**

**RESOLVED:** The minutes of the meeting, having been circulated, were approved and signed by the Chair.

**PROPOSED:** Councillor Matthissen      **SECONDED:** Councillor Smith

- 23.124 Public Session:** Correspondence previously noted at the June meeting re. the changes made to U189 and access to The Mill property was highlighted by a member of the public.
- 23.125 Response to Public Participation:** The Chair thanked the member of public and noted that the issue is outside the power and influence of the Parish Council, but was grateful for sight of the correspondence with HCC.
- 23.126 Reports from County and District Councillors:** Written reports were received from District Councillors Malcolm Wallace and Danny Lee, and circulated prior to the meeting. Cllr Wallace drew the Council's attention to the new criteria for CIL funding. District Cllr Pearson referenced the Boundary Commission's recommendation for new constituent boundaries, which include the removal of Central Meon Valley.
- 23.127 Clerk's Report including updates on previous decisions:** Noted, including APPROVAL to purchase replacement defibrillator batteries.
- 23.128 Finance Reports:** Received and Noted
- a. NOTED:** Financial Status and bank balance
  - b. APPROVED:** Payments as per approval list. It was agreed that a Standing Order for the bus shelter maintenance could be set up on a quarterly basis.
- 23.129 Planning Report:** Report noted.
- a. NOTED:** New applications and decisions. It was agreed to object to SDNP/23/01722/FUL.
  - b. NOTED:** The current open and closed enforcement cases were noted.
  - c. RESOLVED:** An open meeting will be set up to discuss the Parish Priority Statement with residents. **Clerk** to send example statement to Cllr Dennington and set up future meeting.
  - d. NOTED:** Cllr Hawkesford has reported the Japanese Knotweed to WCC and the landowner is aware. No response has been received as yet. District Cllr Lee recommended contacting David Ingram, Service Lead for Public Protection at WCC, to take forward.
- 23.130 Green Spaces Report:** Invoices from Water Plus remain incorrect and hugely overestimate the usage. Cllr Melson is following up with the company to resolve the issue. There are 5 hirings for the Pavilion and/or Rec parking up until July 2024. The broken barrier at the Recreation Ground has been mended.
- 23.131 Highways Report:** White gates to denote entrance to the village – and slow down vehicles – are being pursued by Cllr Smith with Highways. The Speed Indicator Device (SID) will be deployed for the 2 week window in The Square at the end of July.
- 23.132 Footpaths & RoW:** Deferred. The next Lengthsmen visit is scheduled for September 7<sup>th</sup>.
- 23.133 Sustainable Droxford:** It was agreed that the Working Group would pause over summer and resume meeting in the autumn.
- 23.134 Correspondence received:**
- a. NOTED:** Re. Request for funding for Scout Hut roof – Mr Ian Withers. Further information was requested and consideration is to be given to other organisations within the village that may require or benefit from funding.

b. **NOTED:** Re. Consultation on proposed diversion of Footpath 10/1. It was agreed that the proposal was sensible given the current path through a building and there was no objection to raised.

c. **NOTED:** Re. Request for funding for a new flag for the Church from Mr Stuart Attrill. Cllr Melson had an alternative solution and would communicate that to Mr Attrill.

**23.135**     **Agenda Items for next Full Council meeting**

**23.136**     **Date of the next meeting:** 6.00pm Thursday 21<sup>st</sup> September 2023, Wilfrid's Café