

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Gloucestershire GL54 2AZ

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Dear GMCC Committee,

You are hereby summoned to attend a meeting of the **George Moore Community Centre Committee** to be held at **6.00pm on Thursday 18th April 2024 in The Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed at the link here: [Papers](#)

Sharon Henley

Mrs Sharon Henley

Clerk

12th April 2024

AGENDA

Opportunity for members of the public to speak on matters on the agenda (limited to 3 minutes per person).

- 1) Apologies for absence.
- 2) Declarations of Interest.
- 3) To receive and approve the minutes of the meeting held on 25th January 2024.
- 4) Matters Arising:
 - i) Title deed registration.
 - ii) CoSHH assessments.
 - iii) Securing of external gas supply.
 - iv) Basement works to facilitate installation of a concrete base rail under the door.
 - v) Staff Training – Ladder and Manual Handling training.
 - vi) Plug-in point for back-up generator – grant funding and installation.
 - vii) Repairs to front of building by WMC Masonry.
 - viii) Security light for rear stairwell.
 - ix) Meeting with Younity on proposed community solar energy project.
- 5) Finance:
 - a) To note GMCC Summary Report (Paper 1a) and Reserves Report (Paper 1b) at 31st March 2024.
- 6) Loft Fire Compartmentation & Insulation: To receive an update on the project and agree further actions required.
- 7) Installation of emergency generator hook-up infrastructure:
 - a) To note receipt of grant funding.
 - b) To agree on a list of essential circuits to be powered by the generator.
 - c) To discuss arrangements for tenants during the works and agree any further actions required.
- 8) Maintenance: To review/approve the following quotes:
 - a) Gent's Toilets:
 - i) ER Electrical Services to replace extractor fan and water heater (Paper 2).
 - ii) AGW Heating & Plumbing to supply and fit a urinal automated fill valve with battery powered PIR sensors to reduce water usage and chance of flooding at £380.00.
 - b) Flat 1: AGW Heating & Plumbing to supply / fit a new kitchen sink mono block mixer tap and alter pipe work as required at £175.00.
- 9) Furniture Audit (Papers 3a & b): To review schedule prepared by the Assistant Clerk with a view to agreeing to obtain any necessary quotes or to make provision for equipment replacement in the 2025-26 budget.

- 10) Renewal of Domestic Energy Performance Certificates for Flats 1 and 2: To review/approve a quote from Matt Backhouse at a total cost of £140.
- 11) Car Park (Papers 4a, b & c): To review proposals received and agree on a response, as deferred from Parish Council meeting.
- 12) Room 3: To note end of tenancy and set up of new tenancy arrangements, as agreed by full Council.
- 13) Grant Funding (Paper 5): To review information about CDC's Rural England Prosperity Fund (REPF) Community Infrastructure Capital Grants and determine any suitable projects for an application.
- 14) Use of Council PA system by hirers:
 - a) To note that Council approved temporary use of the equipment by Probus.
 - b) To determine any hirer's fee to be levied for future use of the equipment.
- 15) King's Portrait: To agree on a suitable location for hanging the portrait supplied to Town and Parish Councils.
- 16) Schedule of Meetings 2025-26 (Paper 6): To review draft list of dates and agree a schedule for ratification at the Annual Council meeting.
- 17) To note that the Cotswold Wardens are no longer using the Community Centre Store for tools and equipment.
- 18) Items to Note: Items not for decision or for the next agenda.
- 19) Date of Next Meeting: 6pm on Thursday 18th July 2024 in the Salmonsbury Room - to be confirmed.