

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting
held on Thursday 4th March 2021 at 19:00
via the Zoom platform.

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Cllr Jordan (Chairman)	✓		
Cllr Howard (Vice Chairman)	✓		
Cllr Jones	✓		
Cllr Perkin	✓		
Cllr Roberts	✓		
Cllr Wallis	✓		
Cllr Coffey	✓		

Also, IN ATTENDNACE

Karen Ross- Locum Clerk, 5 Members of the public,

- 1 **To Receive Chairman's Opening Remarks**
 The Chairman advised the meeting that it is being recorded
 He welcomed Karen Ross as Locum Clerk.
- 2 **To Receive and accept apologies for absence**
 Apologies were noted from Councillor David Coole.
- 3 **To receive any Declarations of pecuniary Interest**
 There were no Declarations of pecuniary Interest **RECEIVED**
- 4 **To approve the minutes to be an accurate record of the meeting held on 4th February 2021**
 The minutes of the meeting held on 4th February 2021 were **APPROVED** as an accurate record
 Proposed by Cllr Jordan and seconded by Cllr Gordon.
 All members voted unanimously to accept this resolution except Cllr Coffey who was not present at the last meeting.
- 5 **To receive updates already published and any further updates provided.**
Sports and Recreation
 Nice new doors have been fitted in the pavilion and the exposed electric cabling has been boxed in. A roofer has asked to investigate the leaking roof. We are waiting for quotes for repainting and new flooring.
 The football nets have been taken down to discourage people from playing football while we are still in lockdown but the posts have been left as we have had some enquiries about hiring the pitches in May and June.
 The Sports Field Group was disappointed at the PC decision not to approve the request for funding for an all-weather table tennis table so is putting together another application with more detail and with the results of a survey. It is also considering requesting funding for basketball hoops.

Environment Portfolio Report

I am delighted to see that the daffodils and some crocuses that were planted in the Green, last Autumn, are beginning to bloom. My thanks go to my husband Phil Jones, David Read, John Moon, Chris Wallis and his wife Trish for assisting me. I am in the process of arranging for the removal of the broken benches and the Kissing Gate on the Green. Larkstel have quoted £1,260 plus VAT for tidying up and levelling the copse. I am in the process of getting other quotes for this work. Dog fouling notices have been received for the Green. The Kissing gate has been removed.

Play Areas/Skate Park

Simon Cahill from TVBC has informed me that the guidance that we are still following is correct and that it is up to individuals if they wish to wear a mask in the play areas. However, he has mentioned that skateparks should be closed as they are deemed outdoor sport.

Below is the latest government guidance. Within the guidance there is information about people not eating or drinking whilst using the play areas. I understand that we cannot enforce this.

<https://www.gov.uk/government/publications/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms>

As we enter the next stage of the Covid Road Map, I am happy to write a few words for the Parish Magazine- April issue- about people being careful in their interactions in the play areas.

Amenities

There is no progress on the grant. Councillor Howard will update the Parish Councillors when known.

Borough Councillor Flood

Borough Councillor Flood's report can be found as Appendix A

County Councillor

County Councillor Gibson's report can be found as Appendix B

6 To note the current financial situation and the reconciliation of the bank balance

The Current financial situation was **NOTED** and the reconciliation of the bank balance **APPROVED**. Proposed by Cllr Jordan and seconded by Cllr Jones. All members voted unanimously to accept this resolution
The current situation can be found as Appendix C

7 To approve the requests for payments

The Payments as listed in the table below were **APPROVED** for payment
Proposed by Cllr Jordan and seconded by Cllr Howard
All members voted unanimously to accept this resolution

To	FOR	AMOUNT
Karen Ross	February salary	
Karen Ross	March salary	
HMRC	February Tax and NI	
HMRC	March Tax and Ni	
Smart Pension	Pension Contributions (via DD on 11.02.21)	
HALC	LCPD Gold service (Feb 21 - Mar 22)	249.60
Viking	Stationery- Inv 913528	18.30
Clare Cotterell	Final Salary payment	
Larkstel	Maintenance -INV-0134	422.00
Karen Ross	Zoom Reimbursement	119.00

- 8 **To approve the request for funding from the Primary school PTA for £1,500+**
Councillor Coffey explained that she had not received the application prior to the meeting.

It was

RESOLVED

that in accordance with its powers under Section 137 to grant £1,000 to the Primary School PTA for tables and storage.

Proposed by Councillor Jordan and seconded by Councillor Howard

All members voted unanimously to accept this resolution

It was noted that this would be granted using the financial donation received from central Government to assist with Covid related issues.

