

**Minutes of the
Averham, Kelham and Staythorpe
Parish Council Meeting**

**17th October 2022 7pm,
Robin Hood Theatre, Averham**

Present: Cllrs A Fereday (Chair), Cllrs J Allan, J Miller, J Cobley, V Hird, J Towler, I Bradey & N Morrel,
Cllr S Saddington (part)

Ex-officio: Sue Jackson, Clerk

Absent:

AKS 22-69	Apologies received. Cllr Emeny had sent apologies. A vote was held and apologies were accepted.	
AKS 22-70	Declarations of interest from Members in any item to be discussed. Cllr Miller declared an interest in the land in Kelham subject to a proposed solar farm Cllr Allan declared an interest in a neighbouring property to Flo's Cottage subject to a planning application.	
AKS 22-71	Minutes of the previous meeting. The minutes of the Parish Council Meeting held 15th August 2022 were approved & signed.	
AKS 22-72	Updates required from the previous meeting for items not covered on the agenda. <ul style="list-style-type: none"> • HR Sub Committee and review The Clerk's Contract of Employment with a view to issuing it. Awaiting update on salary and hours, to be discussed later in the meeting C/F • The Chair to enquire if CIL Money will be available from some building developments in the Parish. C/F the person the Chair needs to speak to is not available until 25th October. • Update on TPO on Ash Tree on corner of Staythorpe Road and Footpath, no response yet from NSDC. • Lamp Post Poppies were distributed and will be put up ready for 1st November. • Update from Cllr Cobley on the meeting with RWE at Staythorpe Power Station. This was the first meeting in 3 years. Output is in line with the license. A representative will be available at future meetings to interpret the noise monitoring results. Major overhaul work is expected over the next 12 months which will result in increased noise. RWE are very supportive of the tree planting plans and happy to cover the costs of the Staythorpe tree which will be planted on 8th 	Cllr Morrel The Chair

	<p>December at 2.30pm. It is hoped these meetings will once again be held annually.</p> <ul style="list-style-type: none"> Members attended a public consultation on the proposed A46 Newark By Pass dualling. This was mainly to discuss Flood Compensation; more consultations are planned for the future. <p>Cllr Saddington arrived</p>	
AKS 22-73	<p>Reports from County Councillor and District Councillor</p> <p>Cllr Saddington asked to be made aware if any children attending Suthers School in Newark have been refused a bus pass.</p> <p>Cllr Bradey asked about funding for decorative signs at the entrances to Kelham and Averham. Cllr Saddington gave him the email address of the officer who may be able to assist. Cllr Bradey to contact him.</p> <p>Cllr Saddington asked for nominations for schemes of work needed on highways and footpaths in the area, several were nominated</p> <ul style="list-style-type: none"> The footpath between the A46 Cattle Market Island and Averham, clear away vegetation and check surface. Ollerton Road in Kelham and leading to the A616 needs resurfacing and the edges attending to. The Close in Averham needs resurfacing A617 outside Newark Rugby Club entrance needs attention. <p>The potholes on the road between Staythorpe and Rolleston can be reported to Via using the MyNotts App.</p> <p>Cllr Saddington was invited to attend the tree planting at Staythorpe, the Clerk to let her office know the date and time.</p> <p>Cllr Saddington then left the meeting.</p>	<p>Cllr Bradey</p> <p>The Clerk</p>
AKS 22-74	<p>To Consider Items Requiring a Decision:</p> <ul style="list-style-type: none"> Update from The Chair on the meeting with representatives from Kelham Hall. Clarification has been received on the public using the grounds and this has been published in The Plough. To consider adopting a Vexatious Complaints Policy. A draft policy has been distributed to members. This was proposed by The Chair, seconded by Cllr Miller and all agreed to adopt the policy. The Clerk to publish on the website To consider the email sent by The Planning Inspectorate regarding the A46 Newark By Pass, response required. Email previously circulated. It was agreed a response was not required and the letter was a statutory notification. Cllr Emeny to inform the Parish Council if ASK About still wish to have a liaison representative from Parish Council. C/f as Cllr Emeny not present. To consider the quotes received for trees and associated ties, stakes, plaques etc with a view to placing an order. Two quotes had been received, one of the quotes had 	<p>The Clerk</p> <p>Cllr Emeny</p>

