

|   |                 |
|---|-----------------|
| W I                                     | Collingham      |
| Charity registration no (if registered) | 1114484         |
| Federation                              | Nottinghamshire |



# Financial Statement for the year ended

31/12/2017

| Receipts                              | Total<br>£      | Last year<br>£  | Payments                                    | Total<br>£      | Last year<br>£  |
|---------------------------------------|-----------------|-----------------|---|-----------------|-----------------|
| <b>1. Receipts at meetings</b>        | 416.00          | 363.00          | <b>1. Meeting Expenses</b>                  |                 |                 |
|                                       |                 |                 | Hall  | 132.00          | 156.00          |
| <b>2. Subscriptions:</b>              |                 |                 | Speakers & other costs                      | 1,133.38        | 800.06          |
| Full members                          | 38              | 1,530.75        | Committee/Trustee expenses                  | 0.00            | 0.00            |
| Dual Members                          | 0               | 0.00            |   |                 |                 |
| New Members (Pro-rata)                | 2 n/a           | 0.00            | <b>2. Payments to Federation &amp; NFWI</b> |                 |                 |
|                                       |                 |                 | Federation Membership Fees                  | 345.40          | 342.30          |
| <b>3. Publications:</b>               |                 |                 | NFWI Membership Fees                        | 439.60          | 452.20          |
| Newsletters Diaries and Calendars     |                 | 0.00            | NFWI Pooling of Fares                       | 16.00           | 16.00           |
|                                       |                 |                 | Pooling of expenses / Insurance             | 57.68           | 56.45           |
| <b>4. WI Activities</b>               |                 |                 | <b>3. Publications:</b>                     |                 |                 |
| Federation                            |                 | 438.00          | Newsletters Diaries and Calendars           | 142.80          | 128.10          |
| WI                                    |                 | 35.75           |   |                 |                 |
| <b>5. WI Fund Raising Events</b>      | 452.46          | 468.56          | <b>4. WI Activities</b>                     |                 |                 |
|                                       |                 |                 | Federation                                  | 20.75           | 398.76          |
| <b>6. Other Items</b>                 |                 |                 | WI  | 0.00            | 250.00          |
| Grants and Donations                  | 0.00            | 0.00            | <b>5. WI Fund Raising Events</b>            | 44.00           | 79.04           |
| Gift Aid                              | 0.00            | 0.00            |   |                 |                 |
| Interest                              | 0.00            | 0.00            | <b>6. Donations</b>                         | 60.00           | 20.00           |
| Interest paid into deposit account    | 2.65            | 4.32            |   |                 |                 |
| Other                                 | 188.50          | 49.60           | <b>7. Other Items</b>                       | 199.20          | 73.50           |
| <b>7. WI-Owned Hall Account total</b> |                 |                 | <b>8. WI-Owned Hall Account total</b>       |                 |                 |
| <b>Total Receipts</b>                 | <b>2,590.36</b> | <b>2,887.23</b> | <b>Total Payments</b>                       | <b>2,590.81</b> | <b>2,772.41</b> |

5 Carter 2600-36

|   |  |      |   |  |  |
|---|--|------|---|--|--|
| Restricted funds included in total receipts |  | 0.00 | Restricted funds included in total payments |  |  |
|---|--|------|---|--|--|

|   |           |       |
|---|-----------|-------|
| Total Receipts less Total Payments (Surplus/Deficit for the year) | -£0.45    | +9-55 |
| Total funds brought forward from last year                        | 1,629.56  |       |
| Total funds carried forward at this year end                      | £1,629.11 | 1639- |

|  |  |      |
|--|--|------|
| Total restricted funds included in total funds above |  | 5000 |
|--|--|------|