- 9 **To consider the amendment to the Grants policy that any grant application should be accompanied by the latest audited accounts or 6 months Bank statements for due diligence purposes**

It was

RESOLVED

that the amendment to the Grants policy that any grant application should be accompanied by the latest audited accounts or 6 months Bank statements for due diligence purposes where available

Proposed by Councillor and seconded by Councillor Jones

All members voted unanimously to accept this resolution

- 10 **To consider the purchase of an accounts package at a cost of £645**

It was

RESOLVED

to the purchase of an accounts package at a cost of £645 along with the cloud base solution.

Proposed by Councillor Jordan and seconded by Councillor Roberts

All members voted unanimously to accept this resolution.

- 11 **To confirm that the chosen contractor should start the Church Path Fence Replacement as planned on 15th March 2021.**

This was **APPROVED** on a proposal by Councillor Jordan and seconded by Councillor Howard

All members voted unanimously to accept this resolution.

- 12 To consider the stopping the practice of allowing parishioners to purchase in advance (to reserve) the ERB for a burial a cremation plot with immediate effect.**
It was
RESOLVED
that the Parish Council will be suspending the practice of allowing parishioners to purchase in advance (to reserve) the ERB for a burial a cremation plot with immediate effect. Once the number of plots available is known and consultation has taken place this policy item will be reconsidered.
Proposed by Councillor Jordan and seconded by Councillor Jones.
This resolution was passed on a vote of 6 FOR with 1 AGAINST
- 13 To consider an application for internment of Ashes**
This application was deferred until further clarification of the application was received.
Proposed by Councillor Jordan and seconded by Councillor Roberts.
This resolution was passed on a vote of 6 FOR with 1 AGAINST
- 14 To consider the following planning applications**
- 14.1 21/00302/TREEN – T1 – Cedar Tree – reduce branches by 0.5m, T2 – Apple Tree x2 – reduce and re shape by up 1.5m and remove epicormic shoots Dovercourt Dunkirt Lane Abbots Ann.**
It was noted that this has been **APPROVED** by Test Valley Borough Council
- 14.2 21/00308/FULLN – Two-storey extensions to front and rear, revisions to all elevations, and new materials, demolition of car port and construction of double garage. Dale House Foundry Road Anna Valley**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Coffey
All members voted unanimously to accept this resolution.
- 14.3 21/00381/LBWN and 21/00380/FULLN – Erection of glazed link between main house and barn; external alterations to existing openings; internal alterations 43-44 Faircroft Monxton Road Abbots Ann**
The Parish Council had no objection to this application but would request that a schedule of construction Traffic and timings be agreed between the Applicant and the Planning department.
Proposed by Councillor Jordan and seconded by Councillor Roberts
All members voted unanimously to accept this resolution.
- 14.4 21/00314/FULLN – Construction of tractor store with stable 33 Andover Road Monxton.**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Roberts
All members voted unanimously to accept this resolution

- 14.5 21/00458/TREENT1 – Cyprus
Fell Freshfields, Dunkirt Lane**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Jones
This resolution was passed on a vote of 6 FOR with 1 AGAINST
- 14.6 21/00407/FULLN Roof alterations to raise ridge and pitch, construct new
dormers and rooflights, raise height of chimney- 2 Farm Road, Little Park,**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Howard
All members voted unanimously to accept this resolution
- 14.7 20/03208/TPON G1 – Leylandii – Fell, T2 T3 – Lime – Prune to previous pollard
points, T4 – Walnut – Prune to previous pollard points, T5-7 – Hazel –
Coppice to previous points, T8 T9 – Holly – Reduce Crown by up to 3m 14
Kingsmead, Anna Valley**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Jones
This resolution was passed on a vote of 6 FOR with 1 ABSTENTION
- 14.8 21/00404/FULLN Single storey side and single storey front extension
1 Gilberts Mead Close, Anna Valley**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Howard
All members voted unanimously to accept this resolution
- 14.9 21/00465/LBWN and 21/00464/FULLN Installation of a pod point electric
vehicle charging to exterior wall of extension. Water Cottage, Mill Lane,
Abbotts Ann**
The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Perkin
All members voted unanimously to accept this resolution
- 14.10 21/00532/TPON T1 Yew- Crown reduce, T2 Hawthorn-Fell T3 Apple- Fell T4
Silver Burch -Fell T5 Standing Stem- Fell
Greenhaven, 23 Hillside, Abbotts Ann**
It was proposed by Councillor Jordan that the Parish Council has no objection to
this application was seconded by Councillor Wallis
This motion was not passed with 3 in Favour 3 Against 1 Abstention
The Chairman had the casting vote and voted that the Parish Council had an
objection to this application.
- 14.11 21/00534/TPON T1 – Ash – Fell Land Adjacent to Redlynch, Foundry Road,
Anna Valley**
The Parish Council had no objection to this application providing there is evidence
of Ash dieback in this Tree.
Proposed by Councillor Jordan and seconded by Councillor Perkin
All members voted unanimously to accept this resolution

**14.12 21/00542/LBWN Repair and renovation to ground and first floor front windows
23 Duck Street, Abbots Ann**

The Parish Council had no objection to this application
Proposed by Councillor Jordan and seconded by Councillor Roberts
All members voted unanimously to accept this resolution

Councillor Coffey left the meeting at 8.48pm.

