



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 9th February 2022.

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8th December 2021**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Update** on issues and actions since the last parish council meeting.
A reply has been received from the Medway Council Chief Executive to the concerns raised by the Parish Council. To be discussed before publication.
Cllr Wiggins has resigned. The vacancy has been advertised on the parish website and noticeboards.
 - b) **Any other items** to report that do not appear elsewhere on the agenda.
Platinum Jubilee Preparations – Update Cllrs Forrest/Freeguard
6. **Grant Requests** for consideration – None.
7. **Planning**
Allhallows Planning Applications:
 - a) **MC/22/0185 Allhallows Golf Course Avery Way Allhallows Rochester Medway ME3 9QJ**
Details pursuant to condition 4 (external materials) and 8 (lighting) on planning application MC/18/0288 for Change of use of land for siting of 81 park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond and alterations to existing pond.
 - b) **MC/21/0361 Land Rear Of British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW**
Details pursuant to conditions 3 (materials), 4 (boundary treatment), 7 (CEMP), 9 (surface water), 10 (cycle and refuse storage) 11 (acoustic assessment) and 12 (acoustic protection) on planning permission MC/20/2438 - Variation of condition 2 (approved plans) on planning permission MC/19/0007 to allow for a minor material amendment for changes to internal wall layouts; materials revised from zinc cladding to facing brickwork; roof pitch revised to create a central ridge at same height as original and roof materials change to roof tiles.
 - c) **MC/21/3328 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD** Details pursuant to condition 4 (CEMP), condition 8 (Drainage) and condition 14 (Noise) on planning application MC/19/1820 for Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping and associated works/infrastructure.
 - d) **MC/22/0242 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL**
Details pursuant to conditions 8, 9, 10 and 11 (contamination), 13 (SUDS), 15 (surface water management plan) and 16 (reptile mitigation strategy) on planning permission MC/21/1638 for demolition of existing buildings and the erection of 9 new dwellings.
 - e) **MC/22/0015 (rear of) British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW**Construction of one x 4 bed roomed detached dwelling house with associated parking and landscaping,
Medway Local Plan
 - f) **General Report.** – Consultation on Draft Local Plan further delayed to April 2022, with possibility it may go back a stage if there is significant change from current version. Due to lack of plan 25% additional housing land will need to be allocated.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
 - b) **Street Cleaning** Report/Issues

- c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
10. **Cross Park Report/Issues**
- a) **Expansion of Facilities** – The planning permission for the extension of the hall and ‘sporting’ facilities was only granted for three years and expires in May 2022. There are also a number of planning conditions to be resolved before construction can begin. Provision of independent electrical supply, water and sewage also needs to be confirmed. A ‘Fee Proposal’ has been received from the firm dealing with the extension of the Kingsmead site, but queries have been raised to clarify this as it is not clear if £2,750 or £6,250 + VAT. Progress cannot be made until finance is released from the s106 agreement on the Kingsmead extension. Meeting to be arranged with Turners and any other parties involved.
 - b) **CCTV** – An estimate is being prepared to upgrade the CCTV and install the required public notices. A local specialist firm can do the work for up to £1,500 + VAT. Approval is sought from the Parish Council to proceed on a quote < £1,500.
 - c) **Flooring for the entrance lobby** (and optionally the toilets) is required to commercial standard. A quote is being prepared and will be available at the meeting.
 - d) **Ceiling ‘leaks’** – Investigation carried out and there are no internal/external links. Thought to be caused by internal humidity – external windows can be opened (even with shutters down).
 - e) **Annual Report 2021** – prepared to be submitted to the Charity Commission (copies will be circulated to Cllrs)
 - f) **Extractor fan** – Alternative solution identified – to be purchased by CPA (no hole in the wall required).
 - g) **Internal CPA issues** – resignation of two trustees and cleaner, meeting with Football Club to be arranged, there is capacity for another Sunday team and possibly Saturdays, duties of Café staff to be extended to cover cleaning and some opening/closing, cooker to be moved from Brimp Youth Centre, support for hatch to be added, café reopening 6th March on Sundays only, advertising signs purchased and to be put up.
11. **Brimp Issues** (including Youth)
- a) **Youth Club Issues** – Progress Report
 - c) **Brick Store Expansion** – Report – work due to start this month.
12. **Contributions from Representatives on external bodies**
- a) PACT (Cllr Forrest/Cllr Morrice)
 - b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)
 - c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
 - d) Village Hall (Cllr Lovatt/sub. Cllr Forrest) Insurance Claim settled and work complete.
 - e) Cross Park Association (vacancy)
 - f) Allhallows Fete Committee (Cllr Forrest)
 - g) Friends of All Saints Church (Cllr Forrest)
13. **Reports from other member responsibilities**
- a) Allotments (Cllr. Forrest) – annual rents received.
 - b) Recreation ground and playpark (Cllr. Forrest) Repairs carried out.
 - c) Bourne Leisure Liaison (Chair)
 - d) Allhallows Primary School Liaison (Cllr Freeguard)
 - e) Turners Group (Allhallows Park (Kingsmead)) (Clerk) urgent meeting to be arranged.
14. **Financial**
- a) **Finance Monitoring Reports** to 31/01/22 (Circulated for comment/note).
 - b) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. If personal payments **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues
15. **Staffing Issues** Any Staff issues.
16. **Date of next meeting** – March Meeting of Parish Council 9th March 2022 (Cross Park Pavilion 6:30pm).
17. **Future agenda items**

Chris Fribbins, Clerk to the Council 3rd February 2022