Note: figures should be entered manually in blue cells

## The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

|     |            |
|-----|------------|
| W I | Collingham |
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## Statement of assets and liabilities at the year end

| Cash funds  |         | Total<br>£      | Last year<br>£  |
|---|---------|-----------------|-----------------|
| Final bank balance incl uncleared items (from Account book)   |         | £715.77         | £718.87         |
| <b>Reconciliation of final bank balance to bank statement</b> |         | 725.77          |                 |
| Bank statement closing balance at year end                    | 785.77  |                 | 718.87          |
| Plus amounts paid in but not cleared                          |         |                 | 0.00            |
| Less cheques written but not cleared                          | 60.00   |                 | 0.00            |
| Less any cheques still uncleared from last year               |         |                 |                 |
| <b>Total</b>  | £725.77 |                 |                 |
| Deposit / savings account balance                             |         | £903.34         | 900.69          |
| Petty cash in hand  |         | 10.00           | 10.00           |
| <b>Total cash funds</b>                                       |         | <b>1,629.11</b> | <b>1,629.56</b> |
|   |         | 1639.11         |                 |
| Investments (if any)  |         |                 |                 |

Scatter.

|                               |  |  |
|-------------------------------|--|--|
| Money owed to the WI (if any) |  |  |
|-------------------------------|--|--|

| Other assets (if any)                        | Value<br>(optional)* | Original cost<br>(optional)* |
|--|----------------------|------------------------------|
| Details: e.g. WI owned hall, other equipment |                      |                              |
|  |                      |                              |
|  |                      |                              |
|  |                      |                              |
|  |                      |                              |

\* cost / value should only be completed if meaningful information is available

| Liabilities (if any)                  | Date due<br>(optional)* | Amount due<br>(optional)* |
|---------------------------------------|-------------------------|---------------------------|
| Details of any money owed: e.g. loans |                         |                           |
|                                       |                         |                           |
|                                       |                         |                           |
|                                       |                         |                           |
|                                       |                         |                           |

\* amount / date due should only be completed if meaningful information available

### Approved by the trustees (Committee members) and signed on their behalf

Signature

R. M. Carter

Name L. M. CARTER

Date 13/4/18

President

C. Stothard

C. STOTHARD

Treasurer

Independent financial examiner's initials:



**Details of WI activities and fundraising events**

Use this section to provide further breakdown of receipts and payments here if you consider it useful to the readers of the financial statement. The totals should be the same as the amounts in the financial statement.

|                       | Receipts<br>this year<br>£ | Payments<br>this year<br>£ |
|-----------------------|----------------------------|----------------------------|
| <b>WI activities:</b> |                            |                            |
|                       |                            |                            |
|                       |                            |                            |
| <b>Total</b>          | 0.00                       | 0.00                       |

|                               |        |       |
|-------------------------------|--------|-------|
| <b>WI Fundraising events:</b> |        |       |
| Easy Fundraising              | 146.61 | 0.00  |
| May Fair                      | 305.85 | 20.00 |
| ACWW                          | 44.50  |       |
|                               |        |       |
|                               |        |       |
| <b>Total</b>                  | 496.96 | 20.00 |

**Details of restricted funds**

Complete this section if your WI had any restricted funds during the year

|                                 | Receipts<br>this year<br>£ | Payments<br>this year<br>£ | Total balance at year end |
|---------------------------------|----------------------------|----------------------------|---------------------------|
| <b>Name of restricted fund:</b> |                            |                            |                           |
|                                 |                            |                            |                           |
| <b>Total</b>                    | 0.00                       | 0.00                       | 0.00                      |

# INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Collingham

WI

Charity No (if registered)

I report on the Receipts and Payments Accounts set out on the attached Financial Statement for the above named WI for the year ended 31-12-2017

## Basis of Independent Examiner's Statement

My examination was carried out under section 145 of the Charities Act 2011, in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below\*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Please delete the words in brackets if they do not apply.*

## Comments:

Good record Keeping. Just a couple of minor points explained.

Signed:

SQUAR

Date:

19-01-18

Name:

SANDRA CARTER

Address:

11 HAREWOOD AVENUE, NEWARK, NOTTS NG24 4BE