Councillor Coffey rejoined the meeting at 8.50pm

15 To consider the date of the Annual Parish Assembly

It was

RESOLVED

That the date of the Annual Assembly is provisionally set as 27th May 2021 with the format to be determined when legislation becomes more clear

Proposed by Councillor Jordan and seconded by Councillor Roberts

All members voted unanimously to accept this resolution.

16 To note the date of next meeting as Thursday 1st April 2021 at 7pm

The date of next meeting was **CONFIRMED** as Thursday 1st April 2021 at 7pm

17 Admissions to meetings to pass a resolution in accordance with the public bodies (admission to meetings) act 1960 to exclude the public and press from the remainder of the meeting as publicity will be prejudicial to the confidential nature of the business

It was

RESOLVED

to pass a resolution in accordance with the public bodies (admission to meetings) act 1960 to exclude the public and press from the remainder of the meeting as publicity will be prejudicial to the confidential nature of the business

Proposed by Councillor Jordan and seconded by Councillor Roberts

All members voted unanimously to accept this resolution.

An extension was agreed on a proposal from Councillor Howard and seconded by Councillor Roberts. All members voted unanimously to accept this resolution

Councillor Coffey left the meeting at 9.10pm

17.1 To consider personnel matters

The Terms and conditions for the Locum Clerk were **APPROVED**.

It was

RESOLVED

to pay overtime for the Clerk to input the Accounts on the new Accounting system

Proposed by Councillor Jordan and seconded by Councillor Roberts

All members voted unanimously to accept this resolution

There being no other business the meeting closed at 9.15pm

APPENDIX A

TVBC COUNCILLOR - Maureen Flood-March 2021 Abbotts Ann Parish Council

Elections - 6th May 2021 - Registration for postal voting is open

On Thursday 6 May 2021, voters in Test Valley will go to the polls for the postponed Police and Crime Commissioner elections, Hampshire County Council elections, by-elections for

Test Valley Borough Council wards and a number of parish and town council vacancies, along with some neighbourhood planning referendums.

The polling stations will be open and have safety measures in place, to enable you to vote in person. If you would prefer not to visit a polling station you can apply for a postal vote now, and the deadline for applications is 5pm on 20 April. Alternatively, you can appoint someone you trust to vote in your place, known as a proxy vote. The deadline for a proxy vote is 5pm on 27 April.

However, you choose to vote, you must be registered in order to have your say at the elections. If you are not already registered you can do so online at www.gov.uk/register-to-vote.

You can find more information about how to apply to vote by post or proxy on the TVBC website at www.testvalley.gov.uk/WaystoVote

Test Valley Borough Council Budget & Council Tax 2021/22

Full Council 26th February-

Decision approved to draw £142k on our reserves together with a modest council tax increase of £2.50 per year i.e., £148.91 for Band D property. Last year Test Valley's council

tax was £41 lower than the average for the rest of England. TVBC are maintaining its generous council tax support scheme to keep helping those on low incomes.

Business Support Grants –

<https://testvalley.gov.uk/coronavirus-covid-19/advice-and-support-for-businesses/covid-19-national-lockdown-business-grant-schemes>

Review of the Strategic Housing and Economic Land Availability Assessment (SHELAA)

In accordance with government requirements, TVBC will in the coming weeks be undertaking a SHELAA to identify potential sites and assess whether such sites are deliverable or developable for housing, employment or other economic uses.

At this early stage of the review, those promoting land already within the SHELAA are being

asked to confirm whether they wish to continue to do so and clarify, or update their details. A

call for new site will follow in due course.

The SHELAA will only identify sites which have been promoted to the council; it does not allocate sites. The inclusion of the site in the SHELAA does not imply that the council would necessarily grant planning permission.

Planning Application – Dingwall - 21-00083-FULLN

This planning application will be decided by the TVBC Northern Area Planning Committee.

I am advised:

Determination period – The application submitted is valid and has been registered by TVPC/Local Planning Authority with an 8-week date of the 5th March 2021. The issue of Nitrate Neutrality is a problem in the Borough and the LPA have taken the view that those applications that do not have a solution are placed on long Extensions of Time until such time a solution can be found. All other issues relating

to the application are considered and concluded upon, if there are issues that cannot be resolved as well as Nitrate Neutrality then it is likely that the LPA would recommend a Refusal of the application.