	<p>included an Oak tree, a request for an amended quote was not received in time for the meeting but even allowing for an increase in the price of that 1 item, the quote from Old Hall Nurseries was considerably lower and it was agreed to place the order.</p> <p>This was proposed by Cllr Miller, seconded by Cllr Morrell and all agreed</p> <p>The Chair to confirm the dates the trees in Kelham and Averham will be planted (hopefully late November, The Clerk to have the order delivered to Cllr Miller's farm a few days before that. The Clerk to also place the order for the plaques.</p>	<p>The Clerk</p> <p>The Chair</p> <p>The Clerk</p>
AKS 22-75	<p>Questions and comments from Members of the Public:</p> <p>No members of the public present.</p>	
AKS 22-76	<p>Correspondence Received</p> <ul style="list-style-type: none"> • Notts ALC AGM 17th Nov 2022, Nomination forms have been submitted for Cllr Fereday to remain on the committee and Carole Binks as Treasurer. • The Clerk and Chair to attend the free Planning Training offered by NSDC on 26th October 2022 • ASB Newsletter received from NSDC, previously circulated. • Free Civility & Respect Webinars by the LGA, email previously circulated. • Winter salt order, delivery to Cllr Emeny as Snow Warden. • NSDC are offering Oak Tree saplings for parishes to commemorate the Queen's Platinum Jubilee. It was agreed that the existing plans remain as they are and this offer is not taken up. 	
AKS 22-77	<p>Planning Applications:</p> <p>22/01674/HOUSE Flo's Cottage, Pinfold Lane, Averham. Single story rear extension. No observations</p> <p>22/01815/HOUSE The Gables, Pinfold Lane, Averham. Revised proposed shed, solar panels and oil storage tank. No observations</p> <p>22/01782/FULM Land at Winkburn, Underground cables, substation and associated infrastructure. No observations</p> <p>22/SCR/00012 Screening Option, Solar Farm on land to the west of Main St, Kelham. No observations</p> <p>22/01882/HOUSE 2 The Rutlands, Kelham. Conversion of garage and erection of new garage. No observations</p> <p>Planning Decisions: None</p>	
AKS-22-78	<p>Clerk's financial report, agree expenditure and other necessary action</p>	

	<p>Balance at 11/10/22 £10,600.13</p> <p>The Parish Council are now registered as an employer with HMRC.</p> <p>Cllr Miller gave a report on the accounts for 2021/22, copies kept for file.</p> <p>Outgoings were lower due to COVID</p> <p>The new laptop was expected to be paid from 21/22 year but was eventually paid from the current financial year.</p> <p>Meeting room costs were lower because meetings were held virtually.</p> <p>Bank charges were now applicable, these had not been originally allowed for as the account had been free.</p> <p>Donation for the Platinum Jubilee received in the financial year 21/22 but paid out in the current year</p> <p>Cllr Miller gave an update on the Finance Meeting held 14th October 2022 and the finances to date.</p> <p>The refund from Amazon Prime to be placed in a separate column on the Finance spreadsheet</p> <p>Check insurance costs, the tax paid should not be in the VAT column,</p> <p>The Clerk's salary had been underpaid, the total amount for the year should be divided by 4 if paid quarterly as this includes holiday pay.</p> <p>The clerk to rectify</p> <p>Payments & Receipts</p> <p>NSDC Empty Dog Waste Bins 4/4/22 – 02/10/22 £124.80</p> <p>S Jackson, Salary & Expenses Q2 £404.19</p> <p>Precept Received from NSDC £1875.00</p> <p>VAT Reclaim received HMRC £107.21</p> <p>There followed a confidential discussion on the Clerk's hours and hourly rate, as both currently fall below national recommendations. An interim increase in each was agreed with a review to be held at the January Finance Meeting. The Clerk is currently monitoring actual hours worked.</p>	<p>Cllr Miller</p> <p>The Clerk</p>
AKS 22-79	<p>Item to be added to the agenda for the next meeting</p> <ul style="list-style-type: none"> • Number of meetings to be held per year • The possibility of setting up a planning committee to determine responses to planning applications 	
AKS 22-80	<p>Date of the next meeting –</p> <p>Monday 21st November 2022 at 7:00pm.</p> <p>To be held at the Robin Hood Theatre</p>	
	The meeting closed at 9.06pm	

Chairman: 

Date: **21.11.22**