Decline to determine the application – This matter has been discussed internally with the Council Solicitor and it has been concluded that the LPA would not decline to determine to the application and this view has been reached for the following reasons:

- Not considered that the application has been submitted to frustrate effective Enforcement action but is in response to the Inspectors decision.
- The Inspector has concluded that there is no harmful effect on the character and appearance of the Conservation Area.
- The Inspector also suggested that the Applicant submit an application to complete the built structure as a dwelling house
- It would appear perverse of the LPA to now decline to determine in light of the above and the LPA facilitating the developers appeal by withdrawing and re-issuing the Enforcement Notice, which the Applicant was deprived of seemingly through no fault of their own. The decline to determine the application issue has been raised by a number of objectors:
The Local Planning Authority would not normally come back to them individually but would address the issue in the Committee Report.

APPENDIX B - Hampshire County Council Update March 2021

1. Budget HCC approves £2.1 billion spending on local services in 2021/22

Plans for the next financial year focus on the county's ongoing work associated with the pandemic, support for vulnerable children and adults, investment in Hampshire's roads and infrastructure to support economic recovery, as well as climate change mitigation.

The annual council tax charge for a Band D property will be £1,350.45 – an increase of £1.23 per week, equating to 4.99%, of which 3% is for adults' social care – a Government request. The budget includes £13 million for the maintenance of 5,500 miles of roads and an extra £1.2 million in carbon reduction measures across the County Council. HCC's four-year capital programme of £744 million is one of the largest in the country.

<https://www.hants.gov.uk/News/25022021HCCbudgetdecisionFeb2021>

The proposed capital programme includes: • £68 million in new and extended school buildings to ensure there is a school place for every child in Hampshire • £118 million for structural maintenance and improvement of roads and bridges in Hampshire over the next three years • £91 million for integrated transport schemes including over £18 million specifically focused on walking and cycling improvements • £141 million for major improvement of school and other County Council buildings and land holdings over the next three years • £33 million for decarbonisation schemes covering solar PV, single to double glazing window replacements, transition from oil to gas and the implementation of heating controls.

2. Over £1 million agreed to support children and young people with disabilities

HCC has agreed grants in excess of **£1 million** for voluntary groups and charitable organisations across the county, to support them in providing Short Break activities for children with disabilities and/or additional needs

<https://www.hants.gov.uk/News/20210225ShortBreakActivitiesDecision>

County Council reinforces commitment to tackle fly-tipping

Hampshire County Council is asking residents to focus on two activities that will help reduce the activity of criminal gangs fly-tipping in the county:

1. Always report fly-tipping
2. Ensure you use a licensed company to take away your waste, if you cannot take it to an HWRC yourself.

HCC works with partner authorities to increase prosecutions. Since 2018, local authorities across Hampshire have successfully prosecuted over 100 people and issued 116 fixed penalty notices. Unfortunately increases in fly tipping are down to organised criminal activity, unrelated to waste and recycling services in Hampshire.

<https://www.hants.gov.uk/News/26022021FlyTipping>

3. Hampshire County Council to seek its next Chief Executive

Hampshire County Council has announced that Chief Executive, John Coughlan CBE will retire this year. As Head of the Paid Service, the Chief Executive is responsible for managing the Authority's annual budget of £2.1 billion, a workforce of around 37,000 (including staff in over 500 Hampshire schools) and for delivering services to 1.4 million people across the county.

Cllr Andrew Gibson

Hampshire County Councillor

Test Valley Central

APPENDIX C Financial Situation

ABBOTTS ANN PARISH COUNCIL - FINANCIAL STATEMENT
FOR PERIOD 1st - 28th February 2021
Balance brought forward from 31st January 2021

	£	£	£
		£54,962.24	
Income			
VAT Repay (01.11.20-31.01.21)	£2,021.83		
Sportsfield Income	£0.00		
Total Income		£2,021.83	
New Balance			£56,984.07
Expenditure			
Clerks/office expenses - (Jan/Feb 21)			
Clerk Salary - Feb 2021 Final (S/O)			
Larkstel Ltd (Jan)	£422.00		
Larkstel Ltd (Clearance work Bulbery)	£1,140.00		
FC Salisbury funding request	£530.52		
Pension Contributions (DD 11.02.21)			
HALC LCPD Gold service (Feb 21 - Mar 22)	£249.60		
Locum Clerk Salary (Feb 21)			
HMRC February			
Total Expenditure		£3,773.91	
New Balance			£53,210.16
Bank Reconciliation			
Lloyds Treasurers Account (as per bank statement 28th February 2021)		£53,210.16	
Less Outstanding Payments		£0.00	
Plus uncleared deposits		£0.00	
Closing Balance (as at 28th February 2021)			£53,210.16
Outstanding Payments (as at 28th February 2021)			
Total	£0.00		